

# Wenatchee Valley College Board of Trustees

January 17, 2024

Work Session	9:00 am	Maguire Conference Center- 1103E, Zoom <a href="https://wvc.zoom.us/j/81504557103">https://wvc.zoom.us/j/81504557103</a>
Regular Meeting	3:00 pm	Wenatchi Hall – 2310, Zoom <a href="https://wvc.zoom.us/j/85485160089">https://wvc.zoom.us/j/85485160089</a>

## WORK SESSION AGENDA

### **9:00 am      COMMUNICATIONS**

### **9:05            REPORT FROM TRUSTEES**

- Trustee Tuesday, January 23, 2024
- Hill Climb, January 25, 2024 - Olympia
- ACCT Legislative Summit: February 4 – 7, 2024, Washington DC

### **9:10            ADMINISTRATIVE SERVICES REPORTS (Brett Riley)**

- Financial Report
- Capital Update
- Reserve Balance
- Annual Contract Review 1
- Financial Planning for 2024-2025 6

### **9:40            LEADERSHIP REPORTS**

- Enrollment (Pedro Navarrete) 21
- ASPIRE (Cynthia Requa) 25
- Climate, Culture, Inclusion & Belonging (Joe Eubanks) 33
- Human Resources (Reagan Bellamy) 36
- Public Information (Jennifer Korfiatis) 37
- Wenatchee Foundation (Rachel Evey) 40

### **11:00          PRESIDENTS REPORT**

### **12:00          LUNCH**

### **12:30          LEADERSHIP DEVELOPMENT**

- Advisory Committees & CLNA (Yuritzi Lozano)

### **1:30            BOARD MEETING AGENDA REVIEW**

### **1:35            BOARD AGENDA ACTION ITEMS**

- Sabbatical Requests

### **1:40            TENURE FILE TRAINING/REVIEW (Tod Treat)**

### **2:00            EXECUTIVE SESSION**

An Executive Session may be called for any reason allowed under the Open Public Meetings Act (RCW 42.30)

## REGULAR MEETING AGENDA

### CALL TO ORDER

### LAND ACKNOWLEDGEMENT

### APPROVAL OF MINUTES

1. November 15, 2023, Regular Board Meeting..... 41

### CELEBRATING SUCCESS

2. Accreditation: Nursing & Radiology Technology Programs ..... 44
3. Fall Sports Recognition..... 45

### INTRODUCTION OF NEW EMPLOYEES

4. Introduction of New Employees, Reagan Bellamy, HR Executive Director

### SPECIAL REPORTS

5. Lexi Fennell ASWVC President ..... 46
6. Kehlahni Pelton, ASWVCO President ..... 47
7. Sharon Wiest, AHE President ..... 49
8. Wendy Glenn, WPEA Chief Shop Steward

### STAFF REPORTS

9. Brett Riley, Vice President of Administrative Services..... 50
10. Dr. Tod Treat, Vice President of Instruction..... 52
11. Dr. Diana Garza, Vice President of Student Affairs ..... 55
12. Dr. Faimous Harrison, President ..... 59

### PUBLIC COMMENT

People wishing to address the board must sign up with Maria Iniguez and limit their remarks to three minutes.

### ACTION

13. Sabbatical Requests ..... 99

### ADJOURNMENT

## **Annual Contract Review**

Brett Riley, Vice President of Administrative Services

Contractor Name (Search for Vendor)	Purpose of the Contract Description (Optional)
Alertus	Enhanced notification service & basic support. Annual licensing & support.
Alertus	Alert Notifications
Allis, Vincent	Performance and rehearsal for WVC Choir Concert.
ALLWEST Testing & Engineering	Material Testing & Inspection - Wells Hall Replacement Amendment 2, Agreement 2014-931 T (7)
ALSC Architects, P.S.	Omak Health & Science Center. Amendment 1. Agreement 2021-208 B (2).
ALSC Architects, P.S.	Architecture/Engineering Services Agreement - Omak Health & Science Center
ALSC Architects, P.S.	Omak Health & Science Center Amendment 1, Agreement 2021-208 A (1)
Aduviri, Amas	CAMP Evaluator
Alberdin Guerrero Jacquelin	CAMP mentor
Automated Accounts, Inc.	Collection agency services.
Avilez, Maria Elena	Guest Speaker at New Student Orientation.
Barnes & Noble Bookstore Services	Bookstore Management. Amendment No. 1.
Before The Movie	Ad for Omak Campus showing at the Omak Theater.
Bourgeau, Monique	Speaker at Omak Stand Against Racism.
Bradfield, Elizabeth	Earth Day Presenter
Brandt, Alexei	Performer WVC Pride Event.
Brorby, Taylor	Visiting Writers Series.
CAFÉ - Advancement of Family Education	Financial Aid outreach, information and technical assistance on to students at high schools in NCW.
CAMPUSPEAK	Wenatchee and Omak presenter during Hispanic Heritage Month
Canyon City Solutions	Relia Trax Non Commercial Software for chemical dependency.
Chang, Kevin	Prepare a Ted-Talk-like presnetation to address the international economics of Taiwan.
Chavez, Estrella	CAMP mentor
Chelan County Fire District 1	Provide equipment and truck repairs. College age residents assisting with fuels projects and community outreach with CAFÉ, a Latino community partner. Wildland funding.
Children's Home Society of WA	Creating Safe Spaces and Triple Point support group and services.
Cibicki, Phil	Mental Health Awareness Week Speaker.
Citizen's Medical Center	Clinical site for the clincial instruction of students. MLT.
Clifton Larson Allen LLP	Financial statements preparation and presentation for fiscal year 2021 and 2022.
Columbia Fitness	Preventative Maintenance on Equipment
Community Colleges of Spokane	SEIU Training Partnership Home Care Aide classes at WVC.
Constancio, Salvador	Guest speaker at Stand Against Racism
Contreras, Greg	Facilitate a Path to Scholarships workshop for first year CAMP students.
CoolSpeak	Keynote Presentation and Workshop
Cunderla, Brent	Geologist Guest Speaker; Field trip co-leader
David Evans & Associates, Inc.	Topographic Mapping Survey - Omak Health Science Center
Delorenzo US	Fluid Mechanics Demonstration Unit for use by students enrolled in BAS Engineering Technology.
Desautel, Rick	Participating in the panel for the film Older Than The Crown at the Omak Theater.
A Book Company	Exclusive provider of course materials, including textbooks, digital content, inclusive access, access cards and required non textbook educational materials.
Economic Modeling, LLC	Career Coach
Economic Modeling, LLC	Analyst Renewal
Edmonds Community College	MOA for collaborative class enrollment.
Edmonds Community College	MOA for collaborative class enrollment.
Edmonds Community College	MOA for collaborative class enrollment.
Educational Service Distrtict On The Job Training Contract	Tutor/Program Assistant - Tetra Gomez
Esaki Ivanick, Yuriko	Traveling to Japan to provide recruitment for International Program.
Espinoza, Sinai	TRiO SSS Transfer Mentor
Farr, Davis LLP	Audit for 2021,2022 and 2023.
Fuhrman, Cmarie	Earth Day Presenter
Gaeta, Cristina Dr.	CAMP grant objectives and preparation.
Garibay, Daniela	CAMP mentor
GeoEngineers, Inc.	Geotechnical Services -Omak Health and Science Center
Getinge	Maintenance Agreement for: Generator/Boiler, and Sterilizer in Lab
Gibbens, Justin	Earth Day Presenter
Glacier Communications	Increase awareness and drive website traffic toward LPN to BSN landing page.
Gonzalez, Hilda Dr.	Assist CAMP to achieve their proposed grant objectives.
Gottlieb, Andrew	Earth Day Presenter

Gordon, Janet	Evaluator will collect formative and summative data to inform program improvements and gauge progress toward the outcomes. QNA.
Grand Coulee School District	College in the High School
Guerrero, Gisselle Ramos	TRiO SSS Transfer Mentor
Harris, Sheila	Instructor for PEHR Skiing and Snowboarding class.
Hategekimana, Claver	Prepare a Ted-Talk-like presnetation to address the international economics of Rwanda.
Heimgartner, Nicole	Allied Health Consulting
Heimgartner, Nicole	Allied Health Consulting
HeinOnline	Online Services and Materials. Legal research.
Hultz BHU Engineers	Multiple Buildings - Replace Failing Boilers -HAVAC. Amendment No 1, Agreement 2022-042 A (1).
Hultz BHU Engineers	Wenatchi Hall Eller Fox Meters - Design Amendment 1, Agreement 2023-050 A (1)
Hultz BHU Engineers	Electric Load Review for Batjer
Hultz BHU Engineers	Replace failing boilers in Batjer.
Intrinium, Inc.	Quarterly External + Internal Vulnerability Management.
Integrus Architecture	Wells Hall Replacement Landcsape Design Amendment 7, Agreement 2014-931 F (3)
Integrus Architecture	Wells Hall Replacement Design Fees Amendment 6, Agreement 2014-931 F (3)
Ivanick Esaki, Yuriko	Translation and interpreter services for international program.
Jefferson Healthcare	Clinical site for the clincial instruction of students. MLT.
JMG Entertainment	ASWVC Senate Fright Knight
Johnson Controls Fire Protection LP	Fire control panels SRC. CPQ - 377007. Alarm and Dectecton - Monitoring.
Johnson Controls Fire Protection LP	Fire control panels SRC. CPQ -377028. Essential Service Offer, Smoker Detector Testing and Customer Portal.
Johnson Controls Fire Protection LP	Fire contraol panels WTI. CPQ - 377039. Suppression Gas Systems Test & Inspect and Customer Portal.
Johnson Controls Fire Protection LP	System FA Simplex 4008 - Main Fire Alarm Panel Services. Mish ee twie.
Johnson, Makenzie	Interpreter for WVC Graduation.
Kappagantu, Madhu	Isothermal Assay Devolpmnet (Real-time amplicon detection and end-point amplicon detection; RPA for viaral pathogens infecting cherries.
Kikut, Patrick	Uncertain Nature exhibition on the MAC Gallery.
Kootenai Health	Clinical site - Rad Tech
Krazen & Associates, Inc.	Wells Hall Replacement Testing & Inpsection Services Amendment 1, Agreement 2014-931 J (8)
Labster	Software Access Agreement
Lamar	Space contract for billboard at Elmway in Okanogan at Randy's Towing.
Lamar	Space contract for billboard at 5th Street and Miller Street.
LeMere, Derrick	Participating in the panel for the film Older Than The Crown at the Omak Theater.
Loera-Herrera, Lucila	Professional Development Session with TRiO student support services.
Long, Diana	Facilitate a career workshop about LinkedIn.
Lowary, Danielle	Fitness classes at North Cascades Athletic Club for WVC Omak.
Lowery, Marie	TRiO SSS Transfer Mentor
MacDonald-Miller Facility Solutions, LLC	Energy Services Amendment 1. IGA-Energy Efficiency & IAQ Upgrades Phase 2.
Maldonado, Yessica	TRiO SSS Transfer Mentor
Mariachi Noroeste	WVCO May Festival Performer.
Mendez, Adilene	TRiO SSS Transfer Mentor
Megn Analysis	Value Engineering & Constructability Review - Center for Technical Education and Innovation
Meng Analysis	Value Engineering & Constructability Review - Center for Technical Education and Innovation
Moody, Eden	Performance and rehearsal for WVC Choir Concert.
Murphy, Heather Wallis	Wenatchee Naturalist Guest
Negrete Ortega, Jasmin	CAMP mentor
Nere, Jinx	WVC Pride Performer
North Cascades Athletic Club	Fitness classes at North Cascades Athletic Club for WVC Omak.
Okanogan Behavioral Healthcare	Clinical site for the clincial instruction of students. Chemical Dependency Studies.
Okanogan County Fairgrounds	WVC Omak Graduation 2023. White event chair rental.
Ordaz, Odaliz	CAMP mentor
Pateros CTE Dual Credit Consortium	CTE Dual Cedit Constortium MOA
Pateros-Brewster Community Resource Center	Mutual services to provide instructional programming leading to profesional developement, certificates and degrees. One year renewal periods.
PBS Engineering & Environmental	Geotechnical Services -Center for Technical Education and Innovation. Amendment 2, Agreement 2022-081 C (3)
PBS Engineering & Environmental	Omak Health & Science Center Haz Mat Survey. Amendment 1. Agreement 2021-208 S (5)
PBS Engineering & Environmental	Omak Health & Science Center Haz Mat Survey. Agreement 2021-208 S (5)
PBS Engineering & Environmental	CTEI Building. Geotechnical Engineering Services. Agreement 2022-081 C (3)
PBS Engineering & Environmental	CTEI Building. Pre Demolition Hazard Materials Study Sexton and Batjer. Agreement 2022-081 D (5)
PBS Engineering & Environmental	Geotechnical Services -Center for Technical Education and Innovation. Amendment 1, Agreement 2022-081 C (3)
Peninsula College	MLT courses and clinical requirements between WVC and Peninsula College. Interagency Agreement.

Performance Validation, Inc.	Wells Hall Replacement Commissioning Services Amendment 5, Agreement 2014-931 C (5)
Performance Validation, Inc.	Wells Hall Replacement Commissioning Services Amendment 4, Agreement 2014-931 C (5)
Pinnacles Prep Charter School	Clinical site. RN to BSN.
Pittney Bowes	Wenatchee. Postage.
Pttney Bowes	Omak. Postage.
Prado, Alejandra	TRiO SSS Transfer Mentor
ProofPoint	PFPT Threat Protection Suite
Puget Sound Hardware	RS2 Software for SCPs
Quincy School District	CTE Dual Cedit Constortium MOA. Quincy School District.
Rai, Subash	Ted Talk presentation to address the international economics of birth country.
Ramirez, Cristian	CAMP mentor
Ramirez, Norma	WVCO May Festival Performer. Danzas Multiculturales.
Rebar, Cherie	Allied Health Consulting
Rebar, Cherie	Allied Health Consulting
RGU Architecture & Planning	Center for Technology Education & Innovation - Predesign
RGU Architecture & Planning	CTEI Amendment 1, Agreement 2022-081 A (1)
RGU Architecture & Planning	CTEI Amendment 1, Agreement 2022-081 B (2)
RGU Architecture & Planning	CTEI Amendment 2, Agreement 2022-081 B (2)
RGU Architecture & Planning	CTEI Amendment 3, Agreement 2022-081 B (2)
RGU Architecture & Planning	Sexton Hall Project Request Report Amendment 1, Agreement 2022-204 A (1)
Roach, Michael	Performance and rehearsal for WVC Choir Concert.
Rodriguez Herrera, Vanessa	CAMP mentor
Salem Clinic	Clinical site - MLT
Schaub, Joshua	Guest Speaker for Sustainability course.
SCJ Alliance	WVC Fastpitch Softball Backstop Upgrade Amendment 2, Agreement 2022-900 A (1)
SCJ Alliance	WVC Fastpitch Softball Backstop Upgrade
SCJ Alliance	WVC Fastpitch Softball Backstop Upgrade Amendment 1, Agreement 2022-900 A (1)
SHI	Microsoft 365 Licenses. A3 Subscription.
SignGlasses	Sign Language Interpreting
Silver Adventures LLC	Laser Tag at the SRC for Campus Life.
Simx	Virtual reality for mobile Allied Health bus.
SoleyOn Broadcasting, LLC	TV ads for nursing. NCW Life.
Smith, Edgar	Uncertain Nature exhibition on the MAC Gallery.
Spyglass	Auditor as an independent contractor to analyze primary telecommunications service accounts.
	Data Sharing Agreement to govern the access, use, storage, copying, creation, resulting derived data, and distrtribution of institution data by OFM.
State of Washington Office of Financial Management	
Statista	Online Services and Materials. Statistics, infographics and research tools for our students and faculty.
Sustainable NCW	Guest Speaker for Sustainability course.
Swan, Yvonne	Participating in the panel for the film Older Than The Crown at the Omak Theater.
Tangram Design LLC	Establish and design a wayfinding program.
Taylor, Nicholas	Live Entertainment for Queer Formal.
Testcomm, LLC	Commissioning & Building Envelope Testing Omak Health & Science Building
Testcomm, LLC	Commissioning & Building Envelope Testing Omak Health & Science Building
ThyssenKrupp Elevator Corporation	Service Agreement for Mish ee twie elevator.
Tihanyi, Timea	MAC Gallery Exhibition: To Go Gentle
Tomorrow's Health, LLC	Clinical Site - MLT
Town of Winthrop Lease Agreement	Instruction space for basic skills, transitional studies & college level courses at Winthrop Library, Community Room.
Department of Transportation	MCS - Federal Motor Carrier Safety Administration. Registration to operate in interstate commerce.
Trinity Inflatable	The trinity inflatables will be providing and setting up 5 inflatables for Spring Fest.
Upper Valley MEND	Guest Speaker for Sustainability course.
Valdovinos-Lopez, Rocio	CAMP mentor
Van Sanden, Sarah	Earth Day Presenter
Vazquez, Diego	CAMP mentor
Washington Center for Nursing (WCN)	LPN to BSN Pathway Grant. Markieting publications, simulation resources, faculty, staff support.
Department of Ecology	Station for monitoring ambient air conditions.
Employment Security	On the job training contract. Tutor/Program Assistant - Tetra Gomez
State of Washington Department of Health	The purpose of the contract is to fund outreach and promotional activities to increase
Department of Vetererans' Affairs	awareness of the MLT program among prospective students thereby helping rural healthcare systems
Volt	meet their staffing needs with well-trained medical laboratorians and to ensure access to laboratory

Washington State University (WSU)	services for rural and underserved communities
Washington Student Achievement Council - Washington State GEAR UP	Increase first year success, second year persistence, and graduation rates for WAGU Class of 2023 students.
Waste Loop	Waste Loop will guide our waste audits on Zero Wednesday of Earth Week.
Waste Loop	Guest Speaker for Sustainability course.
Waterville CTE Dual Credit Consortium	CTE Dual Credit Consortium MOA
Wenatchee Fly Fishers	Fly Fishing class instruction - CED 110
Wenatchee School District	Contract for use of Apple Bowl for WVC graduation.
Wenatchee School District	Contract for use of Rec Park for softball practices.
Wenatchee School District	Contract for use of WHS for MA pinning ceremony.
Wetherholt & Associates, Inc	Wells Hall Replacement - Consulting Services & Inspections
Wetherholt & Associates, Inc	Wells Hall Replacement Amendment 1, Agreement 2014-931 K (9)
Wetherholt & Associates, Inc	Wells Hall Replacement Amendment 2, Agreement 2014-931 K (9)
Winton Manufacturing	Compostable waste service.
WON-DOOR	FireGuard door maintenance and testing service. Wenatchee Hall.
WON-DOOR	FireGuard door maintenance and testing service. Mish ee twee.
Xerox	Xerox B400/DN Copier Adjunct Faculty Office MET1321
Xerox	Xerox C405DN Copier Continuing Ed MET1121

## Financial Planning for 2024-2025

Brett Riley, Vice President of Administrative Services

# WVC: Financial Planning 2024-25

# WVC Budget Development

- Budgeting Process Overview
- Calendar
- Account Structure
- Legislative and System Considerations 2024-25 (So far!)
- Baseline Budget
- Refresh of Budget Dashboards

# Budgeting Process - Calendar

## **January XX**

- Governor's Budget Released

## **February - 2<sup>nd</sup> Week**

- Managers begin working on their budgets

## **March - 2<sup>nd</sup> Week**

- VPs begin reviewing departmental budgets

## **April - 2<sup>nd</sup> Week**

- VPs complete departmental budgets and present at cabinet for review & approval

## **May - 2<sup>nd</sup> Week**

- Budget Services receives approved budgets and prepares final budget for review and approval by Cabinet

