



BOARD OF TRUSTEES MEETING

June 15, 2022

3:00 P.M. – WTI 3210/Zoom

Webinar Link: <https://wvc.zoom.us/j/85485160089>

AGENDA

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CALL TO ORDER

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PUBLIC COMMENT

Persons wishing to address the board must sign up and limit their remarks to three minutes.

ADJOURNMENT

NOTE: An Executive Session may be called for any reason allowed under the Open Public Meetings Act (RCW 42.30)

BOARD MEETING: **June 15, 2022**

AGENDA ITEM: **#1 - Action**

CATEGORY: **APPROVAL OF MINUTES**

Board Minutes of May 25, 2022

BACKGROUND:

Attached are the minutes from May 25, 2022, regular board meeting.

RECOMMENDATION:

That the minutes from May 25, 2022, regular board meeting be approved.

WENATCHEE VALLEY COLLEGE BOARD OF TRUSTEES

Regular Board Meeting

May 25, 2022 – 3:00 P.M.

Wenatchi Hall - 3210

MINUTES

ATTENDANCE

Trustees Present:

Tamra Jackson, Chair
Steve Zimmerman, Vice Chair
Wilma Cartagena
Paula Arno Martinez
Phylicia Hancock Lewis

Also Present:

Cabinet Members
Faculty Members
Students

CALL TO ORDER: 3:00 P.M.

APPROVAL OF MINUTES

1. April 20, 2022, Regular Board Meeting

Trustee Jackson requested to amend the minutes to reflect that Trustee Arno Martinez was not present at the April 20, 2022 board of trustee meeting in Nespelem.

Steve Zimmerman moved that the minutes of April 20, 2022, regular meeting be approved with the proposed amendment. The motion was seconded by Wilma Cartagena and carried unanimously.

MOTION NO. 2392

CELEBRATING SUCCESS

2. Wenatchee Valley College students Kaitlyn Bonner, Brooke Perez and Jessica Heinlen were recognized as members of the 2022 AI- Washington Academic Team. The program recognizes 79 students from 34 community colleges that reflect the diversity of the state, maintain high standards of excellence and contribute positively to the community.

Kaitlyn Isabel Bonner has been driven by a love of learning since a young age, but family tragedy is what led her to major forensic psychology. After the murder of her aunt, Kaitlyn's family was left searching for answers. Kaitlyn plans to transfer to a four-year school to receive her bachelor's and ultimately hopes to pursue a master's degree in forensic psychology in order to better understand how to prevent crimes like this one.

Brooke Perez is a dancer and musician who aims to pursue medicine in honor of her brother. Her brother was born with CHARGE syndrome, a genetic syndrome that affects all areas of the body. Despite doctor's predictions, her brother lived until 24. After his death, Brooke turned to music and dance to cope. Academically, she plans to transfer to Gonzaga University to pursue her medical degree. She hopes to earn a doctorate degree in medicine.

Jessica Heinlen's two academic passions are math and music. Encouraged by family and teachers, she has been playing piano since she was seven. At Wenatchee Valley College, she sought opportunities to take STEM and music classes whenever possible. She plans to continue to explore both fields after transferring to a four-year institution and has an open mind about what she wants to do next with her education.

3. **Isaac Jones, Wenatchee Valley, 2021-2022 Baden Men's Basketball Player of the Year**

Isaac arrived at WVC in the fall of 2019 as a roster filling walk-on player. Expectations were that he could at the very least be a solid practice player capable of playing fill-in minutes in some games. Fast forward to spring 2022, Isaac, had one of the most dominant seasons in NWAC Men's Basketball history as he led the conference in numerous statistical categories including 25.3 points per game, 13.2 rebounds per game, and an astounding field goal percentage of 69.5%. Isaac ranked 2nd with 1.6 blocked shots per game. Isaac's play on the court helped lead Wenatchee Valley to the East Region title and a spot in the NWAC Final Four. Isaac has received scholarship offers from numerous NCAA Division I universities including, but not limited to Washington State, Idaho, Boise State, and Oregon State.

On Jan. 19 against Walla Walla Isaac set a Wenatchee Valley scoring record with 61 points. That night he made 26 shots out of 35 attempts while gathering 15 rebounds. To quote Zach Johnson, Wenatchee World sportswriter, "Scoring 61 points in a game is extremely rare. There has been only 17 Division I athletes to score 61 or more points in a game and it's happened only once since 2000. Regardless of the competition level, 61 points is extraordinary".

