

**Identity Verification
Worksheet**

Federal Student Aid Programs

Your application is selected for a review called "Custom or Aggregate Verification" which requires an identity verification worksheet be completed in addition to our regular verification worksheet. Federal regulations give our office the right to request this information before awarding financial aid. To avoid delays in processing your financial aid, please complete as soon as possible. *Wenatchee Valley College must review the requested information, under the financial aid program rules (CFR Title 34, Part 668).*

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.

A. STUDENT INFORMATION (Name must match SS card and all identity docs. If this is not the case, contact our office for further directions)

Last Name _____ First Name _____ MI _____ SSN: _____
 Address (include apt # if applicable) _____ Date of Birth _____ SID: _____
 City _____ State _____ ZIP Code _____ Daytime Phone (include area code) _____

Read instructions carefully **FIRST** and follow all directions **EXACTLY**. Forms not completed as instructed, or missing required documentation, will be considered incomplete and will not be processed. *If you have questions, contact our office.*

1. ENROLLMENT PLANS: For the year 2024-2025, I will begin enrollment at WVC in the following quarter (check ONE box only):

FALL 2024 WINTER 2025 SPRING 2025 SUMMER 2025

B. STUDENT IDENTITY AND STATEMENT OF PURPOSE: To complete this section, you must do **one** of the following, complying with the instructions exactly as stated: (note: bring valid ID only. **Expired ID will not be accepted.**)

Option #1: Appear in person at the Wenatchee Valley College Financial Aid Office. Present to a financial aid official your valid government-issued photo ID **AND** sign the Educational Purpose Statement in the presence of the financial aid official.

Option #2: Appear in person before a Certified Notary of the Public. Present to the Notary your valid government-issued photo ID **AND** sign the Educational Purpose Statement in the presence of the Notary. The Notary must make a copy of ID. **Attach copy of ID to this worksheet and MAIL this original notarized statement- along with copy of ID and the required documents from Section B - to the WVC financial aid office address at the bottom of page 1.** Faxed or emailed items will not be processed.

1. STUDENT IDENTITY VERIFICATION: Check ONE box and follow directions - if you have questions, contact financial aid office

I am appearing in person at the WVC financial aid office with my valid government-issued photo identification (driver's license, state identification card, or passport ONLY). **Financial Aid office will make a copy of your ID from the original.**
 I appeared in person before a Certified Notary of the Public, who made the attached copy of my valid government-issued photo identification (driver's license, state identification card, or passport ONLY).

2. STUDENT STATEMENT OF EDUCATIONAL PURPOSE: Check one box and complete the statement in the presence of the indicated official. **IF YOU OR A NOTARY HAVE ANY QUESTIONS, CONTACT THE WVC FINANCIAL AID OFFICE**

I am appearing in person at the WVC financial aid office to sign the Student Statement of Education Purpose below. (Student **must** sign statement in front of financial aid staff)
 I appeared in person before a Certified Notary of the Public and signed the following notarized statement in the Notary's presence. I understand that Wenatchee Valley College does not reimburse for any fees associated in the notarizing process.

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COMPLETE BOTH PAGES
Incomplete forms will not be processed

For	<input type="checkbox"/> 1 – In Person, no issues	<input type="checkbox"/> 2 - Notary, no issues
Office	<input type="checkbox"/> 3 - Identity issue	<input type="checkbox"/> 4 - HS completion issue
Use	<input type="checkbox"/> 5 - No Response/not located	<input type="checkbox"/> 6 – Both 3 & 4
Only:	TRK 09=S_____	Initials: _____ Date: _____

Student's Statement of Educational Purpose:

I certify that I _____ am the individual signing this
(Print Student's Name)
Statement of Educational Purpose and that the federal student financial assistance I may receive will only
be used for educational purposes and to pay the cost of attending Wenatchee Valley College for 2024-2025.

(Student's Signature) (Date) (Student's ID Number)

Notary's Certificate of Acknowledgement:

Notary use only

State of _____ City/County of _____

On _____, before me, _____,
(Date) (Notary's name)

personally appeared, _____, and provided to me on basis of satisfactory evidence of
(Printed name of signer)

identification _____ to be the above-named person who signed the foregoing instrument.
(Type of government-issued photo ID provided)

WITNESS my hand and official seal

(Notary signature)

My commission expires on _____ (seal)
(Date)

D. Student Signature: Sign This Worksheet

By signing this worksheet, I certify that all the information
reported on this worksheet is complete and correct.

Student Date Financial Aid Staff Date

Government -issued photo ID expiration date.

This page is for information purposes only. It is not required to be submitted with your form.

Wenatchee Valley College Non-discrimination Statement

Wenatchee Valley College is committed to a policy of equal opportunity in employment and student enrollment. All programs are free from discrimination and harassment against any person because of race, creed, color, national or ethnic origin, sex, sexual orientation, gender identity or expression, the presence of any sensory, mental, or physical disability, or the use of a service animal by a person with a disability, age, parental status or families with children, marital status, religion, genetic information, honorably discharged veteran or military status or any other prohibited basis per RCW 49.60.030, 040 and other federal and laws and regulations, or participation in the complaint process.

The following persons have been designated to handle inquiries regarding the non-discrimination policies and Title IX compliance for both the Wenatchee and Omak campuses:

- To report discrimination or harassment: Title IX Coordinator, Wenatchi Hall 2322M, (509) 682-6445, title9@wvc.edu.
- To request disability accommodations: Student Access Coordinator, Wenatchi Hall 2133, (509) 682-6854, TTY/TTD: dial 711, sas@wvc.edu.

Wenatchee Valley College Declaraciones de no discriminación

Wenatchee Valley College está comprometido a una política de igualdad de oportunidades en el empleo y la matriculación de estudiantes. Todos los programas están libres de discriminación y acoso contra cualquier persona debido a raza, credo, color, origen nacional o étnico, sexo, orientación sexual, identidad o expresión de género, la presencia de cualquier discapacidad sensorial, mental o física, o el uso de un animal de servicio por una persona con discapacidad, edad, estatus o familias con niños, estado civil, religión, información genética, veterano descargado honorablemente o estatus militar o cualquier otra base prohibida por el RCW 49.60.030, 040 y otras leyes y reglamentos federales, o participación en el proceso de queja.

Las siguientes personas han sido designadas para atender consultas sobre las políticas de no discriminación y el cumplimiento del Título IX para los campus de Wenatchee y Omak:

- Para denunciar discriminación o acoso: Coordinador del Título IX, Wenatchi Hall 2322M, (509) 682-6445, title9@wvc.edu.
- Para solicitar adaptaciones para discapacitados: Coordinador de acceso estudiantil, Wenatchi Hall 2133, (509) 682-6854, TTY/TTD: marque 711, sas@wvc.edu