## **June - 2<sup>th</sup> Week**

- Board and approves final budget

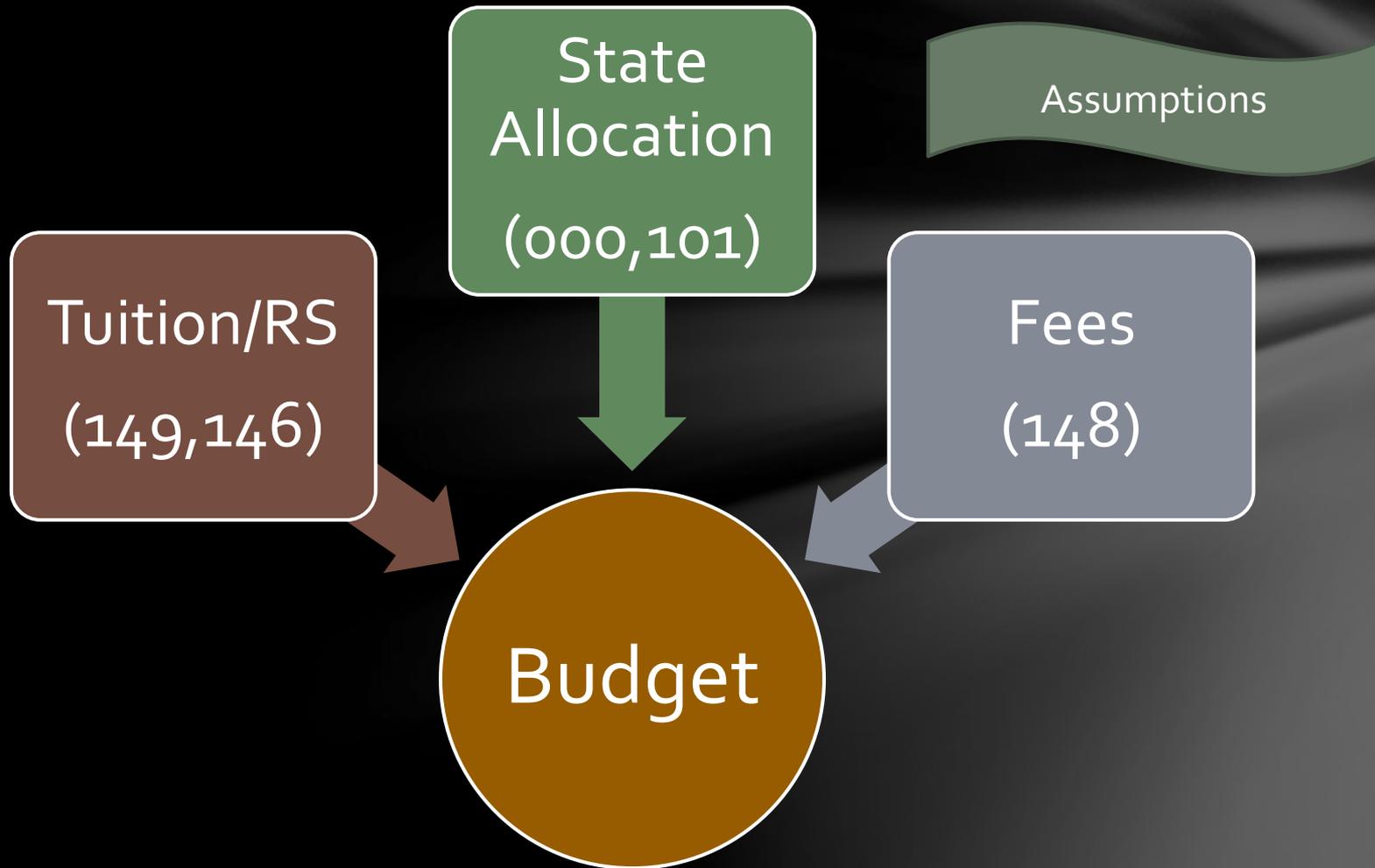
## **June – 2<sup>nd</sup> Week**

- Budget is disseminated to budget managers

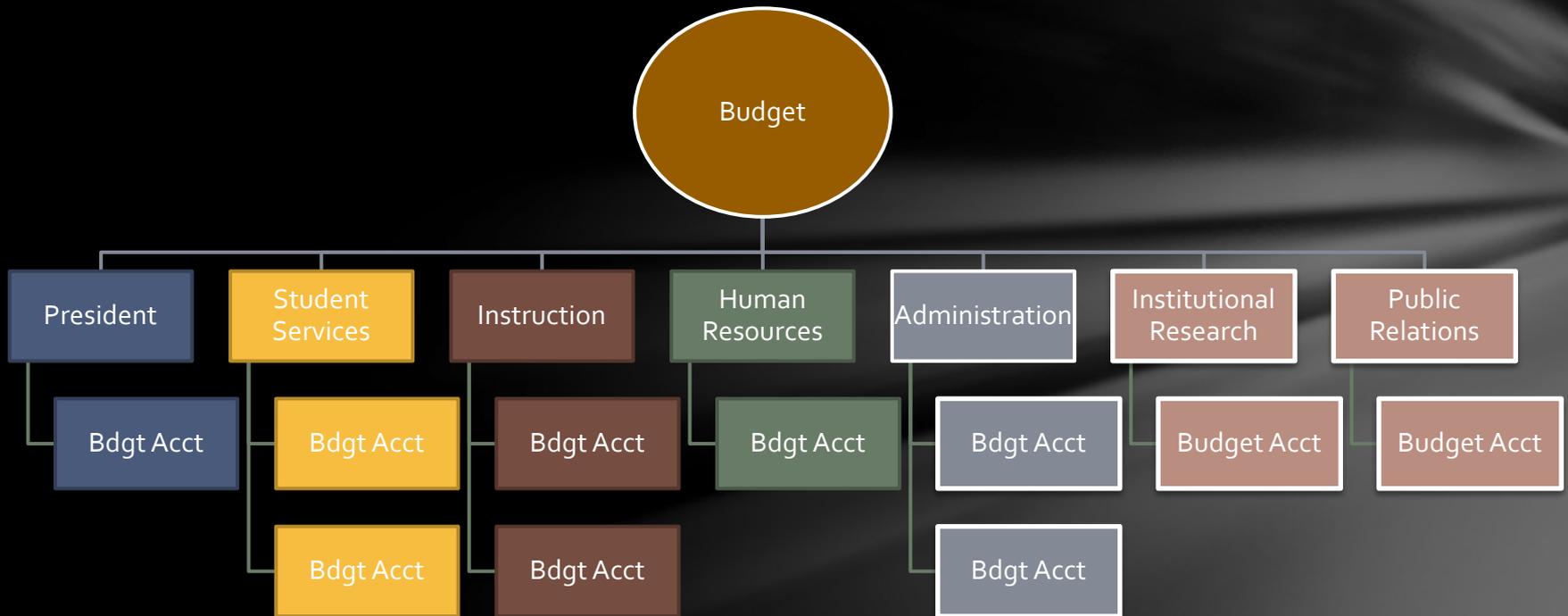
## **July- 3<sup>rd</sup> Week**

- Budget is uploaded into ctcLink

# Budgeting Process - Revenue



# Budgeting Process - Distribution



# Account Numbers

101

[APPR]  
Appropriation  
Fund

082

Class

1A003

Department ID

148

01X  
Instruction

1D101

149

02X  
Research

LGo20

123, 522, 145, etc.

03X, 04X, 05X,  
etc.

2G003

# Object/Account Codes

500\*

Salaries & Wages (500\*\*\*\* series)

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501\*

Employee Benefits (501\*\*\*\* series)

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Multiple  
50x\*

Goods & Services (,505,506,508\*\*\*\* series)

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508\*  
series

Travel (508\*\*\*\* series)

---

503 &  
504

Capital Outlays, Fixed Assets (503 and 504\*\*\*\* Series)

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# 2024 Supplemental Operating Priorities

- Strengthening the Computer Science Workforce (\$9 million)
  - Expand Access to CS bachelor's degrees
- Expand climate solutions curriculum (\$950,000)
  - One-time funding for climate solutions. This is an expansion of funding from 2022 that will continue that work.

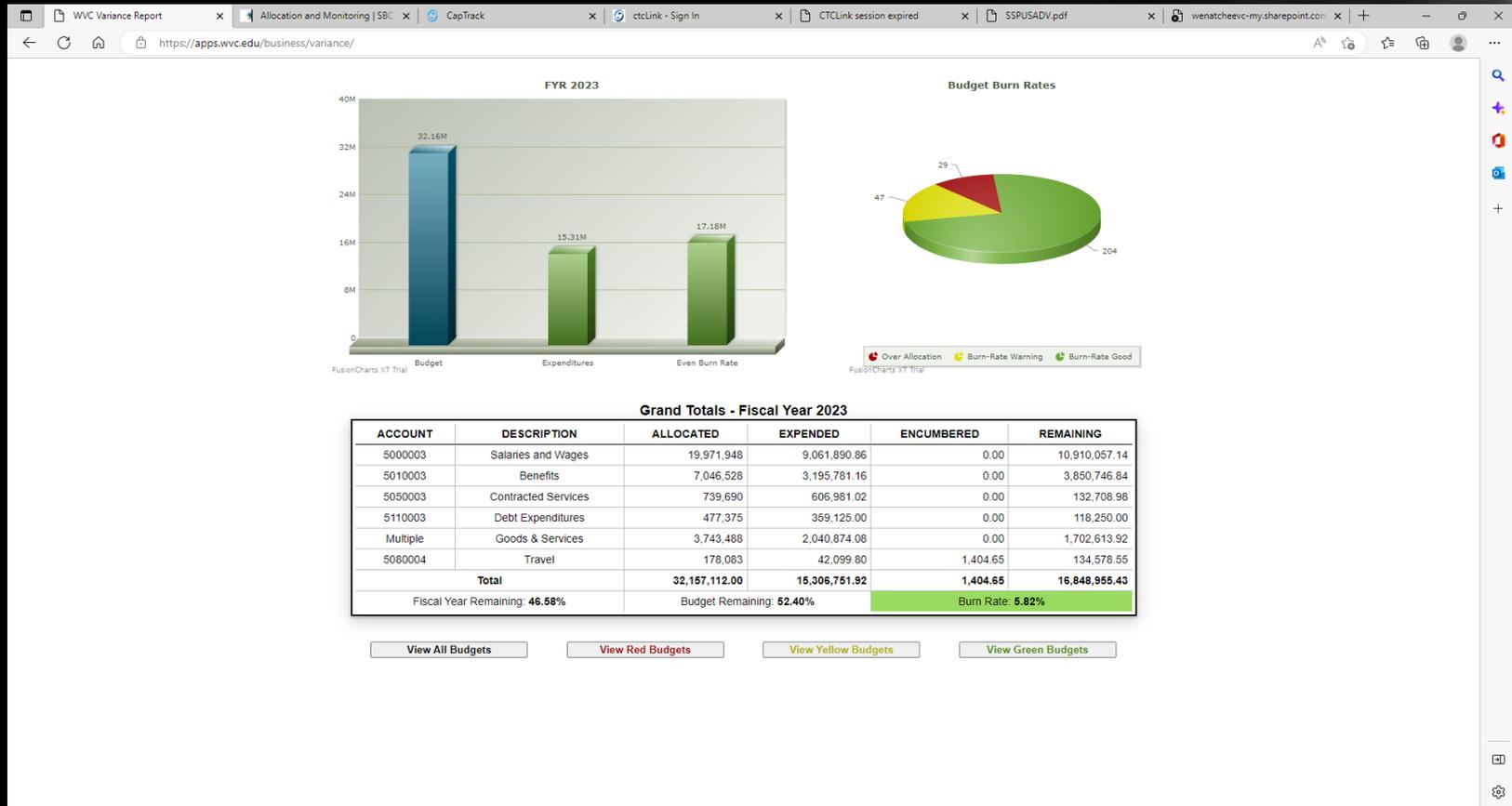
# Capital Considerations

Including to reflect potential operating budget impact:

- Statewide Utility Submetering for Clean Builds Act \$8.5 million
- CTC Energy Efficiency Program

Note: Also two major projects on the capital request list.

# Budget Status Query Dashboards



# Continued

ACCOUNT	DESCRIPTION	FUND	ALLOCATED	EXPENDED	ENCUMBERED	REMAINING_AMT
5000003	Salaries and Wages	149	0.00	15,704.71	0.00	-15,704.71
5010003	Benefits	001	121,918.00	63,889.62	0.00	58,028.38
5010003	Benefits	149	0.00	5,704.34	0.00	-5,704.34
5030003	Goods & Routine Services	149	8,100.00	7,263.92	0.00	836.08
5050003	Contracted Services	149	0.00	5,000.00	0.00	-5,000.00
5080004	Travel	149	10,000.00	360.32	0.00	9,639.68
5081004	Other Expenses	149	0.00	5,581.95	0.00	-5,581.95
<b>Total</b>			<b>499,381.00</b>	<b>351,553.33</b>	<b>0.00</b>	<b>147,827.67</b>
Fiscal Year Remaining: <b>46.58%</b>			Budget Remaining: <b>29.60%</b>		Burn Rate: <b>-16.97%</b>	

1A002 - PRESIDENT - FOUNDATION						Evey,Rachel Miriam
ACCOUNT	DESCRIPTION	FUND	ALLOCATED	EXPENDED	ENCUMBERED	REMAINING_AMT
5000003	Salaries and Wages	001	0.00	2,625.00	0.00	-2,625.00
5000003	Salaries and Wages	149	189,186.00	84,658.03	0.00	104,527.97
5010003	Benefits	001	0.00	1,490.60	0.00	-1,490.60
5010003	Benefits	149	75,452.00	31,917.17	0.00	43,534.83
5030003	Goods & Routine Services	149	3,600.00	445.66	0.00	3,154.34
5040003	Capital Expenses	149	6,000.00	0.00	0.00	6,000.00
5080004	Travel	149	250.00	0.00	0.00	250.00
5081004	Other Expenses	149	0.00	1,170.53	0.00	-1,170.53
<b>Total</b>			<b>274,488.00</b>	<b>122,306.99</b>	<b>0.00</b>	<b>152,181.01</b>
Fiscal Year Remaining: <b>46.58%</b>			Budget Remaining: <b>55.44%</b>		Burn Rate: <b>8.87%</b>	

1A003 - INSTITUTNL MEMBERSHP						Richardson,James Craig
ACCOUNT	DESCRIPTION	FUND	ALLOCATED	EXPENDED	ENCUMBERED	REMAINING_AMT
5050003	Contracted Services	149	0.00	5,000.00	0.00	-5,000.00
5081004	Other Expenses	149	55,000.00	144,621.30	0.00	-89,621.30
<b>Total</b>			<b>55,000.00</b>	<b>149,621.30</b>	<b>0.00</b>	<b>-94,621.30</b>
Fiscal Year Remaining: <b>46.58%</b>			Budget Remaining: <b>-172.04%</b>		Burn Rate: <b>-218.61%</b>	

1A004 - PRESIDENTIAL SEARCH						Bellamy,Reagan K
ACCOUNT	DESCRIPTION	FUND	ALLOCATED	EXPENDED	ENCUMBERED	REMAINING_AMT
5000003	Salaries and Wages	149	0.00	20,000.00	0.00	-20,000.00
5010003	Benefits	149	0.00	1,628.83	0.00	-1,628.83

# Continued

WVC Budget Status  
Data updated 2am daily

Fiscal Year: 2023 | Budget: Choose a Budget | Fund: All Funds | Type: All Types | Start Date: mm/dd/yyyy | End Date: mm/dd/yyyy

Submit

Download Results: [Budget1A000\\_briley\\_20230112.csv](#)  
Notice: Undefined variable: selected\_budget\_name in E:\inetpub\wwwroot\budgetstatus\index.php on line 446

(2023)

	DATE	ACCOUNT	ACCT DESCR	DEPTID	FUND	CLASS	JRNL REF	JRNL ID	TRANS DESCR	MERCHANT	AMOUNT
1	2022-07-15	5081103	Dues/Membership Fees	1A000	149	081		0	Membership Renewal	Assn of Community College Trustees	3,540.00
2	2022-08-24	5080030	Private Auto Mileage	1A000	149	081		0	TravelerID: 101034448		35.00
3	2022-08-24	5080030	Private Auto Mileage	1A000	149	081		0	TravelerID: 101057638		52.50
4	2022-08-24	5080030	Private Auto Mileage	1A000	149	081		0	TravelerID: 101030620		97.50
5	2022-08-24	5080040	Other Travel Expenses	1A000	149	081		0	TravelerID: 101029628		155.00
6	2022-08-24	5080040	Other Travel Expenses	1A000	149	081		0	TravelerID: 101030620		155.00
7	2022-08-24	5080040	Other Travel Expenses	1A000	149	081		0	TravelerID: 101034059		155.00
8	2022-08-24	5080040	Other Travel Expenses	1A000	149	081		0	TravelerID: 101034448		155.00
9	2022-08-24	5080040	Other Travel Expenses	1A000	149	081		0	TravelerID: 101057638		155.00
10	2022-08-31	5030010	Supplies	1A000	149	081	AUGUST'22	233305	PC04 - ACCT		955.00
11	2022-08-31	5030010	Supplies	1A000	149	081	AUGUST'22	233305	PC04 - ACCT		1,035.00
12	2022-08-31	5030010	Supplies	1A000	149	081	AUGUST'22	233305	PC04 - ACCT		1,035.00
13	2022-08-31	5030010	Supplies	1A000	149	081	AUGUST'22	233305	PC04 - ACCT		1,185.00
14	2022-09-01	5080060	Out of State Airfare	1A000	149	081		0	6391 James Richardson	US Bank National Assn	635.01
15	2022-09-26	5080030	Private Auto Mileage	1A000	149	081		0	TravelerID: 101034448		35.00
16	2022-09-26	5080030	Private Auto Mileage	1A000	149	081		0	TravelerID: 101057638		52.50
17	2022-09-26	5080030	Private Auto Mileage	1A000	149	081		0	TravelerID: 101030620		97.50
18	2022-09-26	5080040	Other Travel Expenses	1A000	149	081		0	TravelerID: 101030620		155.00
19	2022-09-26	5080040	Other Travel Expenses	1A000	149	081		0	TravelerID: 101034448		155.00
20	2022-09-26	5080040	Other Travel Expenses	1A000	149	081		0	TravelerID: 101057638		155.00
21	2022-09-26	5080040	Other Travel Expenses	1A000	149	081		0	TravelerID: 101034059		310.00
22	2022-09-30	5030010	Supplies	1A000	149	081	SEPT'22	242651	PC04 - OFFICE DEPOT		83.64
23	2022-10-31	5030010	Supplies	1A000	149	081	OCT'22	253601	PC04 - ACCT		80.00
24	2022-10-31	5080070	Motorpool Services	1A000	149	081	10 22	253597	Administration to Omak		153.00
25	2022-11-16	5080030	Private Auto Mileage	1A000	149	081		0	TravelerID: 101034448		35.00

# FT Query

FTQueryFY2023 : Database- \\AD-FS-MEDUSA\Departments\FTQuery\2023 FY\FTQueryFY2023.mdb (Access 2007 - 2016 file format) (Read-Only) - Access

Brett Riley

File Home Create External Data Database Tools Help Tell me what you want to do

Clipboard Sort & Filter Records Find Text Formatting

READ-ONLY This database has been opened read-only. You can only change data in linked tables. To make design changes, save a copy of the database. Save As ...

Switchboard RevenueByFund

Revenue - FY2023 Date Data Refreshed: 1/11/2023

Fund Number	Description	Amount
148		
4000050	Dedicated Student Fees	\$907,554.40
4000060	Misc Student Fees	\$24.00
4000110	Tuition&Fee Waiver-Non-Need	(\$47,202.61)
4000190	Cares Write-off	\$62.23
4021010	Private Grants and Contracts	\$62,824.00
4030020	Income From Property	\$16,189.42
4030030	Fines & Forfeits	\$754.84
4030050	Sale of Property Other	\$3,042.11
4030060	Charges for Services	\$33,378.57
4030100	Cash Over/Short	(\$278.00)
4030160	Other Operating Revenue	\$36,944.84
4120010	Investment Income	\$52.58
4210010	Cash Capital Contributions	
		\$1,349,624.06
	Total Revenue:	\$2,362,970.44

Navigation Pane

Report View Num Lock

# Tools & Resources

- FT Query
- Budget Office
- Budget Status Query

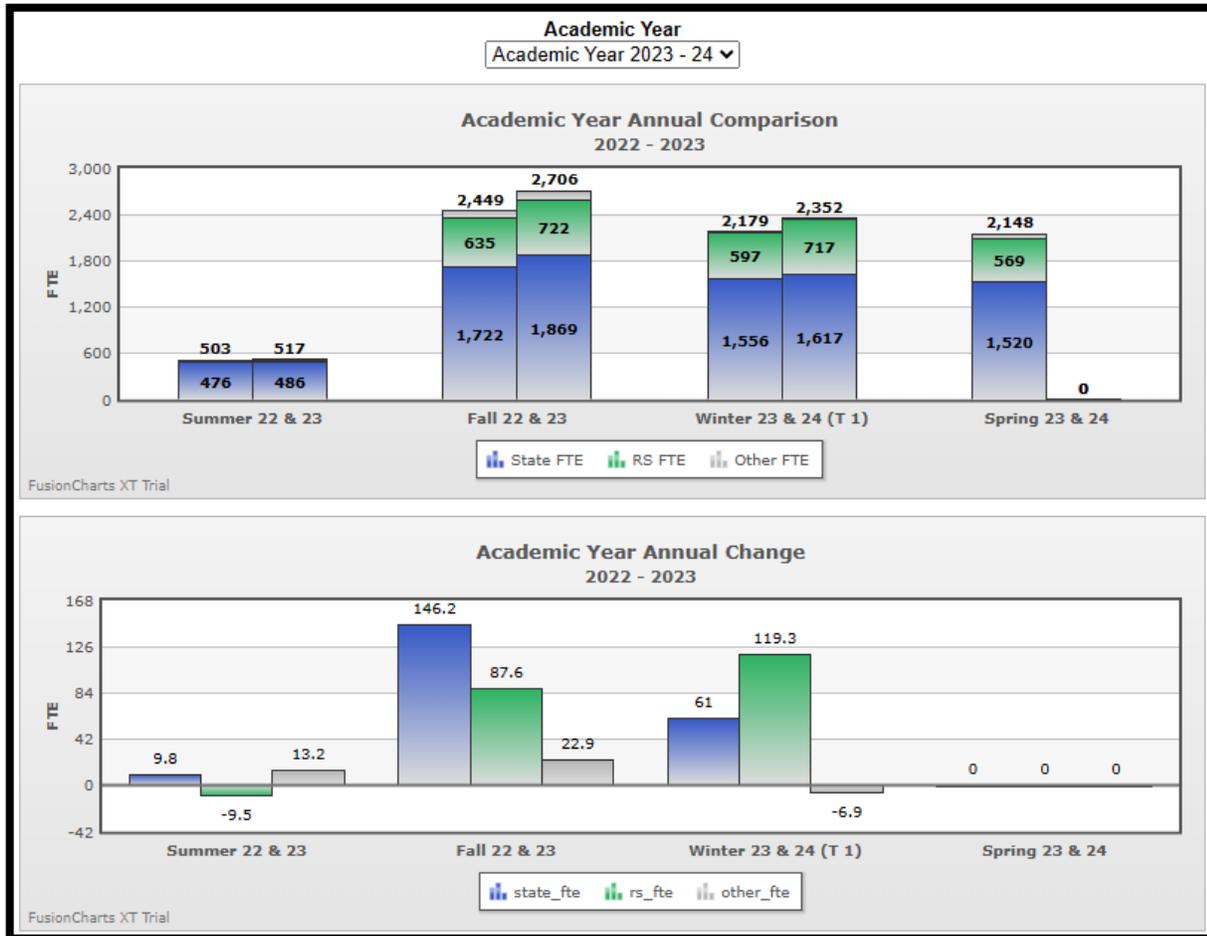


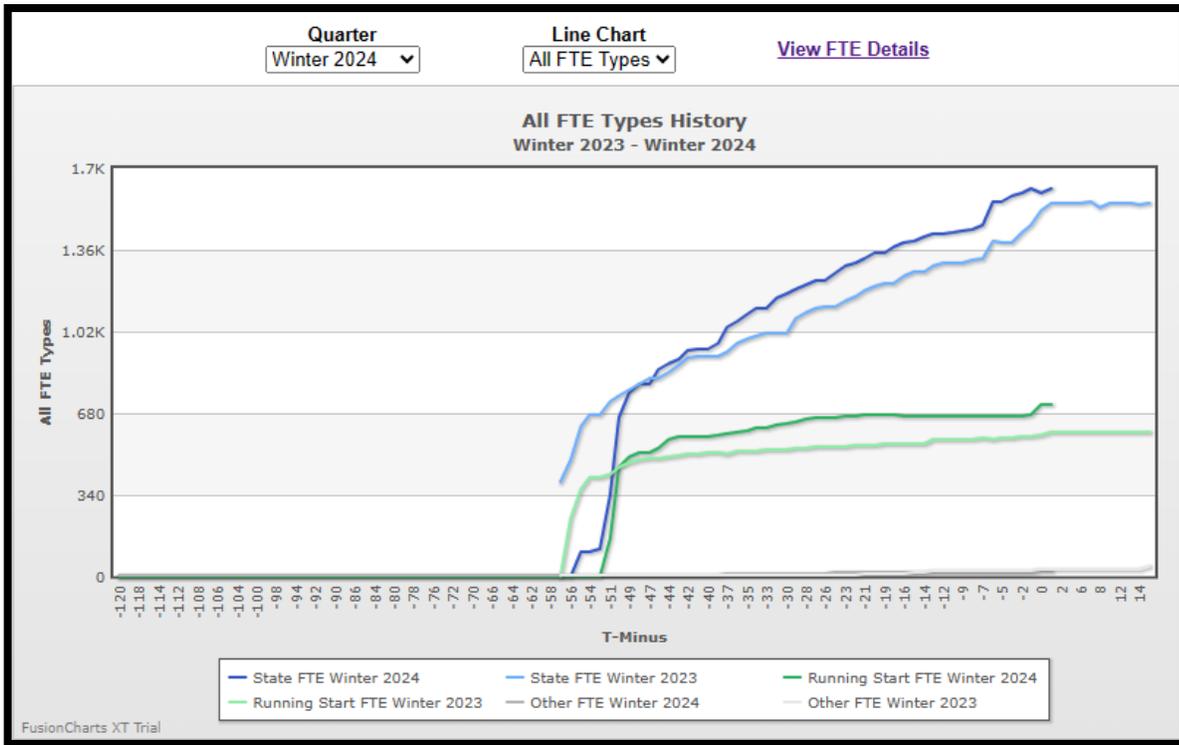
# Enrollment Management & Community Partnerships