Coach Jeremy Harden, 2021-22 NWAC East Region Coach of the Year.

Since arriving at WVC in 2017, Coach Jeremy Harden has compiled a record of 85 wins against only 45 losses. In East region play, Jeremy has compiled an even more impressive record of 38 wins against only 7 losses. His teams reached the NWAC Elite Eight in 2019-20. Recorded an East Region best record of 11 wins against 2 losses in the abbreviated 2020-21 COVID season. This past season The Knights reached the NWAC Final Four.

According to former coach Men's basketball coach Greg Franz, "Coach Harden is without question one of the best and brightest young coaches at any level in the Pacific Northwest. It has been a very exciting honor watching his teams compete and excel each year." Coach Harden takes pride in the number of his former players who have gone on to excel athletically and academically at four-year colleges and universities.

INTRODUCTION OF NEW EMPLOYEES

4. Reagan Bellamy, Executive Director of Human Resources introduced the following employees: Gina Shaw, Recreation Center Manager; Lindsey Morrow, Administrative Assistant in Instruction; Gavin Asmussen, IT Support Technician.

SPECIAL REPORTS

5. **Mason Renslow, ASWVC Wenatchee President**
Mason Renslow provided an update on the upcoming events hosted by ASWVC. The Fun Run was a success, raised over \$10,000 exceeding the goal, the funds raised go towards the Finish Line Scholarship.
6. **Abigail Steinshouer, ASWVC Omak President**
Abigail Steinshouer provided an update on the upcoming events hosted by ASWVCO. The Omak Fun Run raised over \$2,000.
7. **Wendy Glenn, Chief Steward WPEA**
Wendy Glenn was not present to provide a verbal report.

8. **Patrick Tracy, AHE President**
Patrick Tracy was not present to provide a verbal report.

STAFF REPORTS

9. **Brett Riley, Vice President of Administrative Services**
Mr. Riley thanked Gina Shaw, Heather Maddy, Leslie Corcoran, and all the facilities crew for their work on the Touch-a-Truck event hosted on campus.
10. **Dr. Tod Treat, Vice President of Instruction**
Dr. Treat shared that WVC received SBCTC feedback for its LPN to BSN Phase I and Phase II proposals and anticipating program approval for a winter 2023 start.
11. **Dr. Chio Flores, Vice President of Student Services**
Dr. Flores did not add to her written report.
12. **Dr. Jim Richardson, President**
President Richardson participated in the NCESD Comprehensive Local Needs Assessment for CTE programs. WVC shared its commitments to high school CTE partners. Also in attendance were Julie Fitch, Yuritzi Lozano, Riva Morgan, Sompheng Batch, and Monique Hirschhorn. Attended the ACT Spring Conference with four trustees, the sessions were informational.

PUBLIC COMMENTS

No public comments

ADJOURNMENT – 3:37 P.M.

Secretary

Chair

BOARD MEETING: **June 15, 2022**
AGENDA ITEM: **#2 - Information**
CATEGORY: **CELEBRATING SUCCESS**
Year-End Awards

BACKGROUND:

The Year-End Awards will be presented on Monday, June 13 during the End-of-Year celebration.

BOARD MEETING: **June 15, 2022**
AGENDA ITEM: **#3 - Information**
CATEGORY: **CELEBRATING SUCCESS**
Distinguished Alumni Award

BACKGROUND:

The Wenatchee Valley College Foundation Board of Directors has selected Darrell Dickeson as the 2022 Distinguished Alumni.

The purpose of the WVC Distinguished Alumni Award is to recognize an alumnus who has distinguished him or herself in his/her chosen professional field; made significant contributions to his or her community on a local, state, national or international level; and has demonstrated integrity in his/her personal life and gained the respect of his/her peers. The award dates back 37 years.

"I feel very honored and privileged to receive this award, because I know there are many others who are just as deserving. Wenatchee Valley College gave me the ability to afford the completion of my first two years of my advanced education, and it is truly a pleasure to be able to give back so that others can have the same opportunity." stated Darrell.

Dickeson graduated from Wenatchee Valley College in 1968. Dickeson bachelor's degree in business administration and economics, and a master's degree in management Dickeson has over 35 years of experience in human resource management, organizational development and executive coaching. He has also been the principal in his own independent consulting practice, Northwest Executive Consultants, since 1995, specializing in executive coaching, leadership team development, meeting design/facilitation and process improvement.

A Leavenworth native, Dickeson and his wife Karen returned to the Wenatchee Valley in 2012. During this time, he has been a member of several non-profit boards and served as the interim executive director of the Wenatchee Valley College Foundation and Wenatchee Museum and Cultural Center.

BOARD MEETING: **June 15, 2022**

AGENDA ITEM: **#4 - Information**

CATEGORY: **CELEBRATING SUCCESS**

Brett Riley, Finance Commission for Northwest Commission on Colleges and Universities

The president of the Northwest Commission on Colleges and Universities (NWCCU), Dr. Sonny Ramaswamy has asked Brett Riley to serve as a commissioner. Brett will hold a seat on the NWCCU Finance Committee, filling the seat position previously held by Steve Ward who recently retired from Centralia College. The term begins September 1, 2022. In his new role as a finance commissioner, Brett will serve as an advisor and voting member. This is quite an honor for a two-year college professional. Congratulations, Brett!

BOARD MEETING: **June 15, 2022**

AGENDA ITEM: **#5 – Information**

CATEGORY: **INTRODUCTION OF NEW EMPLOYEES**

Introduction of New Employees: Reagan Bellamy, Human Resources, Executive Director

BACKGROUND:

Reagan Bellamy will introduce new employees.

BOARD MEETING: **June 15, 2022**

AGENDA ITEM: **#6 – Information**

CATEGORY: **SPECIAL REPORTS**

Mason Renslow, ASWVC Wenatchee President

BACKGROUND:

Mason Renslow did not provide a written report.

BOARD MEETING: **June 15, 2022**

AGENDA ITEM: **#7 – Information**

CATEGORY: **SPECIAL REPORTS**

Abigail Steinshouer, ASWVC Omak President

BACKGROUND:

Current cabinet: President: Abigail Steinshouer, Vice President: Monique Samuels, Secretary: Sara Perkins, Advisor: Livia Millard.

June Events:

- We will be interviewing applicants for the WVCO student government from the 3rd of June to the 10th of June.
- We are having our Summer Grab and Go from June 6th to 10th for currently enrolled students.
- On June 18th we are having the Omak campus graduation at the Omak Performing Arts Center. Dr. Michelle Sandoval, Executive Director of Foundation for Youth, Resiliency and Empowerment is going to be our speaker and we are getting all of the attire ready for the students.

Other:

- The 2nd annual Fun Run on May 14th was a success for raising scholarship money and participation at the East Omak Park.
- Red Road Association helped with the Sun Flower Festival pow wow at the Paschal Sherman Indian School on May 27th.
- Snow at O Nursing Club had an ice-skating event and elected club officers for next year.

Respectfully Submitted,
Abigail Steinshouer
ASWVCO Student Body President

AGENDA ITEM: **#8 – Information**

CATEGORY: **SPECIAL REPORTS**

Wendy Glenn, WPEA Chief Steward

BACKGROUND:

Wendy Glenn did not provide a written report.

BOARD MEETING: **June 15, 2022**

AGENDA ITEM: **#9 – Information**

CATEGORY: **SPECIAL REPORTS**

Patrick Tracy, AHE President

BACKGROUND:

Patrick Tracy did not provide a written report.

BOARD MEETING: **June 15, 2022**
AGENDA ITEM: **#10 – Information**
CATEGORY: **STAFF REPORTS**

Brett Riley, Vice President of Administrative Services

BACKGROUND:

Administrative Services

- Administrative Services will have submitted the design grant to the U.S. Department of Health and Human Services to secure \$2 million in federal support to fund the design of the Omak Health Sciences Center.
- Administrative Services representative has been selected to serve on the Budget and Finance Committee for the Northwest Commission on Colleges and Universities (NWCCU).

Budget & Internal Auditing

- Budget has finalized the initial 2022-23 operating budget.
- Budget staff has started looking at the next internal audit for the college. Areas reviewed will be shared at a future Board meeting.

Fiscal Services

- The Business Office has finally received feedback from SBCTC to complete FY2021 financial statement. Business Office staff are moving quickly through the accounting entries to complete FY2021 financials.
- Concurrent with the FY2021 accounting work, Business Office staff are in the early stages of FY2022 closing. This will be the first closing since the entire community and technical system has joined ctcLink.
- Business Office and IT Staff have been asked to present a number of our in-house ctcLink enhancements to the Business Affairs Commission (BAC) and ctcLink Steering Committee.

