



District No. 15
Wenatchee, Washington

WENATCHEE VALLEY COLLEGE BOARD OF TRUSTEES

Regular Board Meeting

November 20, 2019 – 3:00 P.M.

Room 2310, Wenatchi Hall

MINUTES

ATTENDANCE

Trustees Present:

Tamra Jackson, Acting Board Chair
June Darling
Steve Zimmerman

Also Present:

Cabinet Members
Faculty Members
Classified Employees

CALL TO ORDER – 3:03 P.M.

The regular board meeting was opened with the reading of the land acknowledgement statement by acting Board Chair, Tamra Jackson.

APPROVAL OF MINUTES

1. October 23, 2019, Board Meeting

MOTION NO. 2318

Steve Zimmerman moved that the minutes of the October 23, 2019 board of trustees meeting be approved. The motion was seconded by June Darling and carried unanimously.

CELEBRATING SUCCESS

2. Wells Hall Groundbreaking

Wenatchee Valley College hosted a Wells Hall groundbreaking ceremony on Tuesday, October 29. The ceremony was a celebration of the future state-of-the-art Wells Hall replacement building. The event was free and open to the public and sponsored by the Wenatchee Valley College Foundation.

WVC President Jim Richardson, Senator Brad Hawkins and WVC English Faculty Jack Johnson spoke at the event. The ceremony included a final tour through wings three and four of Wells Hall, and ended with a reception in the Music and Art Center. The event was well attended with more than 40 people, including state legislators, city and county-elected officials.

The Wells Hall replacement building construction will begin in November and is scheduled for completion by fall of 2021. The \$37 million project will replace four of the five wings of Wells Hall, which was built in 1951. The fifth wing, which includes the campus theater and ceramics studio, will remain intact and become a stand-alone building.

The new building will be three stories and total more than 70,000 square feet. It will house the Chelan County Emergency Operations Center and a conference center available for public use, in addition to 25 classrooms, numerous offices and program spaces. For more information on the project visit wvc.edu/ConstructionUpdates.

INTRODUCTION OF NEW EMPLOYEES

3. **Introduction of New Employees: Reagan Bellamy, Executive Director of Human Resources**
Reagan introduced Anya Belcher, Physical Education; Natalie Dotzauer, Art; Amy Snively-Martines, Anthropology; and Sandra Villareal, Completion Coach.

SPECIAL REPORTS

4. **Lexi Reyna-Goodman, ASWVC Wenatchee President**
A written report from Lexi Reyna-Goodman was included in the board information packet.
5. **Adrian Carrillo, ASWVC Omak President**
A written report from Adrian Carrillo was included in the board information packet.
6. **Patrick Tracy, AHE President**
A written report was not submitted by AHE President Patrick Tracy.
7. **Mike Nelson, WPEA Chief Shop Steward**
A written report was not submitted by WPEA Chief Shop Steward Mike Nelson.

STAFF REPORTS

8. **Brett Riley, Vice President of Administrative Services**
In addition to Brett Riley's written report, he thanked everyone who helped with the move involving Wells Hall.
9. **Tod Treat, Vice President of Instruction**
Tod Treat was not present to add to his written report.
10. **Chio Flores, Vice President of Student Services**
In addition to Chio Flores' written report, she shared that over 75 people attended the annual FAFSA event resulting in 40-45 submitted applications.
11. **Jim Richardson, President**
A written report was not submitted by President Richardson.

ACTION

12. **Endowment Designation Modification of WVC Foundation Fund 3308 – Allied Health/Exceptional Faculty Award: Rachel Evey, Foundation Executive Director**
The modification of WVC Foundation Fund 3308 allows current and future distributions to be more accessible to all faculty. The Wenatchee Valley College Foundation board of directors approved the recommendation at the October 14, 2019.
 - Amend the original agreement for the Fund 3308. The addendum will designate awards as follows:
 - 50% of annual distributions will be for allied health and science faculty awards
 - 50% of annual distributions will be for faculty awards for all fields
 - For 2019-2020, retain the \$20,000 approved distribution from the Fund 3308 with the following:
 - Award \$10,000 (50%) for allied health and science faculty awards
 - Award \$10,000 (50%) for faculty awards for all fields

MOTION NO: 2319

Steve Zimmerman moved that the board approve the Endowment Designation Modification of WVC Foundation fund 3308. The motion was second by June Darling and carried unanimously.

13. **Renumber Policy 600.550 Expressive Activities: Reagan Bellamy, Executive Director of Human Resources**
Renumbering Policy 600.550 Expressive Activities allows the policy to be listed in the general section with related policies.