Pedro Navarrete, Associate Vice-President

## Enrollment

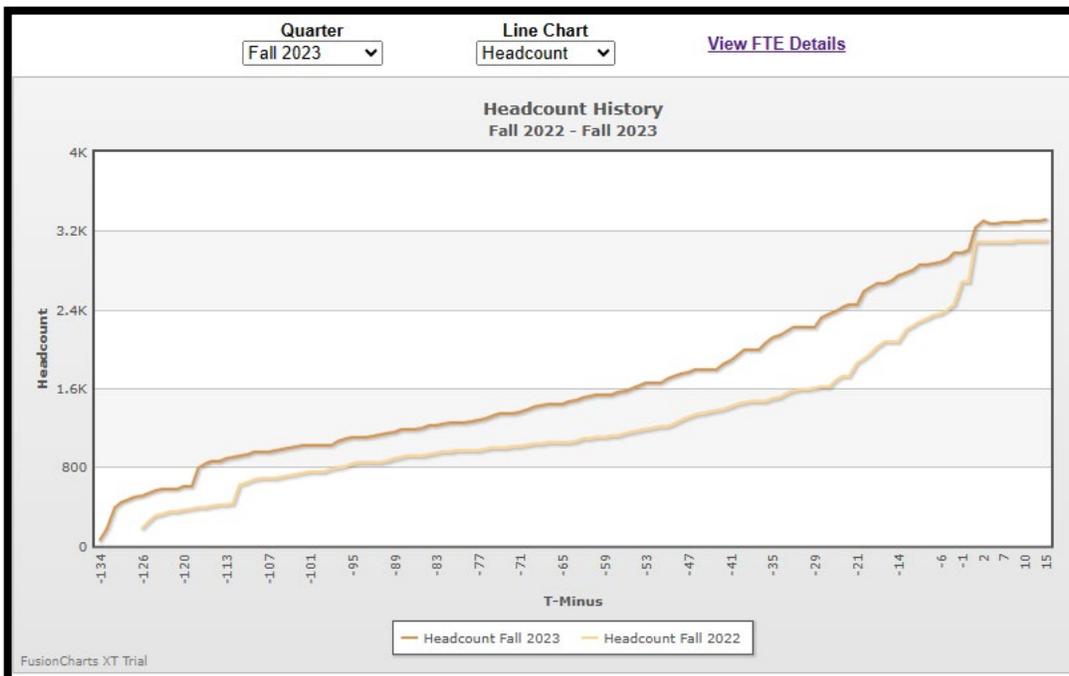
The new year continues to bring a positive movement in enrollment for the Winter 2024 quarter. In the graphs below data from the current 2023-2024 year is compared to the previous 2022-2023 academic year as of January 7, 2024, from the ASPIRE data dashboards. The data is broken down quarter to quarter for a visual comparison.

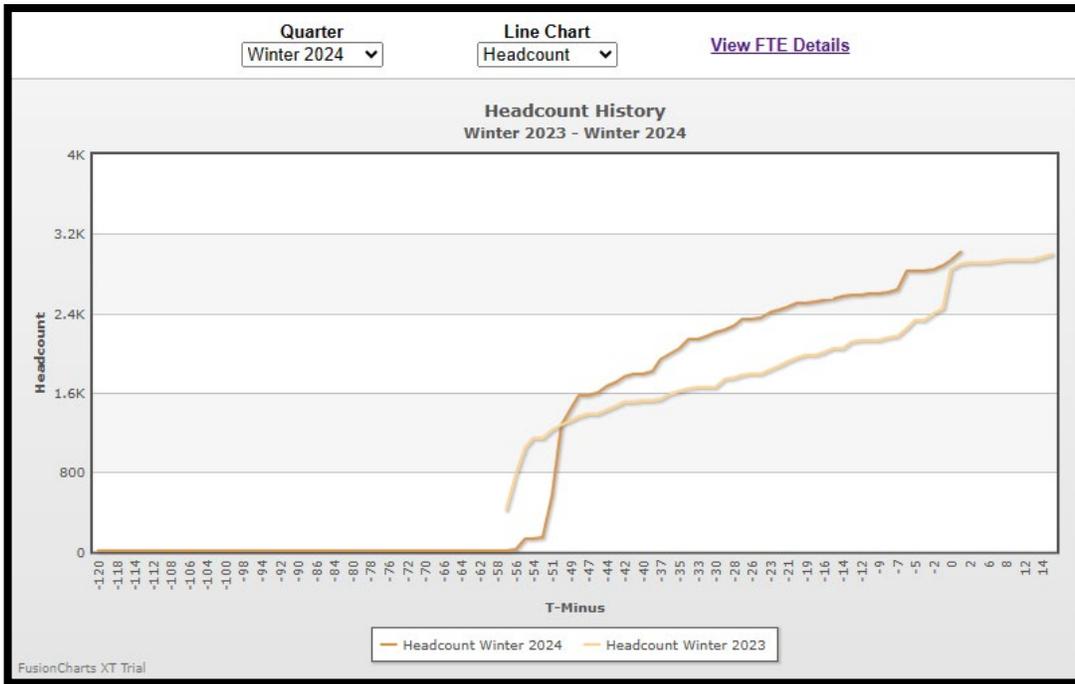




\*FTE = Full Time Equivalency – One quarterly FTE is the equivalent of a student enrolled in 15 credits.  
Highlights from the quarter-to-quarter comparison graphs:

- Continued slight growth compared to the previous academic year
- Running Start FTE retention from fall-to-winter improvement
- State FTE continues to experience similar decline as previous year of fall to winter retention





\*Headcount = Unique count of students.

#### Highlights from the headcount graphs:

- Fall 2023 headcount at the fifteenth day of the quarter was 3,308
- Winter 2024 headcount as of January 7, 2024, of the quarter was 3,013
- Two spikes just before the start of the winter quarter – Student Campaigns
  - Transitional Studies and Educational Planning

### Outreach & Recruitment

The Outreach & Recruitment team is currently going through a reorganization while at the same time continuing to work at establishing connections to schools in our district. In the coming weeks, the team will be developing a strategic recruitment plan that will include specific targets for engagement efforts, including the Omak region. The outreach team will also be collaborating with admissions to support in contacting prospective students who have started but not yet completed the admission application to close the loop toward supporting enrollment efforts.

The PIO is working with the Outreach team to update material to support the recruitment process. The new material will be used by the outreach team as they engage prospective students but can also be used by others as they support recruitment efforts. The goal is to develop material that will improve the student’s experience.

### Concurrent Enrollment

The Concurrent Enrollment office is collaborating with the Registrar and Information Technology to review processes to improve our partnerships with local school districts. One process we have identified is the transcription of college credits completed in high school by college in the high school and CTE. At the moment, the process is time consuming for all stakeholders, requiring navigation between ctclink and SERS in a number of different steps. Our goal is to simplify the process to award college credit in a timely manner and improve the

overall student and teacher experience. The director has been reaching out to current CTE directors in the districts to get input.

We are currently going through our National Alliance of Concurrent Enrollment Partnerships (NACEP) accreditation. The letter of intent was submitted in December and a full report will be due in the spring quarter. Thank you to all the faculty who work diligently to support our college in the high school partnerships, the Concurrent Enrollment team, and Maria Christina Monroe, Director of Concurrent Enrollment Programs, for her leadership.

# ASPIRE

Dr. Cynthia Requa, Executive Director



## Fall Student Survey

The fall student survey was open from Nov 14—Dec 14, 2023, and had 206 respondents.

*Note: Students can skip questions. Where this occurs, the percentages have been adjusted to account for all participants, including those that skipped the question.*

### Demographics

Out of the WVC students who responded to the fall survey

- The majority (56%) are less than 30 years old (33% are 19 or younger; 13% are 20-24; 10% are 25-29)
- Eighteen percent identify as male; 58% female; 2% non-binary
- Additionally, 6% identify as bisexual; 1% lesbian; 2% each gay, transgender, queer; 1% asexual
- Thirty percent have dependents (24% have minor children/dependents; 6% have adult children/dependents)
- Forty-four percent are white; 27% Latinx; 5% American Indian/Alaska Native; 2% each Asian and Native Hawaiian/Pacific Islander; 0% Black/African American (multiple responses allowed)
- Respondents reside in 40% Chelan, 21% Douglas, 12% Okanogan
- Forty-three percent of respondents have a household income of less than \$39,000 (22% \$0-\$19,999; 21% \$20,000-\$39,000)
- Thirty-five percent report that they do not have a job; 34% work 1-20 hours per week; 31% work more than 20 hours per week

### Goals

Students reported that their main reason for attending WVC is to

- 57% complete an associate degree; 14% bachelor’s degree
- 51% Graduate, then transfer to another college; 19% Graduate, then seek employment

### Attendance, Study Habits, and Confidence

- The majority of students (65%) attend their classes in Wenatchee; 7% Omak; 28% Online
- Forty-one percent of students are in their first quarter; 21% four quarters; 18% six or more quarters
- Fifty-four percent are taking 15 or more credits; 19% 12-14 credits
- Twenty-six percent of students spend 6-9 hours outside of class on activities related to your education (tutoring, studying, homework); 48% 10 or more hours
- Ninety percent are confident that they will complete all courses with a grade of C or better

### Enrollment Preferences

- Which of the following are important to you when selecting courses.

Response	Rate
Courses in my program	79%
Interest in subject matter	59%
Instructor reputation or approach	54%
Day of the week	52%
Courses offered before 5:00pm	39%

- Do you prefer your classes to be face-to-face, hybrid, or online?

Response	Rate
<b>Hybrid courses (contain face-to-face and online components)</b>	<b>36%</b>
<b>Face-to-face</b>	<b>32%</b>
<b>Asynchronous Online (no set meeting times; course content can be accessed at any time of day)</b>	<b>26%</b>
<b>Synchronous Online (set days/times)</b>	<b>6%</b>

- Are you interested in weekend classes? If so, which options would you prefer?

Day	8am-12:59pm	1pm-4:59pm	5pm-6:59pm	7pm or later
Friday	37%	23%	14%	7%
Saturday	26%	17%	13%	7%
Sunday	16%	17%	12%	8%

### Services, Facilities, or Programs

- Hours: The availability of the following services or facilities is/are important to me.

Service/Facility	Before 8am	8am-5pm	After 5pm	Saturdays	Sundays
Student Affairs	6%	46%	17%	10%	7%
Campus Store	6%	48%	12%	11%	5%
Computer lab	9%	50%	17%	11%	6%
Library	15%	54%	25%	19%	14%
Tutoring	8%	50%	17%	13%	8%
Rec Center	16%	48%	28%	27%	21%

- Which of the following programs have you known about, participated in, or would you like more information on?

Program	Known about	Participated in	Would like more information
Academic Support Options (peer mentoring, organized learning communities, supplemental instructions, skills labs)	42%	8%	11%
Financial Aid	38%	37%	11%
Campus Life	45%	9%	10%
Organized sports/activities	45%	7%	8%
Targeted programs (CAMP, TRiO, MESA)	43%	9%	12%
Financial Assistance for educational costs	41%	16%	22%
Financial Assistance for housing	40%	5%	18%
Financial Assistance for food and basic necessities	47%	5%	11%
Career Services	44%	4%	17%
Running Start	41%	20%	1%
Grants (Student Grant Center, Opportunity Grant, Worker Retraining Grant)	43%	16%	19%
Work Experience	38%	8%	18%

## Strategic Planning

### Listening Sessions

**Employee:** The Strategic Plan Listening Sessions for employees are 87% scheduled; 81% completed. This includes leadership team sessions with Administrative Services, Student Affairs and Instruction Division Chairs.

**Community Sessions:** Response from the community has been enthusiastic with contributions from

- Carelton
- Chelan School District
- Chelan Rotary
- Colville Tribes
- Economic Alliance
- Manson School District
- Okanogan County Community Action Council
- Okanogan School District
- Omak School District
- WorkSource Okanogan
- WVC Foundation
- WVC Omak Foundation

### Survey

The Strategic Plan Survey had a soft launch at the end of fall quarter. It currently has 97 respondents and includes students, employees, and community members. The survey will remain open through mid-February.

## Integrated Postsecondary Education Data Systems (IPEDS)

### Federal Reporting

Winter Collection is now open. The federal report is due February 7, 2024 and includes

- Student Financial Aid (SFA)
- Graduation Rates (GR)
- 200% Graduation Rates (GRS 200)
- Outcome Measures

## Dashboards

### Program Assessment Dashboard

- In development

### Student Demographics Dashboard

The Student Demographics Dashboard provides unduplicated student headcounts and full-time equivalents (FTE) across a variety of parameters and demographics. The dashboard allows a user to select from a list of academic programs, disciplines, student groups, modalities, and locations in addition to specific demographics such as: age group, economic disadvantage, gender, race, and work status. The resulting data are presented graphically by percent with the corresponding data tables below.

- [Student Demographics Dashboard](#)

### Four Examples

- All Students
- Nursing: AAST, Assistant, ATS, BSN, DTA/MRP
- Discipline
- TRiO

The dashboard is defaulted to “ALL” for each of the filters.

At a quick glance, we can see that in 2022-23, we had 5002 unduplicated students with 2,439.4 annual FTE.

You can filter these data by

- Academic Program
- Award Seeking
- Class Location
- Concurrent Enrollment
- Discipline
- Funding Source
- Home Location
- Student Group

The next graph shows the Headcount and FTE by Demographics tab for ALL students for RACE.

The final three are examples by

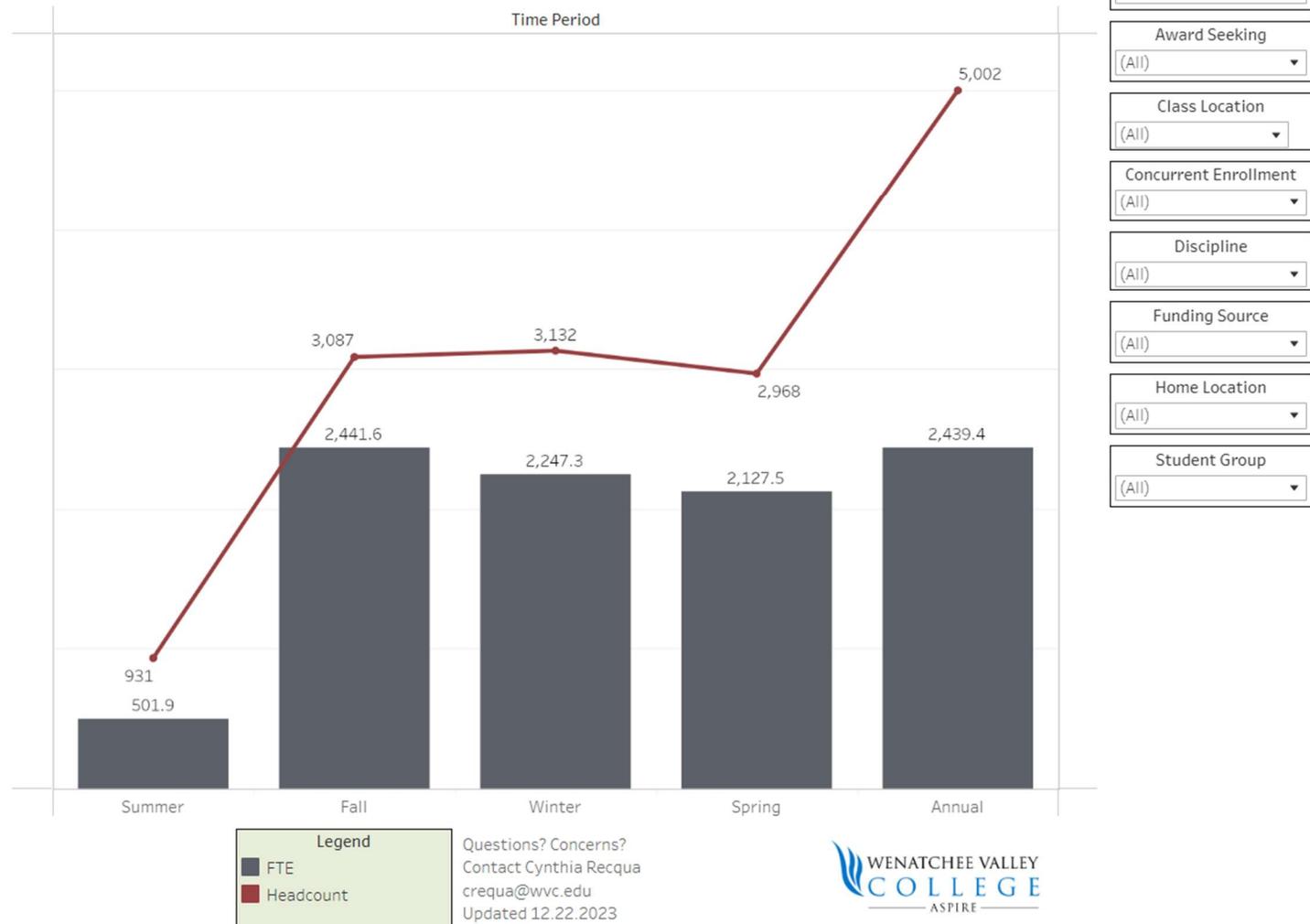
- Academic Program
- Discipline
- Student Group

## Student Demographics



### Enrollments 2022-23

#### Overall Graph



## Student Demographics

By switching to the Headcount and FTE by Demographics tab, and selecting Race in the Demographic filter, you can see the distribution of HC & FTE by race.

There are several other options available under the Demographics filter including:

- Age Group
- Award Seeking
- CAMP
- Concurrent Enrollment
- Disability, Registered Accommodation
- Economic Disadvantage
- Family Status
- First Generation Status
- Full-Time Part-Time
- Funding Source
- Gender
- Intent
- International Student
- Kind of Student
- MESA
- Modality
- Prior Education
- Race
- Student of Color
- Historically Underserved Student of Color
- Source
- TRIO
- Veteran Status
- Work Status
- Worker Retraining
- Zip Code

5

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Introduction

Terminology

Enrollments

Headcount and FTE by Demographics

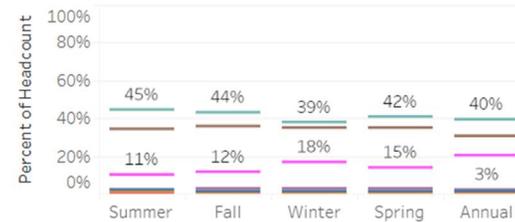
Historically Underserved Status and Race

Concurrent Enrollment

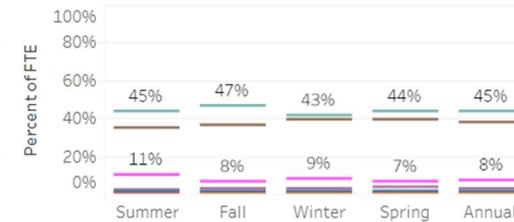
>

### Enrollment by Race 2022-23

Headcount by Race



FTE by Race



Headcount by Race

	Summer	Fall	Winter	Spring	Annual
American Indian or Alaska Native	25	61	68	62	117
Asian	21	39	38	33	64
Black or African American	4	26	29	24	38
Hispanic/Latino	423	1,348	1,222	1,234	2,003
Native Hawaiian or Other Pacific Islander	1	3	1	1	4
Two or more races	28	108	104	104	148
White	325	1,119	1,112	1,070	1,587
Not Reported	104	383	558	440	1,041
<b>Grand Total</b>	<b>931</b>	<b>3,087</b>	<b>3,132</b>	<b>2,968</b>	<b>5,002</b>

FTE by Race

	Summer	Fall	Winter	Spring	Annual
American Indian or Alaska Native	11	47	47	42	49
Asian	13	33	33	29	36
Black or African American	3	24	24	21	24
Hispanic/Latino	225	1,151	958	942	1,094
Native Hawaiian or Other Pacific Islander	1	1	1	1	1
Two or more races	14	92	89	86	95
White	181	908	899	858	949
Not Reported	55	186	197	148	192
<b>Grand Total</b>	<b>502</b>	<b>2,442</b>	<b>2,247</b>	<b>2,127</b>	<b>2,439</b>

Academic Program: (All)

Award Seeking: (All)

Class Location: (All)

Concurrent Enrollment: (All)

Discipline: (All)

Funding Source: (All)

Home Location: (All)

Student Group: (All)

**Demographic**

Race

- American Indian or Alask...
- Asian
- Black or African American
- Hispanic/Latino
- Native Hawaiian or Other ...
- Two or more races
- White
- Not Reported

Questions? Concerns? Contact Cynthia Recqua  
crequa@wvc.edu Updated 12.22.2023

Nursing: AAST, Assistant, ATS, BSN, DTA/MRP

Under the Academic Programs filter, you can select multiple programs such as all of the nursing options:

- AAST
- Assistant
- ATS
- BSN
- DTA/MRP

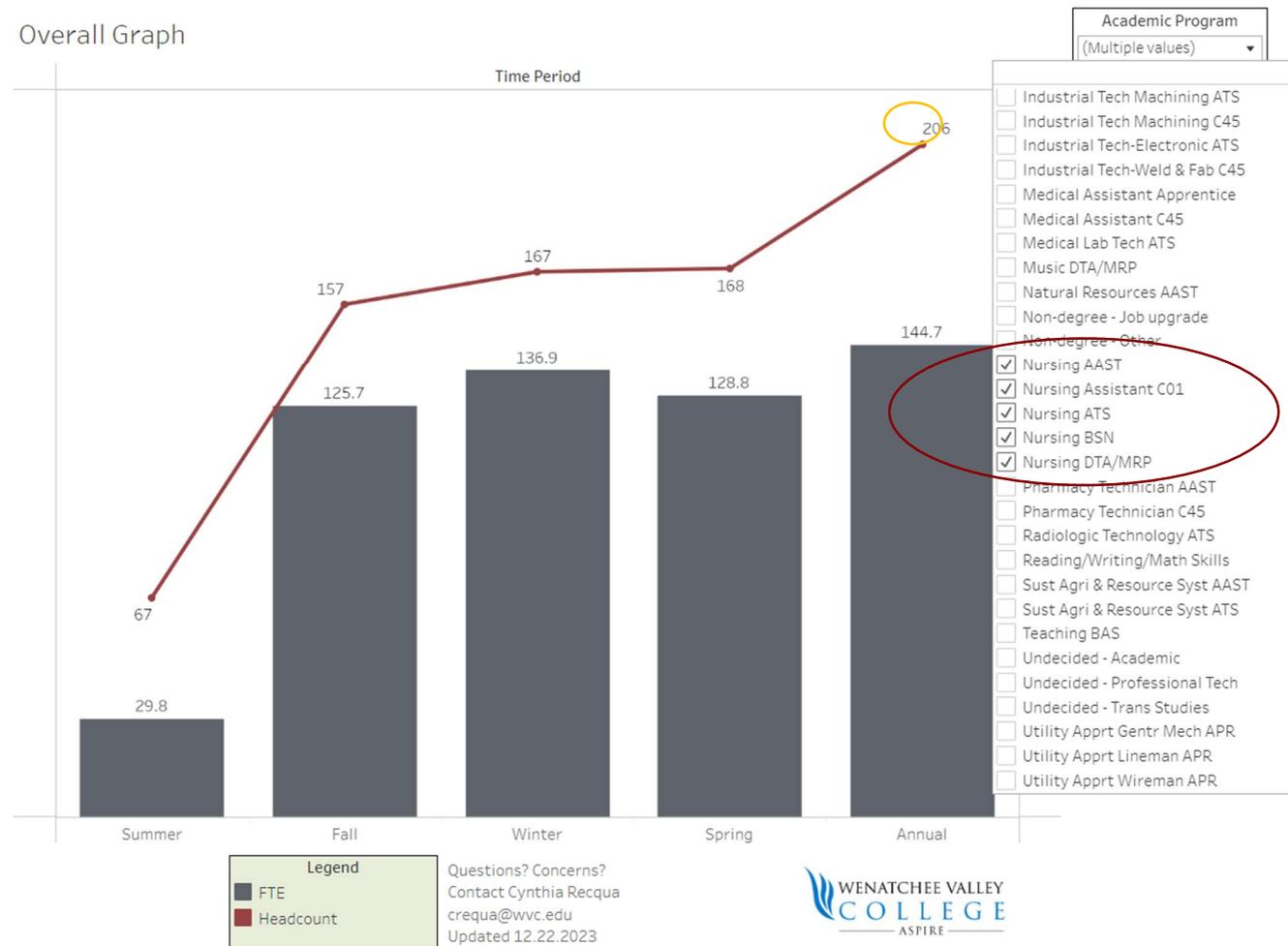
The results show that in 2022-23, we had 206 unduplicated nursing students with 144.7 annual FTE.

### Student Demographics

Navigation tabs: Introduction | Terminology | **Enrollments** | Headcount and FTE by Demographics | Historically Underserved Status and Race | Concurrent Enrollment

### Enrollments 2022-23

Overall Graph



Discipline: Math, Math&

Under the Discipline filter, you can select multiple disciplines / course prefixes such as all the math options:

- Math
- Math&

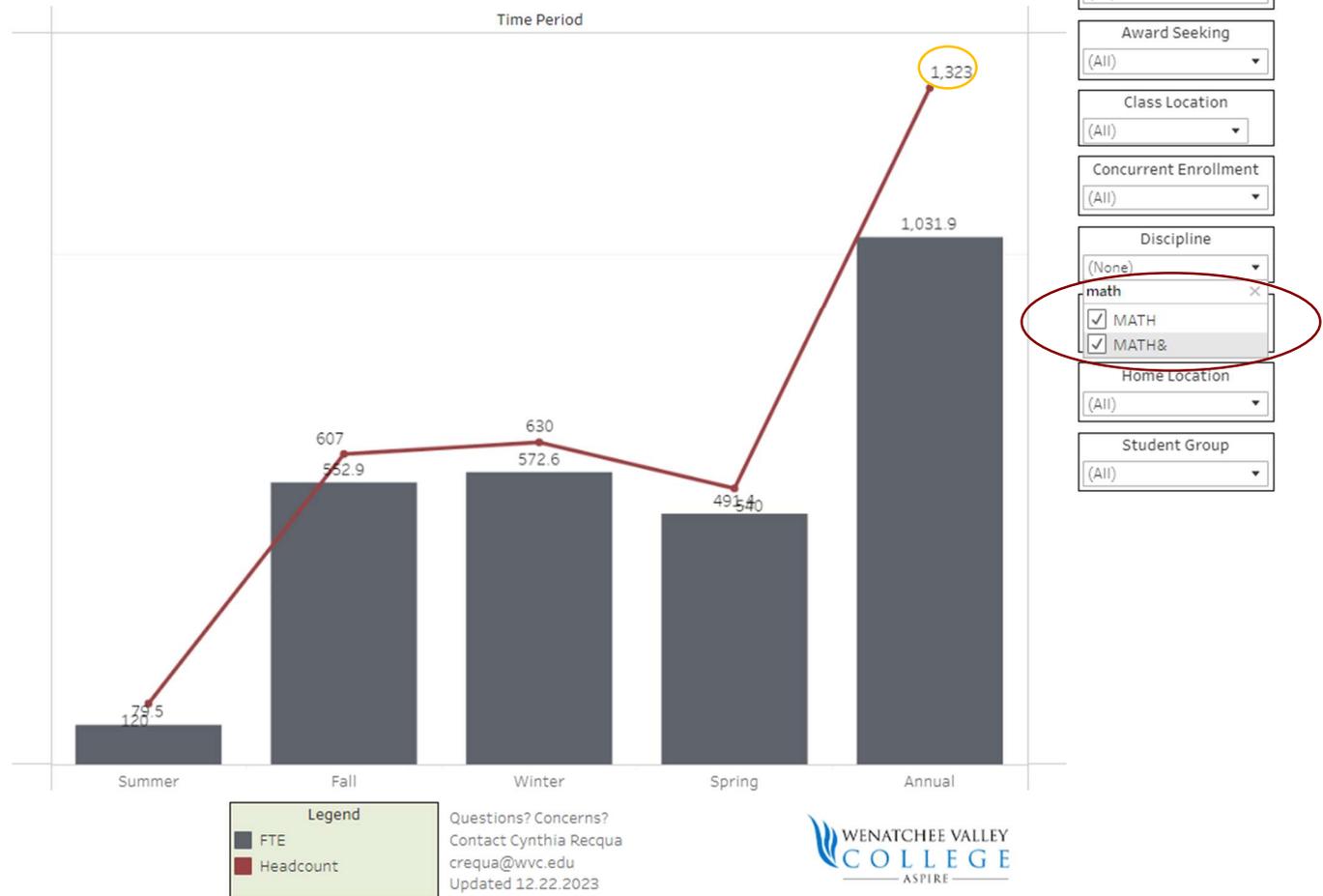
The results show that in 2022-23, we had 1,323 unduplicated math students with 1,031.9 annual FTE.

## Student Demographics

Introduction Terminology **Enrollments** Headcount and FTE by Demographics Historically Underserved Status and Race Concurrent Enrollment

### Enrollments 2022-23

#### Overall Graph



TRiO

Under the Student Group filter, you can select multiple disciplines / course prefixes such as all of the math options:

- Math
- Math&

The results show that in 2022-23, we had 79 unduplicated TRiO students with 63.1 annual FTE.

The options available under the Student Group filter include:

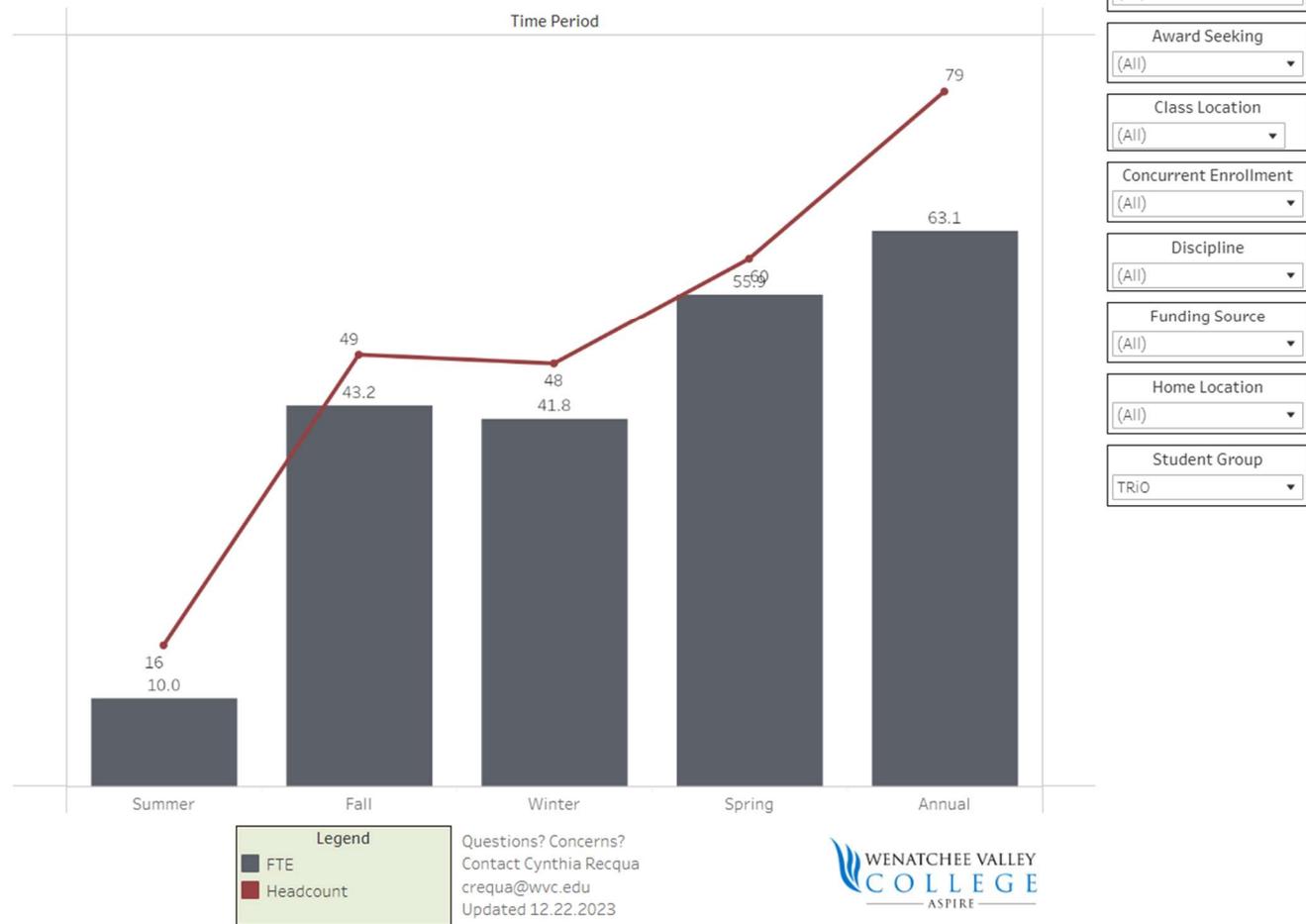
- CAMP
- MESA
- TRiO
- Veteran

## Student Demographics

Navigation tabs: Introduction, Terminology, **Enrollments**, Headcount and FTE by Demographics, Historically Underserved Status and Race, Concurrent Enrollment

### Enrollments 2022-23

Overall Graph



## Climate, Culture, Diversity, Equity & Belonging

Joe Eubanks, Executive Director

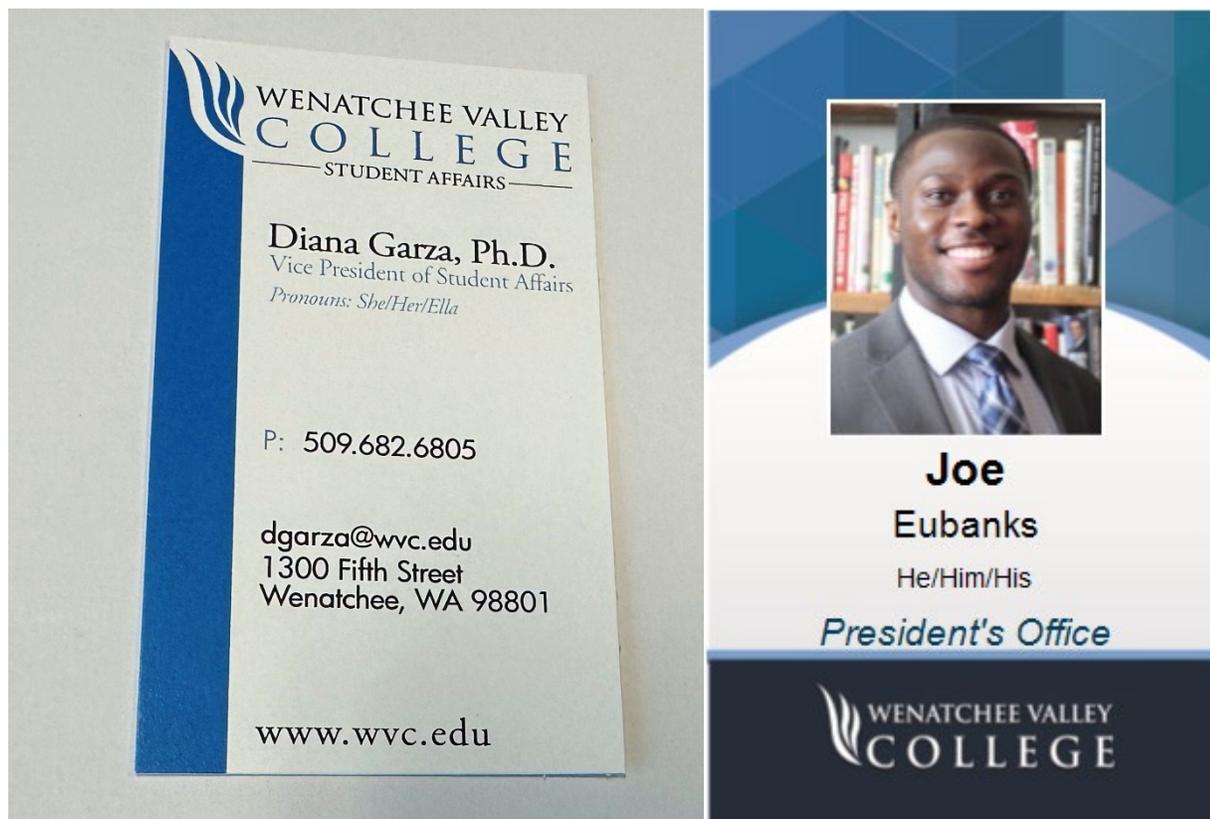
To the Board of Trustees of Wenatchee Valley College,

I am pleased to present this report on our ongoing pursuit of inclusive excellence at Wenatchee Valley College. Our commitment to equity, diversity, inclusion and belonging has been central to our institution's mission and values, and we have made significant strides in this direction. I am pleased to present this report on our ongoing pursuit of inclusive excellence at Wenatchee Valley College. Our commitment to equity, diversity, inclusion, and belonging has been central to our institution's mission and values, and we have made significant strides in this direction. In this report, we will discuss our efforts in three key areas that highlight our commitment to fostering an inclusive environment.

Our holistic approach to inclusivity encompasses a range of initiatives, from policy reforms to community engagement efforts, reflecting a comprehensive strategy to cultivate an environment where everyone feels valued, respected, and empowered to succeed. In this report, we will delve into three key areas that underscore our commitment to fostering an inclusive environment and enhancing the overall well-being and success of our diverse community.

### 1. Inclusion of Pronouns in Work Items

Recognizing the importance of affirming individuals' identities, we have initiated a policy to include pronouns on various work items within our institution. This includes adding pronouns to business cards, work badges, and name tags. By implementing this practice, we aim to create a more inclusive environment where everyone feels seen, respected, and valued for who they are. This proactive step not only acknowledges the diversity of gender identities but also promotes a culture of respect and understanding across our campus community.



## 2. Enhancement of Equity and Inclusion Strategic Plan

In our pursuit of more inclusivity, we have updated the vision statement of our Equity and Inclusion Strategic Plan to incorporate language that reflects the diversity of those we aim to amplify. This revision underscores our commitment to creating a welcoming and supportive environment for all members of the Wenatchee Valley College community. By aligning our strategic objectives with inclusive language, we are better positioned to address the unique needs and perspectives of our diverse student body, faculty, and staff.



# Equity & Inclusion Strategic Plan for Wenatchee Valley College 2022–2024

**Vision Statement** | Centering the experiences and dreams of our Latinx, Indigenous, and underserved students and community, Wenatchee Valley College will work to eliminate systemic injustice and create accessible, culturally and linguistically inclusive education.

Updated Vision Statement



# Equity & Inclusion Strategic Plan for Wenatchee Valley College 2022–2024

**Vision Statement** | Centering the experiences and dreams of our Latinx and Indigenous students and community, Wenatchee Valley College will work to eliminate systemic injustice and create accessible, culturally and linguistically inclusive education.

Previous Vision Statement

### **3. Voter Registration Drive in Honor of Dr. Martin Luther King Jr.**

In honor of the legacy of Dr. Martin Luther King Jr., the College's Center for Belonging and Inclusive Excellence is hosting a Voter Registration Drive in Wenatchee, East Wenatchee, and Omak, Washington. Our goal for this event is to promote civic engagement, foster inclusivity, and ensure that every voice is heard in our democratic process. By encouraging voter participation, we are taking a proactive stance in advancing social justice and equality, aligning with Dr. King's vision of a more just and inclusive society.

In conclusion, our efforts to advance inclusive excellence are a testament to our commitment to ensuring that Wenatchee Valley College is a place where diversity is not only celebrated but embedded in our culture. I am excited about the progress we have made and look forward to further initiatives that will strengthen our commitment to diversity, equity, inclusion and belonging in the coming years.

## Human Resources

Reagan Bellamy, Executive Director

### Open Recruitments –

Program Assistant – Transitional Studies

Customer Service Specialist 2 - Registration

RN to BSN – Allied Health

LPN to BSN- Allied Health

Research Associate – ASPIRE

### Upcoming Trainings -

January – Sage Advocacy Child Abuse Prevention

January – Public Records Act

February – Progressive and Performance Based Discipline Training

March – EEOC Leading with Respect

## Public Information

Jennifer Korfiatis, Interim Executive Director

I apologize for my absence; I have a conflicting medical appointment but would like to thank you for the opportunity to report on several key initiatives, and a few challenges, from the Public Information Office. While the team is busy trying to keep up with the volume of projects and requests, I am pleased to provide an update on the following:

**Website analytics:** In the month of December, WVC.edu reports the following analytics (for comparison purposes, October 2023 analytics are reported below):

### December of 2023:

Number of users: 123,578

Number of new users: 122,915

Number of views: 197K

Top pages:

- Wvc.edu (83K hits)
- Areas of study (4594 hits)
- Search (4077 hits)
- Academic calendar (2691 hits)
- MyWVC/ctcLink Resources (1638 hits)

Top geography:

- Seattle
- Wenatchee
- East Wenatchee
- Omak
- Quincy

Live chat sessions: 131

### October 2023:

Number of users: 24,614

Number of new users: 23,709

Number of views: 54,771

Top pages:

- Wvc.edu (38K hits)
- Search (5700 hits)
- Areas of study (4879 hits)
- MyWVC/ctcLink Resources (1579 hits)
- Apply for admission (1537 hits)

Top geography:

- Wenatchee
- Seattle
- East Wenatchee
- Omak
- Quincy

Key notes:

There has been consistent and sizable growth in traffic to the website. Virtually all advertising and marketing has directed the audience to the website for more information, and it appears to be working. I am pleased with this growth and trajectory and will continue to monitor and report.

The bulk of our traffic is “direct,” which means users are typing in wvc.edu rather than doing a search. This means that our website domain (wvc.edu) is remembered and bookmarked by users. This positive trend has increased for the past few months.