Facilities and Capital

- Mish ee twee – The project continues to move through the close out process. We have had one setback with the failure of another compressor on the HVAC system. As mentioned prior, the issue has been addressed with extended warranty.
- Omak Health Sciences Center- the project is now pending funding. We expect to continue the project through design documents with funding through the Department of Health and Human Services.
- CWETI/Batjer Replacement-

- The predesign process is complete, subject to environmental and tribal compliance requirements that are in process.
- In addition, Administrative Services staff joined Instruction and Foundation and recently traveled to the Renton Pipefitters Training Center to tour their facility and discuss a partnership that could introduce training opportunities in Wenatchee.
- Minor Works-
 - Minor projects are underway and included:
 - Eller Fox Façade
 - Eller Fox Lab Bench Replacement
 - Multi Building Window Replacement
 - Multi Building HVAC Repair and Replacement

Safety and Security

- SSEM and Administrative Services will be making a decision on a parking solution for the Wenatchee campus sometime in June.
- As staff, students, and faculty begin to return to campus and a robust return expected in the fall, SSEM and Cabinet are working on reconvening our emergency response training, including National Incident Management Systems (NIMS) modules and tabletop exercises to make improvements to our response plan.

Information Technology

- IT staff are still waiting for backordered hardware to complete the IT work related to Mish ee twie project.
- IT staff have been working on a comprehensive review of contract and departmental costs for efficiencies and redundancies. We look forward to sharing the results at a future Board meeting.

BOARD MEETING: **June 15, 2022**
AGENDA ITEM **#11 – Information**
CATEGORY: **STAFF REPORTS**

Dr. Tod Treat, Vice President of Instruction

BACKGROUND:

Educational Achievement

- WVC opened its third post-COVID show in the gallery June 3. Our return to this activity strengthens our ties to the community and provides multiple learning opportunities for our students, both in Art and in other disciplines.
- WVC had our first theater productions in years on June 1st and 2nd. The Spring, 2022 Acting I students put on a 90 minute showcase of a variety of genres, and each student did a monologue. Our new theater instructor, Henry Hettick, created a safe and encouraging learning environment for the students, many of whom are headed for Acting II in the fall.
- WVC's choral ensemble is headed out for a tour for the first time in a number of years. Our music faculty and supporting staff have done a terrific job of integrating the tour activities with learning opportunities throughout the spring quarter. The tour will end with a concert on campus in mid-June.
- On June 10, twenty BSN graduates will present their community based capstone posters in the Jack and Edna Maguire Conference Center in demonstration of both Educational Achievement and Responsiveness to Local Needs.

Support for Learning

Maria Monroe and her Concurrent Enrollment Team are ramping up for WVC's first cohort of Summer Running Start. The program is eligible to incoming juniors and seniors who need to take summer courses to get back on track with HS graduation or AA requirements. Summer Running Start is a special allocation that covers books, tuition, and course fees to students that qualify.

Responsiveness to Local Needs

Mike Lesky and Bobbi Johnson are working with Cody Desautel and Tammy James from the Colville Confederated Tribes (CCT) to offer a competency based version of WVC's Natural Resource Program. Competencies will be cross walked to courses with intention to minimize disruption to fieldwork by CCT employees by using an apprenticeship-style model for skills development.

WVC hosted the Apple STEM Leadership Team, consisting of NCW Tech Alliance, ESD, and area CTE directors and teachers, on June 6 to tour Mish ee twie and the campus.

Diversity and Cultural Enrichment

WRT, OG & WF Fall 2019 through Spring 2022		
Program Plan	Student Count	Total Grant Support Funds
ABE	23	\$ 9,088.83
Accounting	13	\$ 52,880.77
AG	4	\$ 19,682.38
AUTO	27	\$ 125,913.14
BCT	11	\$ 82,778.15
BSN	1	\$ 9,214.62
Business	9	\$ 48,623.04
CDS	11	\$ 48,071.06
CJ	14	\$ 67,850.16
CNA	2	\$ 2,526.00
CT	6	\$ 20,762.46
Digital	0	\$ -
Drafting	1	\$ 557.70
ECE	76	\$ 169,473.08
Electronics	7	\$ 33,583.22
Engineering	1	\$ 1,736.13
ESRT	13	\$ 54,851.04
FS	1	\$ 2,370.14
Graphic	2	\$ 4,475.09
MA	20	\$ 87,917.63
Machining	1	\$ 860.29
MLT	5	\$ 32,807.11
NR	1	\$ 4,175.27
PHARM	8	\$ 45,197.09
RAD	16	\$ 56,482.97
RN	98	\$ 339,051.50
Welding	2	\$ 1,243.57
AAS-T	3	\$ 1,829.17
Totals	376	\$ 1,324,001.61

