**WENATCHEE VALLEY COLLEGE**

**ALTERNATIVE INSTRUCTION**

**[ ]  Independent Project [ ]  Self-Directed**

With the approval of the appropriate dean, instructor and vice president of instruction (VPI) students may contract for an alternative instruction course to expand their learning beyond the scheduled curriculum OR students may take an existing course if NOT being offered during the quarter requested.

**This agreement is subject to the following stipulations:**

1. To be eligible, a student must have completed 45 credit hours with a minimum cumulative GPA of 2.5 at Wenatchee Valley College (WVC). Any waivers of the requirement must be approved by the appropriate dean/VPI. A maximum of five credits from alternative instruction can be earned in one quarter. A maximum of 15 credits of alternative instruction (both independent project and self-directed) can be applied towards the AAS degree.
2. Regular admissions policies apply to credit.
3. Some fees may apply to particular course depending on the nature of the course.
4. Independent projects will require a minimum of 30 hours of work per credit by the student under supervision of an instructor.
5. After approvals are obtained, copies of the contract must be distributed to the admissions/registration office, the instruction office, and the instructor.
6. This application form **MUST** be completed by the 10th day of the quarter and delivered to the appropriate dean along with an unofficial transcript attached.

**PERSONAL INFORMATION**

Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_SID:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone: Day: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Evening: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**[ ]** Unofficial Transcripts AttachedCredits earned at WVC\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cumulative GPA \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**COURSE INFORMATION**

Item # \_\_\_\_\_\_\_\_\_ Dept. /Div. \_\_\_\_\_\_\_\_\_\_\_\_\_ Course # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Credits \_\_\_\_\_\_\_\_\_

 (*leave blank*)

Course Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Special Fee: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Pass/Fail ( ) or Letter Grade ( )

Quarter: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Beginning Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Completion Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Instructor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**APPROVALS:**

Student \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Instructor\* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Full Time Instructor Approval\*\*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dean: Is this part of the faculty load? Waiving credit/GPA Requirements?

( ) Yes ( ) No ( ) Yes ( ) No

Dean: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_ VPI: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_

\*Instructor – Please follow the official course outline and provide student with a syllabus.

\*\* Part-time faculty must obtain approval from a full-time faculty member within the discipline prior to submission to the appropriate dean. In disciplines for which there is no full-time faculty member, the appropriate dean will approve.

**If not an existing WVC course please describe the following, using a separate sheet of paper if necessary:**

1. COURSE OVERVIEW:
2. COURSE LEARNING OUTCOMES:
3. WVC CORE ABILITIES OUTCOMES:
4. LIST CORE TOPICS OF THIS COURSE
5. TEXT AND REFERENCE MATERIALS (IF APPLICABLE):
6. CALENDAR FOR COMPLETION OF THE PROJECT:
7. EVALUATION METHODS/GRADING CRITERIA: