

## MAXIMUM ATTEMPTED CREDITS (MAC) APPEAL FORM

**EWV070** 

Answer all parts of this form. Incomplete appeals will be denied. Submit to the WVC financial aid office or email it to financialaid@wvc.edu. We will email you with our decision. Processing times vary and can take up to three weeks during peak times. **NOTE:** It is the student's responsibility to read the SAP policy on the back of this page.

SECTION A: STUDENT INFORMATION					
Name:	*ctcLink ID is required				
Phone Number:	ctcLink ID:				
SECTION B: REASON FOR PETITION					
I am pursuing a new or different degree/certificate program at WVC.  I need additional time to complete my current degree/certificate program at WVC.  I am taking prerequisites only for a program at WVC. I understand I will be <u>loan eligible only</u> and must complete my prerequisites within 12 consecutive months. To receive loans, I must be enrolled in a minimum of 6 program approved credits.					
SECTION C: EDUCATIONAL GOAL					
List the degree or certificate program you are requesting an extension for:  Quarter and year expected to complete the degree, certificate, or prerequisites indicated above:  Fall  Winter  Spring  Summer  Year					

## **SECTION D: EDUCATIONAL PLAN**

Complete the Educational Plan below **with your academic advisor**. Your advisor <u>must</u> review and approve your academic plan. Your advisor's signature is <u>required</u>. The Ed Plan must reflect only the REQUIRED COURSES still needed to complete the degree/certificate or prerequisites you have indicated in Section C. Classes do not need to be taken in the order listed on Ed Plan. If your appeal is approved, financial aid will only cover the courses needed to complete your program. Enrolling in classes not approved on your Ed Plan will delay or cancel disbursement of funds.

Quarter	YR		Quarter	YR		Quarter	YR		Quarter	YR	
Course & Number CR		CR	Course & Number		CR	Course & Number	r CR		Course & Number		CR
ex.: Eng 101	ing 101 5										
			_						•		
Quarter	YR		Quarter	YR		Quarter	YR		Quarter	YR	
Quarter Course & Nun		CR	Quarter Course & Number		CR	Quarter Course & Number		CR	Quarter Course & Numl		CR
		CR			CR			CR			
		CR			CR			CR			
		CR			CR			CR			
		CR			CR			CR			

SECTION E. REASON UNABLE TO COMPLETE DEC	
Explain in detail why you were not able to complete your de and/or why you are seeking a different degree/certificate. A	9
By signing below, I understand that I am responsible for notify the WVC Financial Aid office as soon as possible	
*I understand that a digital/electronically typed signatu enforced in the same way, as a handwritten signature.	
Student Signature:	Date:
Advisor's Name and Signature:	Date:
	<u>'</u>

## SATISFACTORY ACADEMIC PROGRESS POLICY

Federal law and regulations require colleges to have policies in place to measure Satisfactory Academic Progress (SAP) that must not only consider the grades earned by the student, but also the pace of progress toward a degree. In particular, the student must be on track to graduate within the maximum timeframe for the degree program. Students who are close to or have exceeded the maximum attempted credits allowed for financial aid eligibility may appeal for an extension to our <u>SAP Policy</u> when unusual circumstances beyond their control contributed to their failure to complete their degree within the allotted number of credits for that degree. All credits attempted are counted for financial aid purposes, including W, I, N, F and P grades. Students with a bachelor's degree also need to complete this form and will only qualify for Federal Student Loans if the appeal is approved. If you have questions, please contact our office.

Financial Aid | 1300 Fifth Street, Wenatchee, WA 98801 | Email: financialaid@wvc.edu | (509) 682-6810

SECTION BELOW FOR OFFICE USE ONLY								
	ApprovedDenied Date							
Staff Notes:								

Wenatchee Valley College is committed to a policy of equal opportunity in employment and student enrollment. All programs are free from discrimination and harassment against any person because of race, creed, color, national or ethnic origin, sex, sexual orientation, gender identity or expression, the presence of any sensory, mental, or physical disability, or the use of a service animal by a person with a disability, age, parental status or families with children, marital status, religion, genetic information, honorably discharged veteran or military status or any other prohibited basis per RCW 49.60.030, 040 and other federal and state laws and regulations, or participation in the complaint process.

The following people have been designated to handle inquiries regarding the non-discrimination policies and Title IX compliance for both the Wenatchee and Omak campuses:

The following people have been designated to handle inquiries regarding the non-discrimination policies and Title IX compliance for both the Wenatchee and Omak campuses: To report discrimination or harassment: Title IX Coordinator, Wenatchi Hall 2322M, (509) 682-6445,

To request disability accommodations: Student Access Manager, Wenatchi Hall 2131, (509) 682-6854, TTY/TTD: dial 711, sas@wvc.edu.

Wenatchee Valley College está comprometido a una política de igualdad de oportunidades en el empleo y la matriculación de estudiantes. Todos los programas están libres de discriminación y acoso contra cualquier persona debido a raza, credo, color, origen nacional o étnico, sexo, orientación sexual, identidad o expresión de género, la presencia de cualquier discapacidad sensorial, mental o física, o el uso de un animal de servicio por una persona con discapacida, edad, estatus o familias con niños, estado civil, religión, información genética, veterano descargado honorablemente o estatus militar o cualquier otra base prohibida por el RCW 49.60.030,

040 y otras leyes y reglamentos federales, o participación en el proceso de queja

Las siguientes personas han sido designadas para atender consultas sobre las políticas de no discriminación y el cumplimiento del Título IX para los campus de Wenatchee y Omak:

- Para denunciar discriminación o acoso: Coordinador del TÃ-tulo IX, Wenatchi Hall 2322M, (509) 682-6445, title9@wvc.edu.
- Para solicitar adaptaciones para discapacitados: Coordinador de acceso estudiantil, Wenatchi Hall 2133, (509)682-6854, TTY/TTD: marque 711, sas@wwc.edu