We are working on adding a translation function to the website. Thanks to Pedro for alerting us to this need.

Additional analytics are available upon request.

**Social media analytics:** December social media analytics for WVC platforms are as follows:

Facebook:

Impressions: 135,763

Total audience: 7,848

Note: we received 26,533 views of the holiday card videos

Instagram:

Impressions: 16,768

Followers: 2,051

X(Twitter): will report analytics in January

YouTube: will report analytics in January

**Winter registration campaign:** We ran an advertising campaign for winter registration in English and Spanish on regional radio stations and through digital marketing channels.

**Holiday cards:** The PIO office launched two holiday video cards- 1 in English and 1 in Spanish- that were shared with the entire district, featured on our website and social media channels, and sent to contacts and stakeholders as appropriate. The English version was also run as a television ad on NCWLife an average of 30x/day between December 21 and January 1. To create these pieces, we spent a day filming staff, students, and faculty who agreed to participate on both the Wenatchee and Omak campuses. The videos can be seen here:

English: <https://www.youtube.com/watch?v=3l9aSsz6KC8>

Spanish: <https://www.youtube.com/watch?v=ms41vIPCcQc>

Additionally, we created a student art contest to design the printed holiday cards. A total of 15 submissions were received and Cabinet voted for the winning design, which was created by Betsy Watters, a student in ART134: Introduction to Graphic Design.

**Media coverage:** We continue to receive positive media coverage, including this forecast story in the [January edition of the Wenatchee Business World](#); interview provided by Dr. Jennifer Freese.

**Staffing:** The current PIO team is as follows:

- Jennifer Korfiatis, Interim Executive Director of Communications, Marketing and Media Relations  
Part-time  
PIO duties scheduled around teaching responsibilities
- Sarah Buman, graphic and web design  
Full-time
- Theresa Taylor, Copywriter  
Full-time
- Lisa DeVera, Service Center Manager  
.25 FTE  
Supports the workflow and billing/invoicing for PIO, and manages the Live Chat on the website
- Maria Adams, Athletics  
.25 FTE  
Serves as WVC outreach in addition to coaching duties

The PIO department uses a project management program called Monday.com that allows us to log and track every project that comes into the department. Every team member uses this software, which creates shared understanding and redundancy. Currently, as of 1/5/24, there are 75 active projects.

The PIO team needs additional support. The addition of 2 team members would be optimal as follows:

1.0 FTE- project manager and coordinator, junior graphic designer

1.0 FTE- website manager

## Wenatchee Foundation

Rachel Evey, Interim Executive Director

### Year-End Appeal

- The foundation's year-end appeal was a multi-media fundraising effort with 3 mailed pieces, social media content, e-newsletters, "I Give" employee campaign, and participation in Give NCW.
  - Mailed pieces were segmented. Overall, more than 13,000 households received a mail piece.
  - More than \$5,300 was raised through Give NCW, an annual online giving campaign through the Community Foundation of NCW.
  - Employee payroll donors increased from 25 at the start of the academic year to 34.
- Overall, \$627,730 was raised during year-end (November and December contributions).
  - \$500,000 was received from the Estate of Pixieann Zacher Kalcic for the nursing program.
  - The majority of gifts were designated, which is standard.

### FY22-23 Audit

- The foundation board of directors accepted the audited financial statements for FY22-23.
- The foundation continues to be in a healthy financial standing. Total assets as of June 20, 2023, were at \$11.95 million. Contributions for FY22-23 were \$135,463 without donor restrictions and \$1.6 million with donor restrictions. Program services for FY22-23 were \$1.3 million and supporting services were \$401,000.
- The full audited financial statements can be found on the foundation website at [www.wvc.edu/foundation/financials.html](http://www.wvc.edu/foundation/financials.html).

### Scholarship Program

- Winter quarter application open until January 10.
  - A rollover application is available for the first time. Students who applied during the fall quarter application will not need to start from scratch to be considered for funding.
- Two rounds of scholarship funding have already been awarded:
  - \$270,000 through renewal awards, prior to the start of the academic year.
  - \$207,000 through the fall quarter application.

### Upcoming Events

- WVC Knight at the Wild: Feb. 9
  - Recruitment / community engagement
- Wenatchee Valley Chamber of Commerce Business After Hours: Feb. 29
  - Community engagement

## APPROVAL OF MINUTES

District No. 15  
Wenatchee, Washington

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### WENATCHEE VALLEY COLLEGE BOARD OF TRUSTEES

#### Regular Board Meeting

November 15, 2023 – 3:00 P.M.

Wenatchee Campus  
Hazel Burnett 401/Zoom

### MINUTES

#### ATTENDANCE

Trustees Present:

Tamra Jackson, Chair  
Steve Zimmerman, Vice Chair  
Wilma Cartagena  
Paula Arno Martinez  
Phylicia Hancock Lewis

Also Present:

Cabinet Members  
Faculty Members  
Students

#### BOARD WORK SESSION

- Trustee Jackso, Hancock Lewis, Arno Martinez and Cartagena will be attending the National Legislative Summit in Washington, DC on Feb. 4 – 7.
- Pedro Navarrete and a few others attended the AACRAO conference in Seattle, the mission of AACRAO advances and supports a richly diverse, globally interconnected community of higher education professionals as well as the institutions, organizations, and learners they serve through its resources, leadership, and advocacy.
- The Office of Diversity Equity, Climate, Culture & Belonging is working with HR to create an equity statement on the employment page.
- HR put together a series of employee training including, leading with respect and respect in the workplace. In addition, there will be public records training in January.
- Admin services had its first audit post ctclink. Interest rates are going down, cost of construction is also going down benefiting to cost of capital projects.

#### REGULAR BOARD MEETING

CALL TO ORDER: 2:00 P.M.

LAND ACKNOWLEDGMENT

#### APPROVAL OF MINUTES

##### October 15, 2023, Regular Board Meeting Minutes

Phylicia Hancock Lewis moved that the minutes of October 15, 2023, Regular Board Meeting be approved. The motion was seconded by Wilma Cartagena and carried unanimously.

MOTION NO. 2348

## CELEBRATING SUCCESS

### **David Lindeblad Memorial**

Lindeblad began teaching science, history, philosophy, and communications courses at WVC at Omak in 1978. In 2012, he was awarded the WVC Faculty Member of the Year Award. Lindeblad died in 2019 from leukemia.

Helping students with college expenses was important to Lindeblad, said Edith Gomez, WVC at Omak Campus Life and Diversity Coordinator. As a result, the David A. Lindeblad Memorial Book Fund was established through the WVC at Omak Foundation. Students may apply for and receive up to \$75 per quarter for book expenses.

Wenatchee Valley College at Omak will hold a memorial ceremony in honor of former professor David Lindeblad on Wednesday, Nov. 15, at 3 p.m. near the fish sculpture on the Omak campus.

### **Omak Learning Support Center**

This quarter, Omak campus faculty have had the joy of welcoming students back to campus and providing them once again with important student services such as our Learning Support Center!

The Learning Support Center provides Math Center and Write Lab support on the Omak Campus. Over the summer, the Center was able to order new furniture to update the space to provide a professional feeling environment that is both comfortable and conducive for learning. As the quarter has progressed, the LSC has welcomed countless student visitors and provided many hours of educational support in subject areas including Math, ELA, Science, and Nursing. Faculty implemented a student card reader (for tracking student use), a digital bulletin board announcing tutors, hours, and events, as well as the hiring of a part-time tutor, Daniel Nash-Mendez. The LSC is intent on being a standard for all spaces at WVC-Omak for what a modern, professional, and student-centered space can look like and achieve.

Coordinator and math faculty Cameron Painter would like to thank Tria Skirko for her oversight and eye for design, Joseph Andreason for his technical support, Glen Lisenbey for the heavy lifting, Sandra Colbert, Will Kraske, and our other faculty that have directly and indirectly supported our efforts to enhance students' experience at WVC.

## SPECIAL REPORTS

### **Keilahni Pelton, ASWVCO President**

Keilahni provided a report on events that took place on the Omak campus as well as upcoming events.

### **Lexie Fennell, ASWVC President**

Rob Villa presented on behalf of Lexie Fennell on events that took place on the Wenatchee campus as well as upcoming events.

### **Sharon Wiest, AHE President**

Was not present to provide a verbal report.

### **Wendy Glenn, Chief Steward WPEA**

Wendy Glenn was not present to provide a report.

## STAFF REPORTS

### **Brett Riley, Vice President of Administrative Services**

Mr. Riley did not add to his written report.

### **Dr. Tod Treat, Vice President of Instruction**

Dr. Treat was not present to add to her report.

### **Dr. Diana Garza, Vice President of Student Affairs**

Dr. Garza did not add to her written report.

### **Dr. Faimous Harrison, President**

Dr. Harrison shared his report during the work session.

**PUBLIC COMMENTS**  
No comments

**ADJOURNMENT – 2:13 P.M.**

## CELEBRATING SUCCESS

### Accreditation: Nursing & Radiology Technology Programs

In fall, both the Nursing and Radiologic Technology programs completed their specialized accreditation cycles.

The Wenatchee Valley College Radiologic Technology program has received an eight-year accreditation from the Joint Review Committee on Education in Radiologic Technology, the maximum duration of accreditation that can be awarded in this category. Claire Tompkins serves as Program Director for Radiologic Technology.

The Washington State Board of Nursing (BON) Nursing Program Approval Panel met on December 21, 2023, to review and accept Wenatchee Valley College's Commission on Collegiate Nursing Education (CCNE) recommendations a). Extending BSN program accreditation for 10 years through December 31, 2033; b). Stating all four accreditation standards were met. Dr. Jenny Freese serves as Nursing Director for WVC.

Accreditation renewal for the fullest duration is testament to the hard work, professionalism, and commitment of the faculty and staff in these programs and is recognition by peers that the programs are of utmost quality and excellence.

Congratulations to these programs and their students!

## CELEBRATING SUCCESS

### Fall Sports Success

#### Women's Soccer

Everything that happened this year is directly tied together into what is only expressed as an incredible year for Wenatchee Valley College Knights Volleyball. The records that were broken, the achievements of having one student-athlete making All-Region First Team, two more making All-Region Second Team, and another making All-Region Third Team, staying in the top 10 NWAC Coaches Poll all season, having a student-athlete get NWAC Defensive Player of the Week, making it to Playoffs, all while keeping a grade point average of 3.2 for the entire team is nothing short of marvelous.

The Knights Volleyball team ended their season with a 22-11 record making it to regionals.



#### Men's Soccer

At home on sophomore night, your WVC Knights beat Spokane Falls CC 4-2 in a back and forth nail biting match. Putting the program 2nd in our league in goals and securing the number three spot in the playoffs. History was made yet again in Wenatchee Valley College, and next stop was Vancouver. As all good things must come to an end, on a rainy Wednesday afternoon Wenatchee Valley College was out of the NWAC Championship tournament. With hearts broken, dreams shattered, hope was seen. Hope in a greater Wenatchee, hope of the future knights, hope that this failure set a foundation to a future of success. Seven student athletes set this hope, and were named as All Region/All star players in the whole NWAC which has never been accomplished before at this program. As records were broken and victories were made. Nothing can take away the lessons learned, memories made, and the opportunity given to these young men. The opportunity to become a Knight.

The Knights Men's Soccer team ended their season with a 8-7-2 record also making it to regionals.



## SPECIAL REPORTS

Lexi Fennell, ASWVC President

### CURRENT MEMBERS:

President: Lexie Fennell

Treasurer: Delano Calimlim

Director of Campus Activities: Karen Rivera

Director of Diversity: Belinda Mercado

Director of Social and Civic Responsibilities: Brayan Guerrero

Student Ambassador: Kaitlin Barrows

Vice President: Dania Cuevas-Sandoval

Secretary: Alexi Granados

Director of Health and Wellness: Jackson Young

Director of Public Relations: Denise Laurel-Espinoza

Student Ambassador: Trent Renslow

### UPDATES:

- Our Senate team now meets every Wednesday at 4:00 pm for the Winter quarter.
- Our Senate team provided Mission Ridge Passes for students.
- Our Senate approved paperwork and approved a new student Club on Campus. The Waterpower Club.
- Our Senate team started working with the Foundation department for Knight at the Wild.
- Our Senate team is working with the Riverfront Rock gym to get membership for students.
- Our Senate team is also looking to hiring an additional senate member this winter quarter.

### Event Updates:

- The Student Senate hosted a Chill Knight event!
  - The Student Senate had board games, video games, watched TV, and had study rooms for students to finish up a final or homework.
- The Student Senate welcomed students back to classes with Donuts, Conchas, Hot Chocolate, and coffee.

### UPCOMING EVENTS:

- January 24<sup>th</sup> & 25<sup>th</sup> Advocacy Day in Olympia
- End of January Ping Pong Tournament
- February 9<sup>th</sup> Knight at the Wild
- February 14<sup>th</sup> Valentine's Day Booth
- Mid-February – Ice Skating
- First Week of March – Pizzathon
- March 14<sup>th</sup> Chill Knight

### SENATE ACTIONS AND APPROVALS:

- The Senate approved to use \$8,200 for the Mission Ridge Partnership.
- The Senate approved to use \$2,770 to repair Rec Center turf.
- The Senate approved to use \$1,000 for Destress event with the Counseling Department.
- The Senate voted to have Alberto "Chive" Aramburo drop the puck at Knight at the Wild.
- The Senate approved to use \$25,000 to assist Athletics.

## Kehlahni, ASWVCO President

Current cabinet: President: Keilahni Pelton, Vice President: Bobbi Nicholson, Secretary-Treasurer: Megan Heinlen, Director of Campus Activities: Kinden Hook, Director of Public Relations: Mercedes Weeks, Student Ambassadors: Franco Martinez Juan, Amber Watson, Paige Wirth, Advisor: Edith Gomez, Program Assistant: Dayla Culp.

### Events:

- We put together a participation system where students will have the opportunity to win prizes as they participate in our events and use our resources like the library and tutor center. On December 8th, we drew three winners!
- Our Pop in with the Senate days have gone well so far, we have received good feedback. These are days for students to meet with senate members to give input on what they want to see on campus.
- On January 17th, we are planning a FAFSA information session from 3-5.
- Additionally, we're planning a Game night on January 25th from 3-5.

### Motions:

- We moved to approve \$600 for a new desk for the senate out of the campus project budget on November 6th.
- We moved to approve \$35 for Trango passes to support our students who need transportation assistance out of the Trango budget on November 6th.
- We moved to approve \$300 for the dedication ceremony for David Lindeblad out of the entertainment budget on November 6th.
- We moved to approve \$2000 for TV monitors that will go on campus to display our events and other important information out of campus project budget on November 6th.
- We moved to approve \$2000 for the MEChA club out of the contingency budget on November 13th.
- We moved to approve \$200 for our FAFSA event out of the entertainment budget on November 13th.
- We moved to approve \$120 for our Door Decorating Competition out of the entertainment budget on November 20th.
- We moved to approve \$200 for a new microwave out of the student center budget on November 20th.
- We moved to approve \$550 for Nintendo Switch games out of the student center budget on November 20th.
- We moved to approve \$10 for senate pictures out of the student center budget on November 27th.
- We moved to approve \$40 for a senate ambassador plaque out of the campus project budget on November 27th.
- We moved to approve \$1000 for our Game Night Event out of the entertainment budget on December 4th.

### Other:

- The David Lindeblad memorial ceremony was held on November 15th. There were about 70 people! It was a great turn out.

- On November 16<sup>th</sup>, was the Native Hip Hop Event. About 60 people joined in person and there were about 200 people who viewed it live on our Facebook page.
- We are planning a senate retreat February 23-25. We are looking at Leavenworth, and bonding activities.
- We are holding a friendly competition between the senate members this winter. Teams were decided to decorate doors in the student lounge.

Respectfully Submitted,  
Keilahni Pelton  
ASWVCO Student Body President

## Sharon Weist, AHE President



As we start 2024, faculty are busy finishing up pre-tenure committee reports including reviewing student evaluations from the previous quarter. Each committee will then meet with the probationer to present the report. The documents will then make their way through reviews and be ready for you by mid-February. We appreciate the time you take reviewing our work.

Please let us know if you are interested in reading the review documents for full-time faculty who are non-tenure track.

Faculty continue to participate in hiring committees at WVC.

We are working on the implementation of the new contract with the administration. This includes the creation of the new faculty grievance committee. Professors Awanthi Hewage, Kesterl Smith, and Scott Bailey are joining Micky Jennings, the AHE Grievance chair, on this new committee.

The faculty are also interacting with the many new administrative hires including Pedro Navarrette and Joe Eubanks. We welcome the enthusiasm our new exempt employees are bring to WVC

I continue to work with several faculty on individual issues including for example load, pay, benefits, disciplinary issues and working conditions. I work closely with Reagan Bellamy, Tod Treat, President Harrison and now Joe Eubanks.

I continue to work with other AHE Presidents in the state. We will be working with legislatures around the state on Higher Education issues. It was very positive experience to have the college presidents working with the WEA AHE leadership during last years legislative effort.

The AHE executive meets once per month as a team and holds other conversations via email. The AHE membership meets on the last Tuesday of the month. We have had great participation at these meetings. In the November meeting, we were able to share the WVC AHE, with help from a WEA PEA grant, that we were able to donate close to \$500 to the Knights Cupboard on each campus.

I may not be at the January Board meeting. If you have questions for me, feel free to email [swiest@wvc.edu](mailto:swiest@wvc.edu)

Sincerely,  
Sharon Wiest

## STAFF REPORTS

### **Brett Riley**

Vice President of Administrative Services

#### **Administrative Services**

- Administrative Services continues to work with our facilities team and the architects to get the CTEI project to bid by the end of the month.

#### **Budget & Internal Auditing**

- With a transition of staffing in fiscal services, we had shifted our budget and internal audit staffing over from the president's office to fiscal services. This transition occurred at the first of the year and will result in some transition time. That being said, we hope to conclude an audit of the athletics department by the time of the next board meeting. Budget staff also anticipate having the revised budget uploaded for view by the next meeting as well.

#### **Fiscal Services**

- Fiscal Services has experienced turnover in our Fiscal Services Director position for a second time in under four years. Unfortunately, this is a systemwide trend largely attributed to ctcLink. We have promoted Ryan Lamb to the role of Interim Director of Fiscal Services and brings with him a breadth of experience across the fiscal disciplines.
- Fiscal Services is making progress getting caught up on our financial statements with Davis Farr LLP and is about 60% complete with the 20-21 financials. We have also started preparation for our 21-22 with Clifton Larson Allen.
- Finally, in preparation for the State of Washington to transition to One Washington, which is the State's version of ctcLink, accounting staff from the community and technical colleges are being asked to modify our chart of accounts and subledgers. We anticipate this process to continue into the new year.

#### **Facilities and Capital**

- Omak Health Sciences Center- The project remains on pause until construction funding is secured and final construction site has been determined. We will be turning our attention to acquiring new federal money for the project just after the new as soon as our representative open opportunities for new funding requests.
- CTEI – RGU Architecture and the College expect final permitting in the next two weeks.

#### **Minor Works**

- Facilities staff have taken on a number of local and minor works projects listed below:

- Mish ee twie-3<sup>rd</sup> floor office space
- Brown Library -Lighting upgrades
- Wenatchi Hall- Office space improvements
- Van Tassell- Office space improvements

## **Safety and Security**

- Safety staff are working through first of the quarter training and workshops. Maria will be headed to Omak to assist existing and new faculty with our safety procedures and process.

## **Information Technology**

- IT Department is also undergoing some transition, having lost our System IT Admin tor retirement and our Security Officer to another position in the community.
- IT staff worked with campus stakeholders to go through an RFP process to identify a new vendor for digital document imaging. This work will result in a \$35,000 to \$40,000 decrease in annual operating costs. In addition to this, the IT staff are working on another \$105,000 in similar efficiencies across the IT landscape.

## Dr. Tod Treat

Vice President of Instruction

### Educational Achievement

On January 2, faculty gathered for Dean’s Day. Several topics were covered across WVC’s Strategic Plan themes. In Educational Achievement, Instruction celebrated the continued post-COVID enrollment recoveries for general and concurrent enrollment students. We also discussed the continued importance of retention efforts on the part of faculty.

### Support for Learning

[WVC Agriculture Department has received four-year USDA grant \(Jan. 8, 2024 Press Release\)](#)

The Wenatchee Valley College Agriculture Department received a four-year grant totaling \$268,803 from the U.S. Department of Agriculture’s National Institute of Food and Agriculture Hispanic-Serving Institution Education Grants Program. The WVC Agriculture department will use the funding to provide students with hands-on experiences that prepare them to be competitive professionals in the ag industry. The funding provides students with authentic, experience-based learning opportunities in the classroom, laboratory, and field. The project improves educational equity by providing Hispanic students enrolled in agriculture programs at WVC with instruction in leading edge agricultural science and technology. It also places students in the associate in applied science-transfer degree program, who can transfer into Washington State University programs as juniors, on a level playing field with WSU students.



Dr. Jeff Bullock from the WVC Agriculture Department goes over RNA sequencing data with a WVC agriculture student.

### MESA

In November 2023, the Immigrant Justice Scholarship for \$500 was opened to applicants who had to submit an essay explaining what it means to them to be an immigrant navigating college. With the support of Director Rosana Linarez, the MESA Scholarship Ambassador (BeeJay), and the efforts of these students, all six of the WVC MESA applicants received scholarships. They are:

1. Sara Sotelo
2. Kush Patel
3. Frida Gallegos-Maravilla
4. Adamarys Montoya Rojo
5. Samael G Vazquez
6. Alexia N Amante



Fifteen (15) MESA students participated in the 2023 University of Washington Transfer Workshop on 12/14/2023. The highlight of this is that students received 1:1 advice from the specific schools/major at the University of Washington and those who were not clear about their career paths and opportunities, now are. Students had a blast!

**Dean's Day.**



Supporting Learning, the Faculty and Course Enrichment (FACE) team of Angie Redmon, Tria Skirko, Bobbi Johnson, and Janna Goodyear facilitated an interactive panel discussion of how WVC can support struggling students.