MOTION NO: 2320

June Darling moved that the board approve to renumber Policy 600.550 Expressive Activities. The motion was second by Steve Zimmerman and carried unanimously.

(Policy 600.550 Expressive Activities attached as exhibit A)

14. **Retitle Policy 570.000 Exempt Staff Policies: Reagan Bellamy, Executive Director of Human Resources**
Retitle policy 570.000 Exempt Staff Policies to Exempt Staff Employment Authority to reflect the content of the policy.

MOTION NO: 2321

Steve Zimmerman moved that the board approve the retitle of Policy 570.000 Exempt Staff. The motion was second by June Darling and carried unanimously.

15. **Rescind Policy 500.250 Employee Performance Evaluations; 500.325 Faculty & Staff Development & Training Program; 540.010 Classified Collective Bargaining; 570.120 Exempt Hiring; 570.600 Exempt Staff Grievance; 710.400 Licensing & Copyright; 710.900 Discipline & Remedies; 300.310 Health Occupations Disclaimer: Reagan Bellamy, Executive Director of Human Resources**

Policy 500.250 Employee Performance Evaluations - Evaluations are covered by collective bargaining agreements and other policies/procedures, this policy is not applicable.

Policy 500.325 Faculty & Staff Development & Training Program - The policy states that the college will fund training and development however, the WVC Foundation has programs to fund trainings and development.

Policy 540.010 Classified Collective Bargaining - Policy does not reflect federal law and is unnecessary.

Policy 570.120 Exempt Hiring - Policy does not match an evolving practice and is unnecessary.

Policy 570.600 Exempt Staff Grievance - Policy states the obvious and is unnecessary.

Policy 710.400 Licensing & Copyright - Policy is a duplicate of policy 700.500.

Policy 710.900 Discipline & Remedies – Policy is a duplicate of policy of 700.900.

Policy 300.310 Health Occupations Disclaimer - Policy had a name change and significant changes to the content. Policy 300.310 will be presented as a new policy 300.310 Allied Health Disclaimer.

The policies to be rescinded were reviewed in detail at the board work session.

MOTION NO: 2322

June Darling moved that the board approve rescinding Policy 500.250, 500.325, 540.010, 570.120, 570.600, 710.400, 710.900, 300.310. The motion was second by Steve Zimmerman and carried unanimously.

16. **New Policy 300.310 Allied Health Programs Disclaimer and 500.395 Lactation/Breastfeeding Break: Reagan Bellamy, Executive Director of Human Resources**
New Policy 300.310 Allied Health Programs Disclaimer replaces the Health Occupations Disclaimer Policy.

(New Policy 300.310 Allied Health Programs Disclaimer attached as exhibit B)

New Policy 500.395 Lactation/Breastfeeding Break is in compliance with the Fair Labor Standards Act, Title IV and Washington State Law RCW 43.10.002.

(New Policy 000.395 Lactation/Breastfeeding Break attached as exhibit C)

MOTION NO: 2323

Steve Zimmerman moved that the board approve New Policy 300.310 Allied Health Programs Disclaimer and New Policy 500.395 Lactation/Breastfeeding Break. The motion was second by June Darling and carried unanimously.

17. **Revised Policy 200.100 Delegation of Authority; 200.127 Photo Release/Testimonial; 300.500 Continuing Education; 500.125 Equal Opportunity/Affirmative Action; 570.200 Exempt Salaries: Reagan Bellamy, Executive Director of Human Resources**

Policy 200.100 Delegation of Authority – The revision makes the policy more inclusive without specifically naming senior administrators.

(Policy 200.100 Delegation of Authority attached as exhibit D)

Policy 200.127 Photo Release/Testimonial – Required minor revisions.

(Policy 200.127 Photo Release/Testimonial attached as exhibit E)

Policy 300.500 Continuing Education – Revised to add clarity.

(Policy 300.500 Continuing Education attached as exhibit F)

Policy 500.125 Equal Opportunity/Affirmative Action - Remove old state guidelines and update protected groups.

(Policy 500.125 Equal Opportunity/Affirmative Action attached as exhibit G)

Policy 570.200 Exempt Salaries – Required minor revisions.

(Policy 570.200 Exempt Salaries attached as exhibit H)

MOTION NO: 2324

June Darling moved that the board approve revised Policy 200.100, 200.127, 300.500, 500.125, 570.200. The motion was second by Steve Zimmerman and carried unanimously.

ADJOURNMENT
3:21 Meeting Adjourn

Secretary

Board Chair