As a yearend review, Student Workforce Grants is required to document and review their service to students. Generally, these grants (Worker Retraining, Opportunity Grant, and WorkFirst) serve students in severe socioeconomic strain (<200% of the Federally designated poverty line) and focus on attainment towards a degree or certificate that can provide an employment or wage benefit. Over the past three years, these grants have supported 376 students in 28 programs totaling over \$1.3 million as shown.

Thanks to the staff! Erika Schenkvonstauffenberg, Kristina King, Andrew Behler, Tina Gavin, Nayeli Cabrera, and Riva Morgan

Continuous Improvement

Jeannie Henkle and Riva Morgan are among thirteen “Rising Stars” from Washington at the National Council for Instructional Administrators’ Institute in Nebraska, June 3-5. The agenda is focused on relevant topics for today’s academic leaders: Strategic Communications during COVID and Beyond: How to Lead and Communicate with Faculty and Staff; Enrollment Management – Engaging Faculty in Recruitment and Retention; Mental Health / Employee Restoration; Retaining Diverse Faculty and Staff; President’s Panel; and Program Viability Evaluation.

Sustainability

WVC hosted the state's SBCTC VPIs at Instruction Commission in May. Over 25 VPIs and state board staff were in attendance in support of showing off WVC's newest building and supporting the local economy.

BOARD MEETING: **June 15, 2022**
AGENDA ITEM **#12 – Information**
CATEGORY: **STAFF REPORTS**

Dr. Chio Flores, Vice President of Student Services

BACKGROUND:

This month’s featured department is the College Assistance Migrant Program (CAMP)

CAMP, one of WVC’s most highly successful student support programs, is a federally funded program designed to help students from migrant and seasonal farm working backgrounds during their first year of college. The program staff (see below) provide academic and financial support services to empower students so they have a strong foundation to build upon as they work toward a bachelor's degree.

Director – **Maria Navarrete**, led the program very successfully until 5/16, when she transitioned to serve as WVC’s new Financial Aid Director. She was recently recognized by staff and students for her leadership and unwavering dedication to the program. These same qualities will serve WVC well in her new role as Financial Aid Director!

Retention Specialist – **Thalia Barajas Gonzalez**, who has been with CAMP for a few years, is behind the phenomenal retention and graduation rates we have seen during COVID with our last two cohort.

CAMP Recruiter – **Levi Vega Sanchez**, hired during the pandemic, has quickly immersed into his role. He has been supporting WVC overall recruitment efforts but also instrumental in bringing in a record number of scholars for next year’s cohort as compared to previous years.

Program Assistant – **Evelyn Mejia Naranjo**, also hired during the pandemic, is the glue that keeps the program operating at its’ best.

Updates:

- Representative from CoolSpeak, Juan Cangas, collaborated with CAMP. Juan created reflection and inspiration to this year cohort Scholars. Scholars wrote letters to future CAMP Scholars with motivation, encouragement, and advice on how to succeed in higher education.
- CAMP and OIC of Washington collaborated for this year's National Long-Sleeve Shirt Drive. This allowed CAMP Scholars to become involved and assist our communities by donating long-sleeve shirts to ensure that more farmworkers are protected from the dangers that they face while farm working
- 34 CAMP Scholars visited the University of Washington in April and 28 of them visited Washington State University in May. CAMP recognizes the importance of visualizing success and empowering Scholars to believe that they can transfer to a university and be successful.
- On May 10th, CAMP Mentors assisted with the WVC Leadership Day, “La Chispa”. 125 High School students from several counties visited campus. 13 Mentors/Scholars lead a group of 15 students per group.
- 10 CAMP Mentors are in the process of being hired for the 2022-2023 academic school year. These Mentors will be guiding CAMP Scholars through their first year of college.
- 35 CAMP Scholars have been admitted to next year’s cohort and are ready to start in the Fall. This is the most admits CAMP has ever seen at this time of the year.