Responding to Local Needs and Diversity and Cultural Enrichment, Vanessa Saldivar introduced herself to faculty and spoke to the critical need for inclusive strategies to enhance student success as a Hispanic Serving Institution (HSI). Sompheng Batch and Jaima Kuhlmann, co-chairs of Guided Pathways, guided a program mapping activity with faculty.



### Continuous Improvement

Aimee Pope served on a statewide committee to address revisions to coding for Instruction Modes that will impact and improve our Annual Schedule process in February.

## Summary of Changes from the 2022-23 Instruction Mode Coding Schema

Current Instruction Mode	Proposed Change
Correspondence	Retire
Hybrid	No Change
Independent Studies	Rename to Individualized Instruction
Interactive Television	Retire
Online	Split into four categories: 1. Online Asynchronous 2. Online Asynchronous w/In-Person Activities 3. Online Scheduled 4. Online Scheduled w/In-Person Activities
Optional - F2F or OL	Renamed to Flexible
Other	No Change
In Person	No Change
Tele-class	Retire
Tele-class	Retire
Washington Online	Retire and replace with "System Shared Classes." It is also proposed these classes be tracked through the use of Class Attributes and removed from Instruction Mode.
Self-Paced	New
Web-Enhanced	Change description to "In-Person (Web Enhanced)"

Christa Cacciata, Aimee Pope, and Sharon Wiest (reviewer), updated WVC's finals schedule to accommodate WVC's continuing evolution toward block schedules on the Wenatchee campus.

First Meeting Time	Meets Four or Five day a week	Meets Two Day a week Mon and Wed	Meets Two Day a week Tues and Thurs	Meets Three Day a week	Meets One Day a week
8am-8:50am	Tues March 19 from 8am-10:20am	Wed March 20 from 8am-10:20am	Tues March 19 from 8am-10:20am	Wed March 20 from 8am-10:20am	Check With Instructor
9:00am-9:50am	Wed March 20 from 8am-10:20am	Tues March 19 from 8am-10:20am	Thurs March 21 from 8am-10:20am	Thurs March 21 from 8am-10:20am	Check With Instructor
10:00-11:20am	Tues March 19 from 10:30am - 12:50pm	Thurs March 21 from 10:30am - 12:50pm	Tues March 19 from 10:30am - 12:50pm	Wed March 20 from 10:30am - 12:50pm	Check With Instructor
11:30am-12:50pm	Wed March 20 from 10:30am - 12:50pm	Tues March 19 from 10:30am - 12:50pm	Wed March 20 from 10:30am - 12:50pm	Thurs March 21 from 10:30am - 12:50pm	Check With Instructor
1:00pm-2:35pm	Tues March 19 from 1:30pm - 3:50	Wed March 20 from 1:30pm - 3:50	Tues March 19 from 1:30pm - 3:50	Wed March 20 from 1:30pm - 3:50	Check With Instructor
2:45pm - 4:50pm	Wed March 20 from 1:30pm - 3:50	Tues March 19 from 1:30pm - 3:50	Thurs March 21 from 1:30pm - 3:50	Thurs March 21 from 1:30pm - 3:50	Check With Instructor
Evening Classes 5:00pm or later	Thurs March 21 from 5:30pm - 7:50pm or Check with Instructor	Wed March 20 from 5:30pm - 7:50pm or Check with Instructor	Tues March 19 from 5:30pm - 7:50pm or Check with Instructor	Thurs March 21 from 5:30pm - 7:50pm or Check with Instructor	Check With Instructor

### Sustainability

The Nursing program continues to engage in significant efforts to enhance program sustainability.

- Request for approval for the ADN program revised curriculum for implementation in Fall 2024. Request for 2<sup>nd</sup> start (Fall and Spring) entry for ADN in Wenatchee with Spring entry in Spring 2025.
- Request for RN to BSN move to Fall start from summer start in response to student feedback

## Student Affairs

Dr. Diana Garza

### Educational Planning Team

**Jaima Kuhlmann**, Director of Educational Planning

**Liz Mendoza**, Program Assistant

**Noah Fortner**, College Navigator

**Isabela Rodriguez**, College Navigator

**Abby LeRiche**, College Navigator for Allied Health and Nursing

### New Team Mission Statement

The Educational Planning Team held a half-day retreat on the afternoon of June 9 and one of the topics of discussion was reexamining the team's mission statement. First developed in 2013 under different leadership and when the department's range of services differed greatly from the current iteration, as did the staff's composition, the old mission statement read:

*"Guided by our belief in the benefits of education, the Educational Planning team provides students with the tools and resources to successfully navigate the academic world. With compassion and integrity, we empower students to take charge of their education and achieve their goals."*



While the old mission statement still had merit, it no longer embodied the current team's approach to the work. At the June retreat the team began the process of crafting a new team mission statement by first developing individual mission statements. Building off the discussions and activities the team did for their personal mission statements, over the course of the summer and fall, they took time to meet periodically to work on drafting a new mission statement for the team. In December the team met for another half-day retreat and was able to finalize their new team mission statement:

*"The Educational Planning and Placement team are equity-focused educators who equip and empower our students with the knowledge to navigate their academic journey and achieve their goals. We provide a safe space for students to build a foundation for success by developing confidence and clarifying their educational path."*

Overall, the team's mission statement exercise was a positive and rewarding process; the collaboration and group discussions contributed to strengthening team bonds and building a shared vision.

## Two-Year Academic Plans



Research has shown that a critical component to a student’s success is having a clear academic plan laid out. This is also a tenet of the Guided Pathways framework. Knowing this, the committee drafting WVC’s Equity & Inclusion Strategic Plan for 2022-24 during the spring and summer of 2022 identified two-year academic plans as one element to *Key Priority One: Provide holistic and flexible support services that help students identify and achieve their educational and life goals*. To support the work needed to move forward on this initiative, the team who drafted the Title V Grant included funding for additional services and staff to help address this need.

In the meantime, although the college does not yet have the ability to make two-year plans a mandatory advising requirement, the Educational Planning Team had already begun making progress to advance the concept and lay a foundation to build on by starting a campaign to increase the adoption of two-year plans by students and Faculty Advisors. In addition to the ongoing one-on-one advising and educational planning services the College Navigators provide students, the team also began developing additional resources and increasing the promotion of two-year plans. Outlined below are some of the team’s contributions:

- Improved the current Educational Plan Word document used by many Faculty Advisors and student support staff when helping students develop a two-year plan by turning the Word document into a fillable pdf form and making sure it was easily accessible on the advising resources landing page: [www.wvc.edu/AdvisingTools](http://www.wvc.edu/AdvisingTools).
- Created written instructions and a short “how-to” video to teach students how to use the Planner tool built into their ctclink account and which their Faculty Advisor has access to view. The College Navigators now share out these instructions and video with students as part of their quarterly Advising Day promotions.
- Stressed the importance of developing a two-year plan by promoting the concept within the Online Advising and Registration (O.A.R.) Tutorial required of all new students. The written instructions and how-to video are now embedded in the O.A.R. Tutorial.
- Emphasized two-year plans in one-on-one new student intake and onboarding appointments and helped new students get a draft started that they can later flesh out with the help of their pathway-specific Faculty Advisor.
- Shared with students and Faculty Advisors the tools and resources for two-year plans via all-student texts and all-campus emails sent at strategic points in the quarter, especially around Advising Day and quarterly enrollment dates.
- Developed pathway-specific presentations outlining the need for two-year plans and teaching students where to find degree requirements, how to research transfer and employment information, and how to draft their own two-year plan. The College Navigators shared these presentations at the fall 2022 and fall 2023 New Student Orientation Events, Educational Planning Workshops for several teams of student-athletes, and the Student Development Skills’ College Readiness Summer Bootcamp class offered for free in the weeks before fall quarter of 2022 and 2023.

The Educational Planning team looks forward to the future expansion of their team from three College Navigators to five with the addition of two new Title V-funded College Navigators. With the additional staff coupled with future state-wide enhancements to ctclink, the team can begin expanding campus-wide adoption of two-year plans and other Guided Pathway initiatives.

## Student Alerts

WVC’s early academic warning system is an important component to the college’s retention strategy. The College Navigators monitor and manage the ctcLink Student Alert system on a daily basis. When an instructor has an academic concern about a student in their class, they can submit a Student Alert directly from their ctcLink class roster. The College Navigators then review the alert, sending it on to the student and forwarding it to the appropriate Student Alert Responder. Student Alert Responders are student support staff from all across the college who work within a department or team the student is part of, for example, the Running Start staff, grants staff from CAMP, MESA, TRiO SSS, or the Student Grants Center, Athletic coaches, etc. who reach out to the student to offer support, guidance, and resources. If a student is not part of an identified group or program, the College Navigators follow up with the student themselves. Currently the College Navigators are receiving an average of 107 Student Alerts submitted by instructors per quarter. With additional outreach to faculty, the College Navigators hope to see that number grow. During the 2022-2023 academic year, 66% of alerts were forwarded for Student Alert Responders to address their own students, leaving 34% for the College Navigators to address.



Fall 2022-Spring 2023 Student Alerts by Student Group	
Running Start (Wenatchee & Omak)	27%
Omak	16%
Grant Programs (CAMP, MESA, TRiO SSS, Student Grants Center)	13%
Student-Athletes	5%
Other Student Groups	5%
No Student Group identified (College Navigators)	34%

The college implemented the new ctcLink Student Alert system in the fall of 2021, replacing a “home-grown” system that was connected to the Legacy system. During the initial launch, the College Navigators provided training for instructors to walk them through the Student Alert process and developed step-by-step instructions which are now emailed out to all instructors at the start of each quarter. The College Navigators also organize an annual training opportunity for Student Alert Responders to collaborate by sharing student success strategies. During the past two years the College Navigators have been consistently working to improve the Student Alert workflow and to document the new processes and procedures while at the same time identifying best practices and successful strategies. As they work to fine-tune the Student Alert system, they have also developed additional tools and resources for faculty, responders, and students.

This fall the College Navigators implemented two major improvements for Student Alerts:

- 1) Seeing a need to offer better guidance and support to students who receive an alert, the team developed a new landing page for the college website with step-by-step advice specifically for students who receive an alert. The page also includes links to additional resources they may need to improve their academics ([www.wvc.edu/StudentAlerts](http://www.wvc.edu/StudentAlerts)). The team will continue to add more resources to this repository as time goes by. At the same time, the College Navigators also added a new section called *Student Success Resources* to the team’s Advising Tools webpage ([www.wvc.edu/AdvisingTools](http://www.wvc.edu/AdvisingTools)). The new section includes answers to some of the most critical concerns our students face.
- 2) The team reviewed the Student Alert messaging that is sent to students as part of the automated ctcLink notification system. The College Navigators decided that these form letters needed to be

revised. Student Alerts are not intended to be punitive; Student Alerts are a retention tool to help keep students engaged and on track. The team rewrote the letters with a friendlier, more helpful tone and provided more clarity and resources including the link to the new Student Alert landing page. This update required submitting a ticket to the SBCTC's ctLink team to have the new version of the letter uploaded to the ctLink system. Students will begin receiving the new letters this winter quarter.

The College Navigators hope the new letters, coupled with the additional resources online will contribute to better retention of students who are at-risk of failing a class.

## Dr. Faimous Harrison

President

1. **Recognition of the recent approval from the Governor’s Office for Tamra Jackson to complete her current term as a Wenatchee Valley College Board of Trustees member. Ms. Jackson currently represents the college and Washington State in the following roles:**
  - a. Board Chair
  - b. Represents Washington State and the Association of Community College Trustees on the following two national committees for 2024:
    - i. Public Policy and Advocacy
    - ii. Diversity, Equity, and Inclusion
  
2. **Washington Community and Technical College Updates**
  - a. Weekly Legislative Update meetings with President are underway.
    - i. 2024 Supplemental Operating Budget (See handout #1)
    - ii. 2024 Supplemental Capital Budget Request (See handout #2)
  - b. Worker Retraining: Enrollment Driven Funding Model Workgroup feedback from WCTC and next steps (See handouts #3-#4 for recap):
    - i. Group to reconvene, discuss a few other options, including incremental rollout of the changes, and bring the options to WACTC in January
    - ii. Workgroup meeting scheduled on Friday, January 12, 2024
    - iii. The revision is welcomed, there would be an approximate -\$350,000 adverse impact on our workforce budget.
  - c. Allocation Model Review Committee
    - i. December meeting focused on workgroup meeting and progress updates (See handout #5).
    - ii. Co-Chair of the Earmarks Subcommittee Meeting (See handout #6)
    - iii. Earmarks Subcommittee Meeting scheduled.

Repositioning the College: “To become the Higher Education Institution of Choice for our Region and Beyond.” Taking a community-centered approach.

- Initiative focus: In collaboration with other organizations, we start the process of developing intentional and authentic relationships and opportunities for engagement among our diverse communities throughout Chelan, Douglas, and Okanogan County.
- Desired outcome: To gain market share and become a stronger anchor, powerhouse, and economic engine for our region.

**Numbers two and three** below are the first phase and are focused on schools, families, and strategic nonprofits that provide education or social services to communities within our region. This is an essential first step if we are to develop a P-16 Public Education Advisory Board for North Central Washington. **Number four**, which will be a future phase, will focus on Mayors, City Council members, and elected officials. Afterward, **number five** emphasis will be focused on economic drivers, strategic public-private partnerships, employers, adult learners, and other opportunities to diversify our funding based and develop signature programs and partnerships that separates us from any other higher education institution in Washington State.

3. **WVC is partnering with the Community Foundation of North Central Washington to launch “Our Village: Together for education, families, and community 2024 Initiative.”**

**Phase One: Focused Group luncheon meetings with K-12 leaders and community leaders**

- Note: K-12 Leaders are the Superintendents and a member of the leadership team and the school principals.

Objectives:

- i. Get to know, reconnect, and build stronger relationships with our education and social services partners.
- ii. President Harrison will facilitate discussion related to the current challenges and successes that K-12 schools have faced as we are coming out of the pandemic. What has changed, what are the concerns and what is needed?
- iii. Provide a campus tour, discuss programs, and explore additional opportunities for partnerships.
- iv. To discuss our Enrollment and Community Partnerships School District Engagement Survey for their review and support.
- v. To identify other individuals, communities, and organizations the Community Foundation of North Central Washington to reach out to in our effort of inclusive engagement. Going beyond the same individuals and organizations that are involved, let's make space for the marginalized, underrepresented, and often under-served/under-resourced silent groups in our community.
- vi. Start the process of building "Knights-On-The-Way and the Knights-Return United Affiliation."
- vii. Next Steps: See "Phase Two" below.

Two events will be held in February: One in Wenatchee and one in Omak:

- i. K-12 Educators (Superintendents + a member of the cabinet, and Principals)
- ii. Nonprofit, educational alleys, and social services agencies
- iii. Key WVC employees
- iv. Board of Trustees
- v. Current or former students from the schools associated with WVC.

**Phase Two: Family Focused Community Open House, Social, FAFSA Workshop, and "Our Village: Together for education, families, and community" give aways.**

Objectives:

- i. In collaboration and partnering with superintendents and principals within our service area that are interested in hosting community and citywide events on their campus. Food, expenses, and giveaways will be covered by Wenatchee Valley College and the Community Foundation of North Central Washington.
- ii. Other nonprofits and community organizations are encouraged to participate and there may be opportunities to use community-based funding allocations to support collective
- iii. Emphasize the importance of attending classes, graduating, and providing seamless pathways for regional access to education, training, and social services.
- iv. Parent and family track.
- v. Provide a FAFSA workshop, WVC program updates, tabling, and services/resources available for community members.
- vi. To expand WVC's visibility, circles of influence, and build alliances and partnerships with community organizations.
- vii. To identify new groups and solicit information that is beneficial to reach new audiences.
- viii. The goal is to have a WVC leadership member in Okanogan County before the end of phase two that will build upon the beginning work of authentic and intentional engagement with K-12 schools, governmental agencies and organizations, the Colville Tribes, and other community stakeholders.

**Other Brief Updates: If not discussed already.**

4. Brand Refresh Discussion
5. The MAC Galley solo gallery exhibition by Sue Edick, form WVC student whose art focused on Northern Okanogan County focus (**See handout #7**)
6. Central Washington Area Health Education Center Quarterly Newsletter – Please read “Goings On” section for 2023-24 events/activities (**See handout #8**):
  1. Latinx Healthcare Workforce Summer (October 2023)
  2. Wenatchee High School “Try A Trade” (September 2024)
  3. AHEC Scholars Class of 2024
7. Entrepreneurship and Revenue-generated lens for the college. A future goal is to build an entrepreneur and revenue-generated lens and emphasis for the college which will allow us to diversify our funding sources.
  1. Predictive modeling and analytics, surpassing quotas established, and providing regular updates will be an essential component of this function of the college. This will require a business savvy arm for the college.
  2. Why? We are overly reliant on state-funded enrollment for which the enrollment trends over the last fifteen years have not demonstrated the desired outcomes, which increases anxieties and uncertainties for the college. This is a totally separate entity from our current business processes and practices, foundation, or any other entity within the college.
  3. Why? This will provide more assurance and the ability for us to protect our employees and not lay them when there are financial uncertainties.
  4. Why? The college will have the ability to be nimble and have discretionary resources that will allow us to appropriately support initiatives, which in many areas within the college, there is adequate room for improvement.



## 2024 SUPPLEMENTAL OPERATING BUDGET

January 8, 2024



Our community and technical college system's 2024 supplemental budget request focuses on preparing more Washington residents to fill jobs in the fast-growing computer science and clean energy industries.

### Strengthening the Computer Science Workforce (\$9 million)

Our college system proposes to create at least 15 more Bachelor of Science in Computer Science programs as authorized by the Legislature in 2021 (SB 5401). The demand for high-tech workers in Washington is high. Our state ranks first in the nation for the concentration of tech workers relative to the overall employment base: Nearly one in 10 workers (9.4%) in Washington is employed in the tech industry. High tech careers pay well: The median annual salary for people employed in tech occupations in Washington is \$130,000.<sup>1</sup>

Despite this good news, local employers looking for tech talent continue to encounter a skills shortage. Additionally, access to high-paying jobs is not equitably distributed; Black, Hispanic, and women workers are under-represented in Washington's high tech industry.<sup>2</sup>

Expanding access to computer science bachelor's degrees would help fill skill gaps for Washington employers and provide community and technical college students — half of whom are students of color — access to these in-demand degrees within their local communities.

### Expanding climate solutions curriculum (\$950,000)

Climate change is a health issue, an economic issue, and an equity issue that affects every community. Green jobs in Washington state are growing exponentially and require new skill sets and competencies, along with a thoughtful redesign of existing programs to be more accessible and responsive to changing employer and community needs.

A legislative investment would support the integration of climate education and training into professional-technical programs across Washington community and technical colleges, including developing new curricula and workforce training partnerships with Tribes. The training prepares students for well-paying jobs in the green economy, gives them skills to create equitable community-based solutions, and ultimately helps reduce greenhouse gas emissions and the impacts of climate change.

The Legislature provided one-time funding for climate solutions curriculum in the 2022 supplemental operating budget, which engaged approximately 500 faculty in developing hundreds of new curricular modules to teach critical skills and competencies for the green economy and climate solutions. This investment would enable colleges to continue this important work.

Sources: 1) [CompTIA. \(2023\). State of the Tech Workforce. Downers Grove, IL: CompTIA](#) 2) [Ibid](#)



# 2024 SUPPLEMENTAL CAPITAL BUDGET REQUEST

JANUARY 8, 2024

## Investing in College Campuses and Climate Recovery

Our community and technical college system’s \$122 million supplemental request targets emergency repairs at Bellingham Technical College, reducing greenhouse gas emissions, and funding two priority capital projects.

### Energy-performance standards

According to the Washington State Department of Commerce, buildings are the most rapidly growing source of greenhouse gas emissions in Washington state. The building sector is the state’s second largest carbon polluter behind transportation, and accounts for 27% of statewide emissions. Investing in building energy efficiency is the most cost-effective way to significantly reduce building sector emissions.<sup>1</sup>

With full funding of this request, our colleges would:

- Install energy submeters in individual buildings to ensure compliance with energy performance standards established under the 2019 Clean Buildings Act (HB 1257) and then expanded in 2022 (SB 5722). Fast action is required to meet the first mandatory compliance date of June 1, 2026.
- Develop decarbonization plans for campuses with centralized heating and cooling plants. Decarbonization plans for campuses with centralized energy systems serving at least five buildings and more than 100,000 square feet of building space are required under HB 1390, which sets a due date

of June 30, 2024 for planning to begin, and June 30, 2025 for plans to be submitted to the Department of Commerce for review and approval.

- Tune up and optimize inefficient building systems through a “retro-commissioning” grant program. The grant program would be created through this request and administered by the State Board for Community and Technical Colleges.

These investments would equip colleges to meet state energy performance standards for buildings, reduce greenhouse gas emissions, improve operational efficiencies, and avoid significant penalties, thereby preserving funding for instruction and student services.

### Priority design and construction projects

Our college system’s 2024 budget request also seeks funding for repairs to the Bellingham Technical College Campus Center Building and for two major capital projects not funded in the biennial budget: the Center for Vocational and Transitional Studies at Lower Columbia College in Longview, and the Performing Arts Building replacement at Columbia Basin College in Pasco. Funding these requests would serve students while reducing a backlog of capital projects needed across Washington’s 34 community and technical colleges.

Source: 1. Department of Commerce website Sept. 2, 2023: <https://www.commerce.wa.gov/growing-the-economy/energy/buildings/clean-buildings-standards/>

Priority	College	Project	Phase	Request	Cumulative
1	Bellingham TC	Campus Center Emergency Repairs*	Design & Construct	\$ 19,384,000	\$ 19,384,000
2	Statewide	CBPS SBCTC Statewide Utility Submeters for Clean Buildings Act	Design & Construct	\$ 8,544,000	\$ 27,928,000
3	Statewide	HB 1390 - Decarbonization Planning	Planning	\$ 724,000	\$ 28,652,000
4	Statewide	CTC Energy Efficiency Program	Grant program	\$ 2,000,000	\$ 30,652,000
5	Lower Columbia	Center for Vocational and Transitional Studies	Construction	\$ 43,704,000	\$ 74,356,000
6	Columbia Basin	Performing Arts Building Replacement	Design & Construct	\$ 47,876,000	\$ 122,232,000

College	Project	Authority
Renton	Building J Renovation	\$ 2,000,000

\* Includes \$5.3 million from reallocated project savings requiring legislative authorization.

