**District No. 15**

**Wenatchee, Washington**

**WENATCHEE VALLEY COLLEGE BOARD OF TRUSTEES**

**Board Meeting**

September 11, 2024

Maguire Center - Zoom

**MINUTES**

**ATTENDANCE**

Trustees Present:

Tamra Jackson, Chair

Paula Arno Martinez, Vice Chair

Wilma Cartagena

Steve Zimmerman

Phylicia Hancock Lewis

Also Present:

Cabinet Members

Faculty and Staff

**BOARD WORK SESSION – 10:00 am**

**Communication:** The board of trustees reviewed the meeting calendar for the 2025 board meetings.

Lisa Turner, Interim Executive Director of Human Resources and Ellia Sablan-Zebedy, Dean of Strategic Enrollment & Student Success were introduced.

SBCTC is asking legislators to fund community colleges to allow for cost-of-living increase. The ACT Fall Conference will focus on legislative priorities for the upcoming session.

**Enrollment Update:** Robin and Ellia are working to provide a better snapshot of enrollment numbers. Fall quarter enrollment is up by 172 FTE with many applications still being processed.

**Operating Budget:** Brett Riley provided a first read of the 2024-2025 operating budget. Funds 149 tuition/running start, 149 fees and 000/101 state allocation make up the budget.

Revenue Forecast:

101 Funds-

* Our state allocation is projected to be $24,304,571 including provisos and program funding.

149 Funds-

* Tuition forecast is $7,445,560 for the fiscal year 2024-25. This reflects a 2.5% increase in tuition rate and 2% increase in tuition bearing enrollment.

148 Funds-

* Fee revenue is projected to come in at $2,182,201. Fee revenue reflects the proposed changes to the fee schedule previously approved and the related enrollment increases.

146 Funds-

* Revenue from Running Start decreased significantly from the previous year. We are expecting FY23 Running Start revenue to come in at $6,851,319 reflecting an average 4% in K-12 reimbursements as well as a 9.7% increase in Running Start enrollment.

Other-

* $207,182 in WVC Foundation sourced funds dedicated to specific endowed agriculture instruction and equipment.

Operating Revenue- $40,990,834

WVC has anticipated 2024-25 base operating expenses of $39,477,476

Total Operating Expenses

Net

$1,513,358

**ACT Representative:** Phylicia Hancock Lewis will serve as the ACT Representative and Steve will serve as backup.

**REGULAR BOARD MEETING**

**CALL TO ORDER: 3:00 P.M.**

**LAND ACKNOWLEDGMENT**

## APPROVAL OF MINUTES

**June 26, 2024, Regular Board Meeting Minutes**

Paula Arno Martinez moved that the minutes of the June 26, 2024, Regular Board Meeting be approved. The motion was seconded by Phylicia Hancock Lewis and carried unanimously.

MOTION NO. 2373

**July 30, 2024, Special Board Meeting Minutes**

Paula Arno Martinez moved that the minutes of the July 30, 2024, Special Board Meeting be approved. The motion was seconded by Wilma Cartagena and carried unanimously.

MOTION NO. 2374

**CELEBRATING SUCCESS**

**NCW Tech Alliance WiFi Grant**

Through a subcontract with NCW Tech Alliance, WVC received $70,000 in funding from the Community Health Network of Washington. It was NCW Tech Alliance’s charge to “expand access to digital navigation service, language accessible basic technology training, and Wi-Fi services to connect people and technology in the region.” to expand wireless and access and digital services on both campuses in our district. WVC entered the partnership with the goal of expanding digital equity through expanded publicly accessible Wi-Fi connectivity for its students and the communities it serves. A summary of the activities are as follows:

Wenatchee:

1. Expanded Wi-Fi access into parking lot areas not previously covered. This added coverage to two of our 5th street parking lots, and our Library parking lot off of 9th St.
2. Replacing older existing access points on our Wenatchee campus with newer, faster, and longer-range access points.
   1. 50 Access points added

Omak:

1. Omak Wi-Fi Replacement.  Omak was running some old technology with its Wi-Fi and was very much in need of upgrades. (Note: Speeds went from 54Mb to 400Mb)
   1. 15 access points

**Hydro Think Tank Competition**

2024 marked the 4th Pacific Northwest Hydro Think Tank and 5th in the United States. The Hydro Think Tank brings regional university, college and trade school students to compete in teams to solve a hydropower and renewable energy challenges. This year’s Tink Tank was hosted by the Chelan County PUD in collaboration with the Grant County PUD and the Hydropower Foundation.

The three-day competition includes exploration, training, and teamwork, a resume booster, and the opportunity for potential internships and or jobs with the partnering organizations. This year’s case study was the Stehekin hydro generator. Wenatchee Valley College was well-represented in the competition with 6 students including Jeremy Ocampo and Paulinne Anaya who along with their colleague Harrison Lacy of Tacoma Community College rose to the top to win the first place award. Second place went to Libbie Poirer of Wenatchee Valley College and Charles Schuelke of Tacoma Community College. Third place awardees were Alvaro Madera-Cruz of Wenatchee Valley College and David Fairbairn of Eastern Washington University. Congratulations to all!

**INTRODUCTION OF NEW EMPLOYEES**

The following new employees were introduced: Victor Navarro, Research and Analytics Specialist; Ellia Sablan-Zebedy, Dean of Enrollment Management; Lisa Turner, Interim Dean of Human Resources; Cal Goolsby, Dean of Omak Campus.

**SPECIAL REPORTS**

**Sharon Wiest, AHE President**

Sharon Wiest provided a verbal report, new faculty orientation on Monday of launch week. Finished interviews

for the STEM Center which will serve first-generation Hispanic students.

**Wendy Glenn, Chief Steward WPEA**

Wendy Glenn was not present to provide a report.

**STAFF REPORTS**

**Brett Riley, Vice President of Administrative Services**

Mr. Riley’s did not add to his written report shared during the work session.

**Dr. Tod Treat, Vice President of Instruction**

Dr. Treat did not add to his written report shared during the work session.

**Dr. Diana Garza, Vice President of Student Affairs**

Dr. Garza did not add to his written report shared during the work session.

**Dr. Faimous Harrison, President**

Dr. Harrison provided a verbal report during the work session.

**PUBLIC COMMENTS**

No comments

**ACTION**

**Adoption of Policy 000.320 Pregnancy Discrimination & revised Policy 000.340 Sex Discrimination/Title IX Investigation.**

Wilma Cartagena moved to approve new Policy 000.320 Pregnancy Discrimination & revised Policy 000.340 Sex Discrimination/Title IX Investigation. The motion was seconded by Paula Arno Martinez and carried unanimously.

MOTION NO. 2375

**Election of 2024-2025 Board of Trustee Officers**

**Phylicia Hancock Lewis nominated Paula Arno Martinez as the board chair and Steve Zimmerman as vice chair for the 2024-2025 academic year. There were no further nominations.**

Phylicia Hancock Lewis moved to appoint Paula Arno Martinez as board chair and Steve Zimmerman as vice chair. The motion was seconded by Wilma Cartagena and carried unanimously.

MOTION NO. 2376

**ADJOURNMENT – 3:18 P.M.**

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Secretary Chair