- Every CAMP Scholar in this year's cohort has met with CAMP Retention Specialist and has received academic advising assistance and registered for Summer/Fall. Next year's cohort has also met with Retention Specialist and will be registering on 05/31.
- 40 CAMP Scholars will be graduating with their Associates of Arts and Science degree this June.
- The end of the year CAMP Banquet was held on 05/27. The event took place at Hacienda Don Juan. Over 50 scholars attended, they were awarded certificates of completion. Those with outstanding GPA's were recognized with a plaque and the ones that are graduating received graduation stoles. The event was a huge success!
- CAMP staff is participating in Welcome Wednesdays in efforts to assist WVC increase enrollment.

BOARD MEETING: **June 15, 2022**
AGENDA ITEM **#13 – Information**
CATEGORY: **STAFF REPORTS**

Dr. Jim Richardson, President

BACKGROUND:

- WVC’s Incident Command team and Cabinet decided to move away from the vaccinated campus for summer and fall quarters. Students will no longer have to attest as to their vaccination status. All employees must still be vaccinated as per Governor’s guidelines for state employees.
- WVC hosted the June WACTC meeting and it was the first in-person meeting of WACTC, other than last summer’s retreat, in two years. It went very well, and Wilma attended the Thursday evening dinner. Mostly the meetings were about planning for next year. We also had an academy on enrollment. Several colleges presented what they are doing to increase enrollment on their campuses. It was quite good and informative, and I am sure that conversation will continue at the summer retreat. Maria Iñiguez planned and attended every event, and because of her work, it was a huge success with everyone.
- The Foundation executive committee and full board have continued meeting and I have attended. The board and staff have held several in-person events and sponsored an AppleSox game where Darrell Dickerson was awarded the Alumni of the Year award.
- Omak foundation board meetings are now in person, and their president, Livia Mallard, continues to add a zoom option when possible. She has worked with Rachel to organize events such as the fun run that can be held on both campuses and benefit both foundations.
- The cabinet continues to offer campus meetings (both Omak and Wenatchee meetings) every Monday by zoom and have also continue to hold office hours for all cabinet members. “Coffee with Cabinet” listening sessions also continue. They have been well attended.
- Attended the Our Valley, Our Future sessions for the planning of the coming years. Wenatchee Valley College will be very involved in the “game changers” and many of the other action items in the new plan for 2022-2026.
- Held an all-district meeting covering many updates for the campuses, including enrollment, presidential search, budget, capital projects, shared governance council and more. It was hybrid and well attended both in-person and on zoom.
- Attended the Knights at the AppleSox game and the game the following evening honoring long-time WVC faculty member, coach and athletic director, Sandy Coopriider for all the work he did to raise funds and build WVC’s athletic fields. The board honored him during the pandemic by naming the fields after him. The plaques will go up in the near future.

BOARD MEETING: **June 15, 2022**

AGENDA ITEM: **#14 - Action**

CATEGORY: **ACTION**

2022-2023 Student Fee Schedule: Brett Riley, Vice President of Administrative Services

BACKGROUND:

The Board of Trustees of each community college district is authorized to establish incidental fees and to receive revenues from the sale of items that are by-products of an educational program (RCW 28B-15-140 and WAC 131-28-025). The fees presented here will be implemented fall quarter unless otherwise noted. All Wenatchee Valley College proposed fees comply with legislative directives.

RECOMMENDATION:

The WVC administration recommends the Trustees approve the 2022-23 student fee schedule, effective fall quarter, 2022.

LOCAL FEES AND SALES FOR 2022-23

PROPOSED

The Board of Trustees of each community college district is authorized to establish incidental fees and to receive revenues from the sale of items that are by-products of an educational program (RCW 28B-15-140 and WAC 131-28-025). The fees presented here will be implemented fall quarter unless otherwise noted. All Wenatchee Valley College proposed fees comply with legislative directives.

I. CLASSIFICATION OF FEES AND SALES

Fees may be established to cover the cost of a service or goods required of all students (or all students within a specific program). Lab and material fees are established to cover the cost of materials that are consumed or used while performing class or laboratory work, for maintaining a healthy lab or class environment, for transportation to field trips, and for the repair, replacement or use of equipment used by the students.

The following fees are approved by the Wenatchee Valley College Board of Trustees.