#### CONTACT INFORMATION

**Darrell Jennings**  
Capital Budget Director  
360-704-4382  
djennings@sbctc.edu

## Introduction-

# Worker Retraining Funding Workgroup

Due to changing economic conditions, the current Worker Retraining Program funding model, including its service targets, formula, and FTE rate, are not responsive to regional needs.

A WRT Funding Workgroup, consisting of representation from the Workforce Education Council, Instruction Commission and the Presidents is convened to re-assess WRT funding allocations and components of the formula.

The following document is a **draft** Charter of the proposed work. It includes those remaining processes, and the intended scope of work.

**Subject to your approval the workgroup's first task is to come to agreement on content and finalize the Charter.**

# CHARTER ARTICLES

JULY 2023

## CHARTER: 2023/24 WRT WORKGROUP

Sponsor: Marie Bruin, Director, Workforce Education, SBCTC

Project Manager: Anna Nikolaeva, Policy Associate, Workforce Education, SBCTC

Project lead: Shanna McBride, Program Administrator, Worker Retraining Program, SBCTC

### Goal Statement

- Propose an updated WRT funding model that is both predictable for the colleges and responsive to the regional unemployment needs.

### Indicators of Success

- Develop and share a proposal for Worker Retraining funding, reflective of the changing needs of educational institutions and communities that they serve.
- Ensure that WRT funding model equitably addresses colleges' worker retraining needs.
- Develop a process for regular funding formula revisions and updates.

### In Scope

- Evaluation of the current WRT funding model
- Update to the funding model, limited to:
  - Base allocation, variable/fluid allocation
  - Instruction/student support split

### Out of Scope

- Legislative funding requests for 2025 operating budget.
- Solutions that require opening up guiding legislation ([RCW 28C.04.390](#)) or amending the proviso language,
- IT systems (i.e., ctcLink) redesign or system purchases.
- Private Career School's WRT funding, SBCTC administration funds
- FTE value

### Partnership and Collaboration

The workgroup will ensure that its work is on behalf of the Washington Community & Technical Colleges and aligns with:

- Current WAC, RCW, strategic intent, and policy of SBCTC;
- Washington Association of Community & Technical Colleges (WACTC);
- The State Board for Community & Technical Colleges;
- Instruction Commission; and
- Workforce Education Council.

## Worker Retraining Program Overview and Statutory Authority

In alignment with [RCW 28C.04.390](#), the Worker Retraining (WRT) program provides funding to Washington State community and technical colleges for dislocated and unemployed workers to enter approved training programs and receive related support services including financial aid, career advising, educational planning, referral to training resources, job referral, and job development. Washington's community and technical colleges (CTCs) play a major role in the state's economic development. Through regional collaboration and identification of key industries and clusters, colleges ensure a mix of program offerings that strategically align with industry training needs and contribute to regional competitive advantage.

Current WRT Budget Proviso Language:

(1) \$33,261,000 of the general fund—state appropriation for fiscal year 2022 and \$33,261,000 of the general fund—state appropriation for fiscal year 2023 are provided solely as special funds for training and related support services, including financial aid, as specified in RCW 28C.04.390. Funding is provided to support at least 7,170 full-time equivalent students in fiscal year 2022 and 24 at least 7,170 full-time equivalent students in fiscal year 2023.

## Workgroup Members

Workgroup members will include College Presidents, Instructional Vice Presidents, Worker Retraining Program Directors, Workforce Education Deans, SBCTC Staff, a Customer Advisory Committee member, and/or other staff as needed. The sponsors are committed to an organized results-oriented approach, and the sponsors will establish project management, and/or communications as needed.

## Logistics

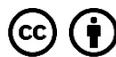
To be ready to implement changes to the funding model for FY25, the workgroup will present their proposal at Fall Workforce Education Council meeting for members' vote. Upon approval, the proposal will move to the Instruction Commission, followed by WACTC. Customer Advisory Committee will participate in an advisory vote.

# Membership List

Name	Institution	Email
<b>Presidents:</b>		
Suzanne Johnson	Green River	sjohnson@greenriver.edu
Rebekah Woods	Columbia Basin	rwoods@columbiabasin.edu
Faimous Harrison	Wenatchee Valley	fharrison@wvc.edu
<b>Vice Presidents:</b>		
Tom Broxson	Clover Park Technical College	thomas.broxson@cptc.edu
Bryce Humpherys	Big Bend	bryceh@bigbend.edu
Johnny Hu	Bates Technical	johnny.hu@batestech.edu
<b>Deans/Directors:</b>		
Kelli Johnston	Tacoma	kjohnston@tacomacc.edu
Mia Boster	Peninsula	mboster@pencol.edu
Jeanette Miller	North Seattle	jeanette.miller@Seattlecolleges.edu
<b>CAC Member:</b>		
Gary Kamimura	Employment Security Department	gary.kamimura@esd.wa.gov
<b>SBCTC Staff:</b>		
Anna Nikolaeva		anikolaeva@sbctc.edu
Shanna McBride		smcbride@sbctc.edu
Stephanie Winner		swinner@sbctc.edu
Denise Costello		dcostello@sbctc.edu

# Timeline Chart

<b>Workgroup begins</b>	July, 2023
<b>Meets bi-weekly</b>	July – September, 2023
<b>Recommendations drafted</b>	September 30, 2023
<b>WEC review</b>	Fall Quarterly Meeting, 2023
<b>IC review</b>	Winter Quarterly Meeting, 2023/24
<b>Presidents review</b>	Winter, 2024
<b>Final recommendation date</b>	February 15, 2024
<b>Guidelines revised, grant released</b>	February 2024



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Except where otherwise noted

## CONTACT INFORMATION

Anna Nikolaeva  
 Policy Associate, Workforce Education  
 360-704-1056  
 734-546-1379  
[anikolaeva@sbctc.edu](mailto:anikolaeva@sbctc.edu)



# WORKER RETRAINING PROGRAM

## Enrollment & Funding

Anna Nikolaeva

Shanna McBride

## AGENDA

- Welcome and Introductions – Marie Bruin, All
- Review and Finalize Charter – **Action, All**
- WRT Current State Overview – Anna Olson
- WRT Formula Overview – Shanna McBride
- Collect Research Questions – All
- Next Meeting Preview – Anna Olson

## WRT WORKGROUP CHARTER: PURPOSE

- Goal: Propose an updated WRT funding model that is both predictable for the colleges and responsive to the regional unemployment needs.
- Indicators of Success:
  - Develop and share a proposal for Worker Retraining funding, reflective of the changing needs of educational institutions and communities that they serve.
  - Ensure that WRT funding model equitably addresses colleges' worker retraining needs.
  - Develop a process for regular funding formula revisions and updates.



# WRT WORKGROUP CHARTER: SCOPE OF WORK

- In Scope:
  - Evaluation of the current WRT funding model
  - Update to the funding model, limited to:
    - Funding formula
    - Base allocation, variable/fluid allocation
    - Instruction/student support split
- Out of Scope:
  - Legislative funding requests for 2025 operating budget.
  - Solutions that require opening up guiding legislation (RCW 28C.04.390), including adjusting FTE rate
  - IT systems (i.e., ctcLink) redesign or system purchases.
  - Private Career School's WRT funding, SBCTC administration funds



# WRT WORKGROUP CHARTER: TIMELINE

Workgroup begins	July 2023
Meets bi-weekly	July - September 2023
Recommendations drafted	September 30, 2023
WEC review	October 12, 2023
IC review	TBD, Fall/Winter 2023
Presidents review	TBD, Winter 2023
Final recommendation date	February 15, 2024
Guidelines revised, grant released	February 2024

# WORKER RETRAINING PROGRAM – OVERVIEW

- **Purpose:** Re-employ Washington State’s dislocated workers in wage recovery jobs while building capacity for training in high-demand, high-wage fields
- **Funding:**
  - Just under \$40M each fiscal year
    - Approximately \$38M distributed across CTC system
    - \$1.5M dispersed to private career schools through competitive contracting
- **Program Features (for CTCs):**
  - Must establish student eligibility
  - Base allocation/variable allocation
  - Provides training, tuition, books/fees, support services

## WHO ARE WE SERVING?

- To be eligible the student must be one of the following:
  - Dislocated worker
  - Displaced homemaker
  - Self-employed, but lost income due to local factors
  - Unemployed veteran
  - Vulnerable employee

Majority of students fall under ‘Dislocated Worker’ category (47%), followed by ‘Vulnerable Employee’ (40%).

# WHO ARE WE SERVING?

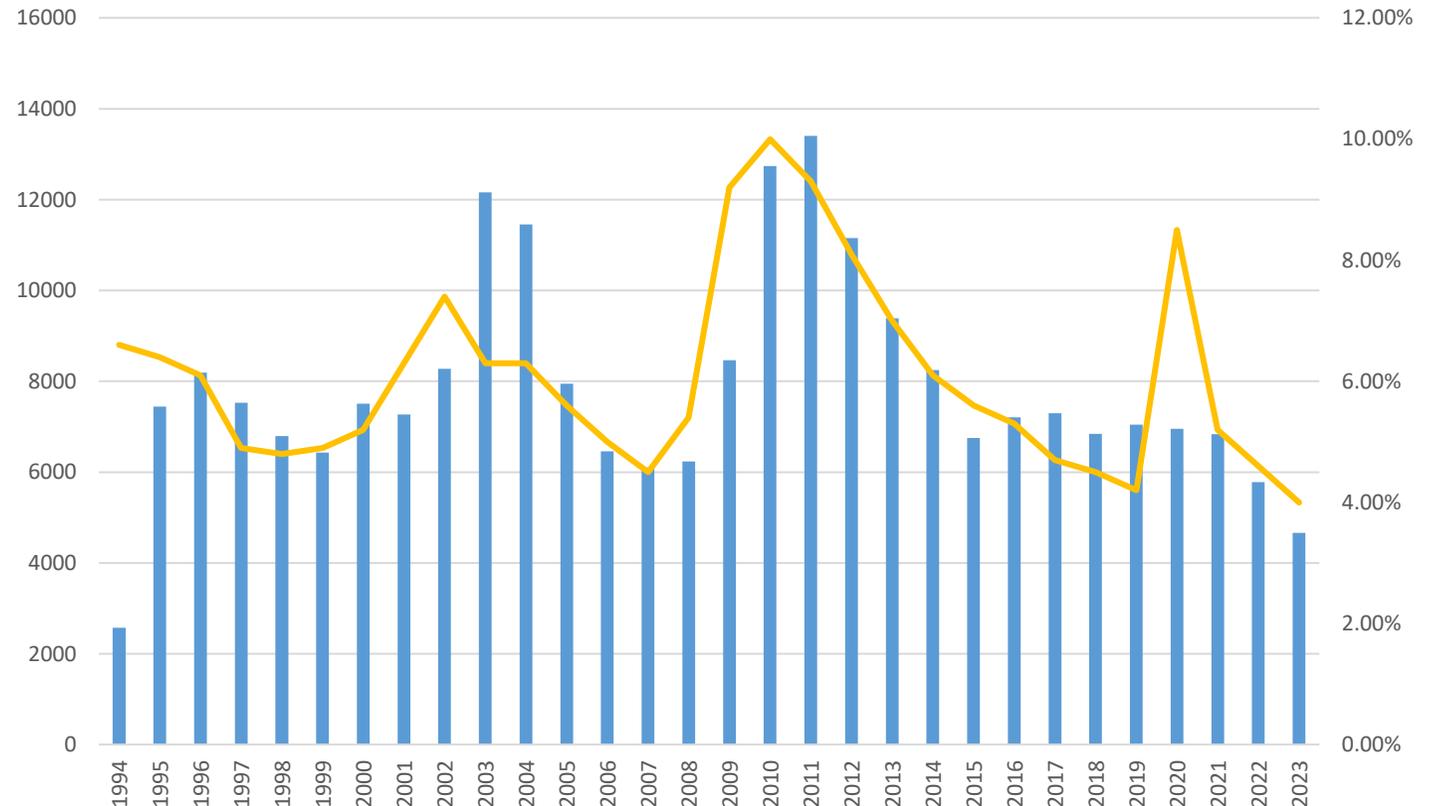
WRT students:

- Tend to be older than the general student population
  - In Winter of 2023, the largest groups of students by age were 35-39 and 40-44, while the median age of all students was 24
- Are slightly less diverse than the overall student population. This is consistent with workforce students in general.
- 60% female/40% male (consistent with overall system)

# HOW MANY PEOPLE ARE WE SERVING?

Annual enrollment trends typically follow unemployment rates. 2022-23 academic year saw the lowest enrollment since program's inception, with 4666 full-time equivalent students served. At its peak, the program served 13,403 FTEs in 2011.

Annual WRT Enrollment (FTEs) 1994-2023 at  
Community and Technical Colleges  
compared to state's annual unemployment rates



# WRT FUNDING

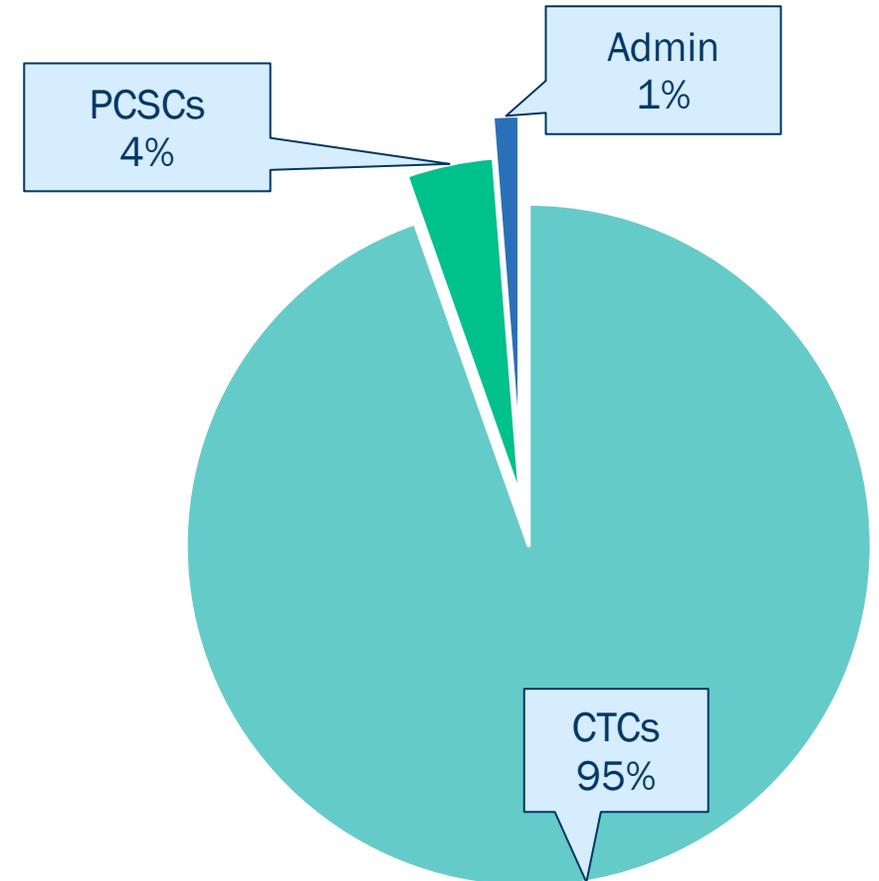
## Funding from State General Fund

- \$39,759,100 Annually

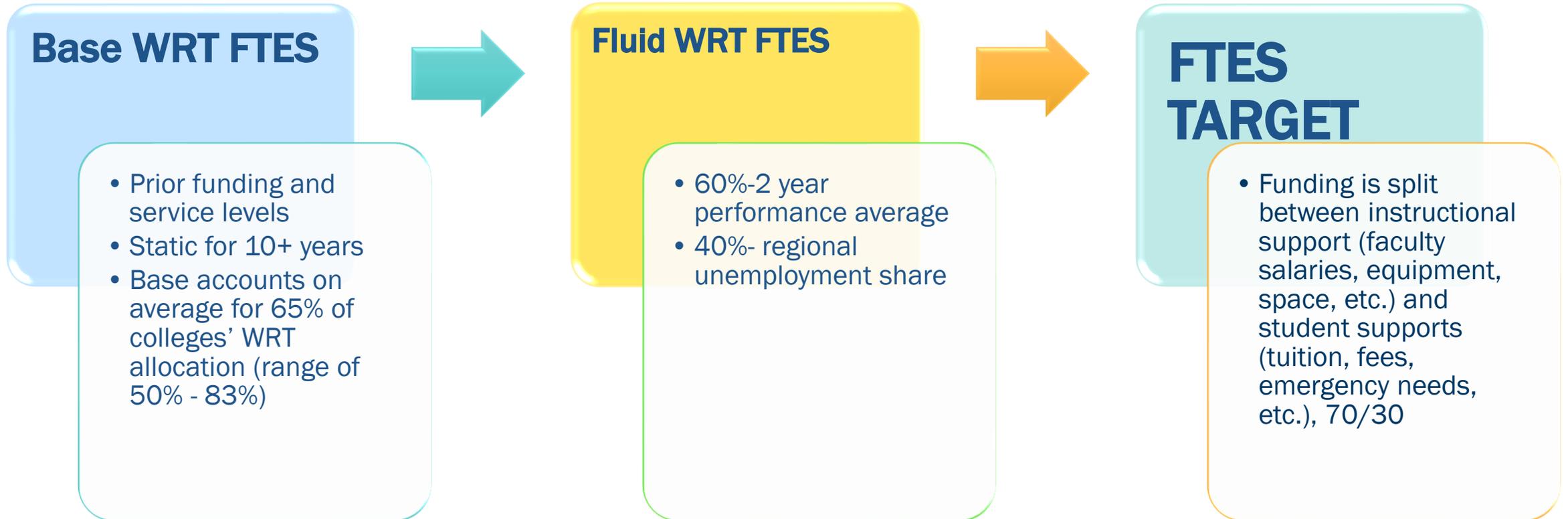
### Community and Technical Colleges (CTCs)

- 7176 FTES
- \$37,586,982
  - *(includes \$23,823 co-loc per college)*
- Private Career Schools and Colleges (PCSCs)
  - 430 FTES
  - \$1,640,880
- Administration (to SBCTC)
  - \$497,555
- Emergency Set-Aside *(not shown in chart)*
  - \$33,683

WRT Funding Distribution



## FUNDING FORMULA:





# BASE AND VARIABLE PERCENTAGE OF TOTAL FTE

College	FY24 Base FTE	FY24 Variable FTE	FY24 Total FTE	Base % of total FTE	Var % of total FTE	FY23 Base FTE	FY23 Variable FTE	FY23 Total FTE	Base % of total FTE	Var % of total FTE
Bates	251	121	372	67%	33%	251	97	348	72%	28%
Bellevue	225	81	306	74%	26%	225	74	299	75%	25%
Bellingham	33	43	76	43%	57%	33	32	65	51%	49%
Big Bend	48	20	68	71%	29%	48	20	68	71%	29%
Cascadia	22	8	30	73%	27%	22	8	30	73%	27%
Centralia	111	39	150	74%	26%	111	39	150	74%	26%
Clark	121	58	179	68%	32%	121	56	177	68%	32%
Clover Park	176	120	296	59%	41%	176	114	290	61%	39%
Columbia Basin	221	95	316	70%	30%	221	91	312	71%	29%
Edmonds	176	83	259	68%	32%	176	82	258	68%	32%
Everett	120	82	202	59%	41%	120	78	198	61%	39%
Grays Harbor	154	38	192	80%	20%	154	42	196	79%	21%
Green River	265	186	451	59%	41%	265	194	459	58%	42%
Highline	202	94	296	68%	32%	202	101	303	67%	33%
Lake Washington	113	115	228	50%	50%	113	114	227	50%	50%
Lower Columbia	44	36	80	55%	45%	44	41	85	52%	48%
Olympic	172	108	280	61%	39%	172	106	278	62%	38%
Peninsula	150	34	184	82%	18%	150	34	184	82%	18%
Pierce	165	42	207	80%	20%	165	41	206	80%	20%
Renton	178	147	325	55%	45%	178	149	327	54%	46%
Seattle District	582	310	892	65%	35%	582	359	941	62%	38%
Shoreline	145	112	257	56%	44%	145	125	270	54%	46%
Skagit Valley	101	41	142	71%	29%	101	39	140	72%	28%
South Puget Sound	71	33	104	68%	32%	71	37	108	66%	34%
Spokane District	222	110	332	67%	33%	222	104	326	68%	32%
Tacoma	191	110	301	63%	37%	191	90	281	68%	32%
Walla Walla	254	76	330	77%	23%	254	78	332	77%	23%
Wenatchee Valley	106	21	127	83%	17%	106	22	128	83%	17%
Whatcom	35	27	62	56%	44%	35	21	56	63%	38%
Yakima Valley	76	56	132	58%	42%	76	58	134	57%	43%
<b>TOTAL</b>	<b>4730</b>	<b>2446</b>	<b>7176</b>	<b>66%</b>	<b>34%</b>	<b>4730</b>	<b>2446</b>	<b>7176</b>	<b>66%</b>	<b>34%</b>
<b>Average</b>				<b>66%</b>	<b>34%</b>				<b>67%</b>	<b>34%</b>

# RESEARCH QUESTIONS FOR THE SBCTC TEAM?

# ALLOCATION MODEL REVIEW COMMITTEE (AMRC)

## AGENDA

January 19, 2024

10 am – 12 pm

<https://tacomacc-edu.zoom.us/j/87408925830?pwd=c0Z5d05KOVN6U0xWcWNBdDlwdU1yZz09>

*Objective: The Allocation Model Review Committee is charged with investigating, analyzing, and making recommendations on proposed changes to the current allocation model. Recommendations should align with the overall charge of the committee and in alignment with established guiding principles.*