		Approved FY 2019-20	Proposed FY 2022-23	Per	Wenatchee	Omak	Item Type
A. LAB, MATERIAL AND INSTRUCTIONAL FEES							
1. Art							
	Ceramics	\$43.00		class	148.011.LG031 LH		220001500740
	Printmaking	\$22.00		class	148.011.LG031 LP		220040010704
	Painting & Drawing	\$17.00		class	148.011.LG031 LY		220001500760
	Figure Drawing	\$88.00		class	148.011.LG031 LD		220001500720
	Graphic Design	\$53.00		class	148.012.LK038 CU		220001501140
	2D Art	\$35.00		class	148.011.LG031 ND		220001500680
	3D Art & Sculpture	\$35.00		class	148.011.LG031 NJ		220001500700
	Digital Design	\$58.00		class	148.012.LK022 CS		220001501930
	Beading-Omak	Remove - will consolidate into above Fees	variable	class		148.011.LG031 QD	220001501480
	Watercolor-Omak	Remove - will consolidate into above Fees	variable	class		148.011.LG031 QD	220040020701
	Art Lab-Omak	Remove - will consolidate into above Fees	variable	class		148.011.LG031 QD	220001501460
2. Automotive Technology		\$52.00	\$60.00	class	148.012.LK021 LA	148.012.2L21-0430 Q6	220001500980
3. Computer Technology & Systems		\$50.00		quarter	148.012.LK017 L5		220001500880
4. Environmental Systems & Refrigeration Technology	materials cost increases, fee not increased for years	\$95.00	\$160.00	class	148.012.LK028 LR	148.012.2L15-0430 Q5	220001501020
5. Industrial Technology	YES NEED - updating existing code title	\$95.00		class	148.012.LK034 LM		
6. Machining		\$16.00		credit	148.012.LK033 ML		220001501060
7. Medical Laboratory Technology		\$100.00		class	148.012.LK062 LT		220001501280
	MLT ITV fee	Walla Walla program 150,213,223,233	\$100.00	class	148.012.LK062 L9		
8. Welding		\$75.00		class	148.012.LK020 LW	148.012.LK020 QW	220001500960
9. Instructional Technology*		\$65.00		quarter	148.041.1A012 CL		200000019125
	*Dedicated to the cost of supplies and maintenance of the computer labs, campus wide print services and general student technology infrastructure.	\$30.00		quarter		148.041.2A012 QC	200000019125
10. Emergency Medical Training		\$100.00		class	148.012.LK066 LE	148.012.2L66-0430 QM	220001501340
11. Nursing Programs		\$100.00		class	148.012.LK047 LN		220001501260
	06.15.22 Regular Board Meeting					148.012.2L61-0430 QL	22
	CNA	\$100.00		class	148.012.LK068 LB		220001501360

	Course Fee Chemical Dependency					148.012.LK067		220001502094		
	Course Fee Pharm Tech					148.012.LK069		220001502095		
	Course Fee Early Childhood Edu					148.012.LK071		220001502096		
	Course Fee Digital Design	Missed during original build				148.012.LK022				
	Course Fee Graphic Design	Missed during original build				148.012.LK038				
B. MISCELLANEOUS SERVICE FEES										
	1. ASWVC Identification Card Replacement Fee*		\$8.00		each	522.264.1P009 19		300001501580		
	2. ABE/ESL Identification Card		\$10.00		each	522.264.1P009 1C		300001501620		
	3. International Student Application Fee		\$50.00		each	148.061.1D024 AI		290000000040		
	4. Instructional Support Fee (International Student)	Not using	\$10.00		quarter	148.061.1D024. C7				
	5. Service Fees									
	NSF Check Processing Fee		\$40.00		each	148.082.1B086 NS		300000151675		
	Lost Keys/Other WVC Items		up to \$10.00		each	148.092.1F006 MR		300001502020		
	Business Office Invoice Fee		\$12.00		quarter	145.182.1B086 BO		300001501260		
	Duplicate Copies (W2, 1099, 1098T)		\$8.00		each	145.182.1B086 CA		300001501940		
	6. Parking Fees (\$2-\$40 quarter; \$70-\$150 annual)*		variable							
	*Wenatchee campus only.									
	New Permit				quarter	528.252.1B092 PN		300001501020		
	Permit Renewal				quarter	528.252.1B092 PP		300001501060		
	Evening Permit				quarter	528.252.1B092 P5		300001501100		
	Reserved Permit				quarter	528.252.1B092 PR		300001501120		
	Parking Permit Staff				quarter	528.252.1B092 PS		300001501080		
	Parking Fine				each	528.252.1B092 PF		300001501040		
	7. Registration Fee*		\$30.00		quarter	148.066.1D001 FY		200000000040		
	*Used to support registration.									
	8. Transcript Fee		\$10.00		each	148.500.14040 FT		300000173525		
	Same day transcript processing fee		\$20.00		each	148.500.14040 FS		300001501220		
	9. Payment Plan Charge -Enrollment		\$25.00		quarter	148.082.1B081 PC		3800000000500		
	10. Payment Plan Late Charge									
	First due date late payment	N/A Only one late charge assessed	\$20.00		each	148.082.1B081 PL				
	Third due date Late payment		\$40.00		each	148.082.1B081 PL		3800000000600		
	11. Application Fee - Limited Enrollment Programs		\$50.00		each	148.043.1K045 AG		2900000000150		
	12. Allied Health Key/ID/CERTIFICATE Replacement	Updated title	\$20.00		each	148.012.LK044 KR		300001502060		
	*Fee covers the cost of replacing lost keys, clinical ID cards and certificates.									
	13. Tech Prep	Not offering	\$15.00		year	148.012.1D068 EU				
	14. Bachelor's Application Fee*									
	*Fee covers the initial application process to Bachelor's programs									
	Engineering		\$50.00		each	148.012.LK056 EY		220040071001		
	Teaching 06.15.22 Regular Board Meeting		\$50.00		each	148.012.LK065 FN		220040020027		