- **Welcome & Introductions**
- **Review of Charge Document & Organization of the Work**
- **Document Repository**
- **Subcommittee Reports**
  - Minimum Operating Allocation (MOA)
  - Performance Funding (SAI)
  - Weighted Priority Enrollment
  - District Enrollment Allocation Base (DEAB)
  - Earmarks of the State Board/Compensation, M&O Earmarks
- **Other Items for Discussion**
  - In-Person Meeting (April 24, 9am – 5 pm, Olympia)
- **Upcoming Meetings**
  - Feb. 16
  - March 15
  - April 19
  - May 17
  - June 21

Title	Description		Funding Duration: Ongoing, one-time, or other	Notes/Allocation Methodology
ABE Enrollments - EARMARK	Funds allocated by the State Board for ABE enrollments taught in community organizations.	153,770	Ongoing in accordance with SBCTC Policy.	SBCTC program allocation
Aerospace Apprenticeships - EARMARK	In 2008, the Legislature designated funding for a joint labor/management aerospace apprenticeship program with the Aerospace Machinists Joint Training Committee (AMJTC). These funds are associated with 55 aerospace apprenticeship enrollments.	2,720,407	Ongoing in accordance with SBCTC Policy.	Enrollment based allocation.
Aerospace Enrollments - EARMARK	Funding for the 1,000 Aerospace High Demand FTES was provided in EHB 2088 during a special aerospace legislative session in November 2013. These funds are provided to increase high demand aerospace enrollments by 1,000 FTE.	8,000,000	Ongoing in accordance with SBCTC Policy.	Enrollment based allocation.
Alternate Finance Project Debt Service - EARMARK	Allocation of funds to pay debt service for the certificates of participation (COP) for several capital projects.	varies	Ongoing in accordance with Treasurer's debt service schedules.	
Basic Federal Ed Grant State Match - EARMARK	State dollars matching federal funds for Basic Education programs at community organizations.	396,777	Ongoing in accordance with SBCTC Policy.	SBCTC program allocation
Centers of Excellence - EARMARK	Funds for 10 Centers of Excellence that link business, industry, labor and the state's educational systems to create a skilled and available workforce to support economic growth.	2,041,570	Ongoing in accordance with SBCTC Policy.	
Disability Accommodations - EARMARK	Funding to help provide services to students with disabilities.	1,740,806	Ongoing in accordance with SBCTC Policy.	To smooth out dramatic changes in student demographic data this allocation is based on the number of students with disabilities.
DOC Compensation - EARMARK	The Legislature provided \$597,310 for education within correctional facilities.	597,310	Ongoing in accordance with SBCTC Policy.	SBCTC program allocation
Employment Resource Center - EARMARK	Funds to support an employment resource center at Edmonds Community College.	1,139,716	Ongoing in accordance with SBCTC Policy.	Allocated to Edmonds Community College
Goldstar Families - EARMARK	Goldstar Families funds are provided to cover a \$500 book stipend for eligible students.	381,000	Ongoing in accordance with SBCTC Policy.	Colleges will receive their allocations in early FY 2023 based on their number of Goldstar waivers.
Guided Pathways - EARMARK	Funding provided to implement the Guided Pathways model, or similar programs designed to improve student success, redesign academic programs, and expand academic advising and support services. For more information on Guided Pathways, please contact Monica Wilson at mwilson@sbctc.edu or learn more at: <a href="https://www.sbctc.edu/colleges-staff/programs-services/student-success-center/">https://www.sbctc.edu/colleges-staff/programs-services/student-success-center/</a>	2,508,500	Ongoing until or unless changes occur in the enacted budget.	\$2,508,500 provided in general fund appropriation, but not recorded in the proviso language. Presidents voted to earmark the dollars for GP.  Distributed using same metrics agreed to in 2020. \$100,000 base funding to each college. Remaining funds are distributed based on each district's share of student enrollment, specifically:
Hospital Employee Education & Training - EARMARK	Funds are provided to develop or expand innovative training programs in partnership with labor and employers that support incumbent healthcare workers.	2,039,306	Ongoing in accordance with SBCTC Policy.	

Title	Description		Funding Duration: Ongoing, one-time, or other	Notes/Allocation Methodology
Labor Education Research Center - EARMARK	Funds for the Labor Education & Research Center at South Seattle campus. See proviso funds for <u>additional funding for the Center.</u>	162,868	Ongoing in accordance with SBCTC Policy.	
Maritime Industries - EARMARK	Funds to support enrollments in maritime industry programs at the Seattle College District.	255,000	Ongoing in accordance with SBCTC Policy.	
Opportunity Grants - EARMARK	Funds to help low-income students complete up to one year of college and a certificate in a <u>high-wage, high-demand career.</u>	12,500,000	Ongoing in accordance with SBCTC Policy.	
Postsecondary Education SSHB 1835 - EARMARK	Funds are provided to the continued work of SSHB 1835. See full bill text with the hyperlink at left.	1,500,000	Ongoing until or unless changes occur in the enacted budget.	Distribution based on the four selected colleges' number of high school seniors served in the specified Education Service
Student Emergency Assistance - EARMARK	These funds support the continuation for emergency student assistance pilots that began in FY 20.	750,000	Ongoing in accordance with SBCTC Policy.	Distribution based on college requests for funding.
Students Experiencing Homelessness HB1166 - EARMARK	In accordance with HB 1166, these funds will be distributed for additional pilot programs to serve homeless college students. RCW 28B.50.916	516,000	These funds are provided for a limited number of years in accordance with the requirements of the bill. This pilot is set to expire July 2024.	These dollars expire in FY24.
Students Experiencing Homelessness HB1166 Expansion - EARMARK	Expansion of the homeless pilot started in HB 1166. RCW 28B.50.916	3,280,000	\$2.9M budgeted for FY24 and a \$404k in FY25 for reporting on the pilot findings.	These dollars expire in FY24. Legislature provided funding for FY25 and beyond under another proviso/bill.
Students of Color - EARMARK	Funds provided to districts to improve resources available to students of color.	1,011,627	Ongoing in accordance with SBCTC Policy.	This allocation is based on the number of students of color in each district for the last four academic years (2019-2022).
University Contracts - EARMARK	Funding provided to four districts for their partnerships with four-year universities as detailed below. Edmonds/CWU: 42 FTE \$239,940 Pierce/CWU: 74 FTE \$422,752	845,503	Ongoing in accordance with SBCTC Policy.	
Worker Retraining (Base and Variable combined) - EARMARK	Initial allocation of Worker Retraining Funds provided in addition to the proviso funds.	6,498,100	Ongoing in accordance with SBCTC Policy.	
Workforce Development Projects - Earmark	Funds provided to develop or expand and evaluate innovative training programs that support closing the skills gap and improving employer engagement.	1,569,945	Ongoing in accordance with SBCTC Policy.	
2020 Region Pay - King County - EARMARK	In FY 2020, the Legislature enacted a 5% premium pay increase for state employees working in King County.	8,836,000	Ongoing in accordance with SBCTC Policy.	Distributed to King County districts based on their share of total 2017-18 payroll.

## Mireya Sanchez

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**From:** Scott Bailey  
**Sent:** Tuesday, January 2, 2024 4:23 PM  
**Subject:** WVC MAC Gallery January Exhibition: Sue Edick: As I Found It

### Sue Edick: *As I Found It*

#### WVC MAC Gallery

January 5—February 23, 2024

First Friday Artist's Reception: Friday, January 5, 5:00-7:00

The MAC Gallery is very proud to present the first solo gallery exhibition by former WVC student Sue Edick. Her beautifully composed and rendered gouache paintings of well lived-in interiors offer us unfiltered looks inside homes and storage spaces from around Northern Okanogan County. Their cluttered contents are left *in situ*, recorded just the way she finds them.



Sue Edick, *Attic*, Gouache, 14" x 19", 2022

### Sue Edick: *As I Found It*

## Artist Statement

This series of gouache paintings presents intimate views of interior spaces I've discovered near my home in Okanogan County. These scenes are uninhabited, but contain evidence of someone's recent presence. They are full of life to me, and full of clues about how we live and who we are.

I'm not interested in sterile or ostentatious scenes; instead I find inspiration among the modest spaces where someone will be returning to finish the task at hand. These kinds of scenes are more interesting to me, suggesting backstories that I can try to uncover and appreciate.

The inspiration for a painting starts first with an interior space that I have visited. The space can be an office, a basement, an attic, a closet, any space where there's evidence of activity: a light left on, a cup sitting on the counter, a door left open, an upholstered stool, or things abandoned in mid-act. I avoid staging these scenes by adding objects or moving them around, as leaving things just the way I find them is better than anything I could contrive. I'm also looking for interesting lighting in the room, which adds to the magic happening in the space.

I take lots of photos of these kinds of scenes, looking among them for a strong basis of a painting. The camera provides the underlying framework for the painting, and I embrace the way it warps perspectives and creates dramatic angles that I use in my compositions, but my goal is not to create photorealistic paintings.

From the photograph, I do drawings where I give myself license to change angles, move windows and doors, or add shadows to enhance the effects of the lighting. I do whatever I can to improve the composition and entice the viewer to want to enter the painting and spend time there.

I work primarily in gouache, a water-based medium, similar to watercolor, but can provide a bolder, flatter wash of color vs. the transparent wash of watercolor. This gives me a wide range of finishes from transparent to opaque. When I wish to depict natural or artificial light, I leave the paper unpainted or with very thin washes. To lend more richness and opacity to the colors, I thicken the washes with paint. As with watercolor, it is difficult to correct mistakes when painting with gouache. To get it right the first time and avoid mistakes, I need to have a clear understanding of how the light will affect every surface in the painting before my brush touches the paper.

I have been painting interior spaces for the last three years, and my passion for the subject continues to grow.



Sue Edick, *Studio Closet*, Gouache 13" x 18", 2022

## **Sue Edick Bio**

Sue Edick was born and raised in a suburb of Milwaukee, Wisconsin. After earning a Bachelor of Fine Arts at the University of Wisconsin- Milwaukee, with a major in painting, she moved to Seattle. While in Seattle she worked for several non-profit organizations in the affordable housing industry.

In 2002, she began checking things off her bucket list. A top item on her list was to live in her off-the-grid cabin, located in a remote area of the mountains outside of Tonasket in Washington State, so she quit her job, sold her house, and moved to the cabin. Within two years, having gotten that off her list, she moved to a house in the town of Tonasket, a small town near the Canadian border in Eastern Washington. An affordable housing non-profit organization hired Sue to preserve and manage affordable housing projects located across the state. During this period, she found time to be a weekend artist, creating pastel paintings and paper collages, showing and selling some of her pieces in local businesses. She retired from her position at the non-profit during the first summer of the COVID pandemic.

Following retirement, her artistic life began after spotting an article in the Wenatchee World newspaper about an online science illustration class being offered at Wenatchee Valley College (WVC). Enrolling in the class turned out to be a pivotal decision, as it introduced her to new mediums, including gouache. Gouache is water-based paint, similar to watercolor, but provides a bolder, flatter wash of color vs. the transparent wash of watercolor.

The class also renewed her interest in painting, so the following quarter she enrolled in an advanced painting class at WVC. After a slow start in deciding on subject matter for the class, she thought the shower stall in her tiny bathroom provided an interesting composition. The bathroom was so small that there wasn't room for both her and her sketch pad, so she took a photograph of the space. The way the camera skewed the walls of the shower stall captivated her. She realized that interior spaces using this warped three-point perspective would be a subject worth pursuing. The guidance and encouragement Sue received in the class provided her with the incentive to continue painting with a passion.

For the last three years she has been painting these interior spaces. While the unpopulated paintings instill a certain sense of unease, viewers are welcomed to enter these spaces and consider the lives and actions of those who inhabit them.



Sue Edick, *Closet*, Gouache, 13" x 20", 2023



Sue Edick, *Basement #4*, Gouache, 17" X 20", 2023



Sue Edick, Windows, Gouache, 16" x 22", 2023

Over the past 10 years, the MAC Gallery has presented [dozens of high-quality exhibitions of contemporary art](#) for the benefit of our students and the entire community. Please help us fund our operations with a donation, so that we can continue this important work—any amount helps!



wenatchee valley college  
music & art center



<https://www.wvc.edu/academics/art/donate.html>

# Wenatchee Valley College alumna finds, photographs, paints cluttered interiors from Okanogan County

World staff  
Jan 2, 2024

WENATCHEE — A Wenatchee Valley College (WVC) alumna is showing her artwork at the MAC Gallery on the WVC campus, 1300 Fifth St., Wenatchee, until Feb. 23.

A reception with the artist, Sue Edick, is on Wenatchee First Fridays, Jan. 5, 5-7 p.m. at the gallery.

The exhibit titled "As I Found It" features gouache paintings of found interiors from Okanogan County.

Here is Edick's artist statement from a press release:

"This series of gouache paintings presents intimate views of interior spaces I've discovered near my home in Okanogan County. These scenes are uninhabited, but contain evidence of someone's recent presence. They are full of life to me, and full of clues about how we live and who we are.



Sue Edick, "Basement #4," gouache, 17-by-20 inches, 2023  
Provided photo/MAC Gallery

"I'm not interested in sterile or ostentatious scenes; instead I find inspiration among the modest spaces where someone will be returning to finish the task at hand. These kinds of scenes are more interesting to me, suggesting backstories that I can try to uncover and appreciate.

"The inspiration for a painting starts first with an interior space that I have visited. The space can be an office, a basement, an attic, a closet, any space where there's evidence of activity: a light left on, a cup sitting on the counter, a door left open, an upholstered stool, or things abandoned in mid-act. I avoid staging these scenes by adding objects or moving them around, as leaving things just the way I find them is better than anything I could contrive. I'm also looking for interesting lighting in the room, which adds to the magic happening in the space.



Sue Edick, "Closet," gouache, 13-by-20 inches, 2023  
Provided photo/MAC Gallery

"I take lots of photos of these kinds of scenes, looking among them for a strong basis of a painting. The camera provides the underlying framework for the painting, and I embrace the way it warps perspectives and creates dramatic angles that I use in my compositions, but my goal is not to create photorealistic paintings.

"From the photograph, I do drawings where I give myself license to change angles, move windows and doors, or add shadows to enhance the effects of the lighting. I do whatever I can to improve the composition and entice the viewer to want to enter the painting and spend time there.

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Sue Edick, "Studio Closet," gouache 13-by-18 inches, 2022  
Provided photo/MAC Gallery

"I have been painting interior spaces for the last three years, and my passion for the subject continues to grow."



Sue Edick, "Attic," gouache, 14-by-19 inches, 2022  
Provided photo/MAC Gallery

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Jessica Drake

World staff writer



**Central Washington**  
Area Health Education Center  
Wenatchee Valley College

Quarterly Newsletter



**TOP NEWS OF THE MONTH**

**AN INTRODUCTION TO AHEC**



Fall quarter 2023 is behind us, and Winter 2024 is underway. AHEC has been busy at work. But what even is AHEC? You have probably seen us around campus but you might not be aware who we are and what we do.

- \*Increase diversity among health professionals
- \*Broaden the distribution of the health workforce
- \*Enhance health care quality
- \*Improve health care delivery to rural and underserved areas and populations



**STRATEGIC PRIORITIES**

# WHAT IS AHEC?

AHEC stands for “Area Health Education Center.” It is a national program developed by Congress in 1971 to recruit, train, and retain a health professions workforce committee to support local underserved populations. The purpose of the AHEC Program is to develop and enhance education and training networks within communities, academic institutions, and community-based organizations.

AHECs are located in every state, and programs also extend beyond centers. Central Washington AHEC started in September of 2022, and includes six counties: Chelan, Douglas Grant, Kittitas, Okanogan and Yakima. The CW-AHEC is housed at Wenatchee Valley College (WVC) which provides a unique opportunity for collaboration with neighboring communities and focused staffing.

## EXPANDING WASHINGTON STATE AHEC

### ➤➤➤ CENTRAL WASHINGTON AHEC

Up until September of 2022, Washington only had two AHECs: one in Spokane, and one in Seattle. As you can imagine, that is a lot of territory for one organization to cover. Wenatchee Valley College applied for and was approved to host the new Central Washington AHEC.



# GOINGS ON

## ➤➤➤ **LATINX HEALTHCARE WORKFORCE SUMMIT**

On October 9, 2023, in partnership with University of Washington’s Latino Center for Health and Allied Health Center of Excellence, CWAHEC hosted our first major event: a Latinx Healthcare Workforce Summit. Community members and industry leaders came together to discuss the healthcare inequities facing the Latinx population of Washington State.

## ➤➤➤ **WENATCHEE HIGH SCHOOL “TRY A TRADE”**

On September 15, 2023, AHEC was asked to attend Wenatchee High School’s first “Try a Trade” night. Students saw presentations from five different healthcare fields, having the opportunity to ask questions and learn more about exciting work being done in the field.

## ➤➤➤ **AHEC SCHOLARS CLASS OF 2024**

AHEC Scholars is a nationwide branded certificate program to prepare and promote a diverse, skilled healthcare workforce in rural and underserved urban communities. Currently, a cohort of 15 of Wenatchee Valley College’s LPN to BSN students are entering their second and final year of the AHEC Scholars class. They all spent 40 hours this past summer working in community healthcare in a rural setting.

## **FUTURE EVENTS: SCRUBS CAMPS**

Scrubs Camps are a one-day workshop for high school students to explore health careers. Scrubs Camps are designed to increase awareness, interest, and understanding of health careers available in Washington through instruction and interactive activities. Students hear presentations from health care professionals and/or educators, and participate in hands-on activities, while also learning about the education and skills required to become a health professional.

We are partnering with various schools to run a few of these throughout Central Washington in 2024. Be on the lookout!

# CW-AHEC TEAM

## »»» NANCY SPURGEON - DIRECTOR



Nancy has worked in the field of Early Childhood Education (ECE) for over forty years which has included direct services, administration, and Director of Early Childhood Program at Wenatchee Valley College. In November of 2022, she was approached by Wenatchee Valley College administration to step in as interim Director of the new Central Washington Area Health Education Center (CWAHEC). Her work with families and participation on the boards of the Thriving Together (NCACH) and the CDCHI has made her realize how important it is to ensure equitable access to Health and Wellness services. The vision of AHEC is to improve the health of underserved and vulnerable populations by strengthening the health workforce, developing diversity in the health care workforce, and connecting skilled professionals to communities in need are important elements to providing access. The vision of the CWAHEC aligns with her personal community service goals and she looks forward to using her knowledge of program development, organizational, and leadership skills to support the development of Central Washington AHEC.

## »»» JORDAN JOHNSON - OUTREACH AND RETENTION COORDINATOR



Jordan is a Wenatchee-born native. He first attended Wenatchee Valley College as a running start student in 2008, then returned in 2018 to finish his Associate's Degree. He then transferred to University of Washington Bothell where he completed his bachelor's degree in Community Psychology. After a gap year, he moved to New York's Capital Region to do his master's, initially planning on becoming a Licensed Mental Health Counselor. However, it was coursework in CP where he found his passion in community work and outreach instead. Even though he enjoyed the adventure of living on the East Coast, he realized during his very first semester that he wanted to return to the Pacific Northwest upon graduation. In fact, he timed everything such that he turned in his final assignment and got in his car to begin the journey back on the same day. As fate would have it, all roads lead home, and he returned to Wenatchee to work with WVC as the AHEC coordinator.

**Contact Us:** [jjohnson2@wvc.edu](mailto:jjohnson2@wvc.edu) or [nspurgeon@wvc.edu](mailto:nspurgeon@wvc.edu) | 509-682-6595

Wells Hall Wing A

**WENATCHEE VALLEY COLLEGE IS COMMITTED TO A POLICY OF EQUAL OPPORTUNITY IN EMPLOYMENT AND STUDENT ENROLLMENT. ALL PROGRAMS ARE FREE FROM DISCRIMINATION AND HARASSMENT AGAINST ANY PERSON BECAUSE OF RACE, CREED, COLOR, NATIONAL OR ETHNIC ORIGIN, SEX, SEXUAL ORIENTATION, GENDER IDENTITY OR EXPRESSION, THE PRESENCE OF ANY SENSORY, MENTAL, OR PHYSICAL DISABILITY, OR THE USE OF A SERVICE ANIMAL BY A PERSON WITH A DISABILITY, AGE, PARENTAL STATUS OR FAMILIES WITH CHILDREN, MARITAL STATUS, RELIGION, GENETIC INFORMATION, HONORABLY DISCHARGED VETERAN OR MILITARY STATUS OR ANY OTHER PROHIBITED BASIS PER RCW 49.60.030, 040 AND OTHER FEDERAL AND STATE LAWS AND REGULATIONS, OR PARTICIPATION IN THE COMPLAINT PROCESS.**

**THE FOLLOWING PERSONS HAVE BEEN DESIGNATED TO HANDLE INQUIRIES REGARDING THE NON-DISCRIMINATION POLICIES AND TITLE IX COMPLIANCE FOR BOTH THE WENATCHEE AND OMAK CAMPUSES:**

**TO REPORT DISCRIMINATION OR HARASSMENT: TITLE IX COORDINATOR, MISH EE TWIE, 1321A, (509) 682-6716, TITLE9@WVC.EDU.**

**TO REQUEST DISABILITY ACCOMMODATIONS: STUDENT ACCESS MANAGER, WENATCHI HALL 2131, (509) 682-6854, TTY/TTD: DIAL 711, SAS@WVC.EDU.**

## ACTION

### Sabbatical Leave Requests

Recommendations for sabbatical leave follow the process outlined in the AHE contract. Sabbatical leave is an investment by the faculty and the district in its programs and teaching efficiency. Criteria for approval shall be one or more of the following: enhancing the quality of the program of the district, making a reassignment possible in the event of a program change, or improving the faculty member's professional abilities in his/her assignment. To be eligible, an applicant for sabbatical leave must be tenured and have completed five years of full-time employment with the district.

The Faculty Professional Development Committee invites applications from eligible faculty members. The AHE contract allows faculty members to submit applications through November 1, 2023. The committee meets as soon as possible after that date to formulate its recommendations to the president for consideration by the board of trustees.

**RECOMMENDATION:** At the discretion of the board.