	Data Analytics	On hold per Aimee	\$50.00		each	148.012.LJ54 0430 BB		
15.	BSN Application Fee*							
	*Fee covers the initial application process to BSN program							
	Nursing		\$50.00		each	148.012.LK065 AJ		220001501320
16.	Drop for Non-Payment*	Not using.	\$10.00		each	148.082.1B83 0405 DA		
	*Fee is applied each time a student is dropped for non-payment after the tuition due date deadline.							
17.	Diploma Copy Fee		\$6.00	\$3.00	each		148.085.1D021	300001502000
18.	Additional Diploma Cover Fee		\$3.20	\$6.00	each		148.085.1D021	300001501200
C. TESTING FEES								
	Fees cover the cost of test materials, processing, proctors, transcribing, and activities pertaining to assessment.							
1.	Challenge Testing		\$50.00		each	148.063.1D061 ET		300001501400
							148.063.2D061 QT	300001501340
	Per credit fee		\$10.00		credit (15 max.)	146.111.1U020 EX		30000150460
2.	Accuplacer		\$24.00 \$8.00/section		3 sections	148.063.1D061 EB		300001501280
							148.063.2D061 QH	300001501320
3.	Radiologic Technology Test		\$52.00		each	148.012.LK063 EK		220001501900
4.	Proctor Fee*		\$25.00		each	148.063.1D069 EP		300001501440
	*Any test administered independently for individuals who are not students at Wenatchee Valley College.							
							148.063.2D069 EQ	300001501380
D. PASS THROUGH FEES - EXTERNAL PROGRAMS AND INSURANCE								
	Fees that are collected as an amount to be remitted to an outside agency, e.g., insurance, field trips, ski lift tickets, testing fees are established by the third party or to cover the cost of the service.							
	Rates are subject to change. Wenatchee Valley College collects these fee amounts only as a service to students.							
1.	Insurance - Allied Health Care Liability Malpractice		variable		variable	148.011.LK051 IL		220001501640
	Rates subject to change from the insurance company. All health care students in clinicals are required to obtain this coverage.							
2.	Insurance - Student Intern Liability		\$12.00		quarter	148.011.LK051 II		220001501660
3.	Additional Diploma Cover		\$5.00		each	148.061.1D021 AH		
4.	First Aid Card		\$6.00		class	148.012.LK044 L1		220001501240
							148.012.LK044 QU	220001501500
5.	CPR Replacement Card	Not using	\$20.00		each	148.012.LK044 L7		
6.	Book Fee							
	Fee covers the actual cost of books or specialized supplies for a course.							
	SDS Book Fee - Career Tests		\$21.00		class	148.063.1D004 BF		220001501620
	ECE Book Fee - Omak	Not using	variable		class		148.012.2L71 0430 Q7	
7.	OSHA Safety Conference							
	06.15.22 Regular Board Meeting							26

	Fee covers the actual cost of the test.									
	Industrial Tech		variable		each	148.012.LK034 OS			220001501960	
	Refrigeration		variable		each	148.012.LK028 OA			210001501960	
8.	Program Required Tests									
	Fee covers the actual cost of the test.									
	TEAS		variable		each	148.012.LK047 EN			300001501300	
	Workkey Assessments	Not using	variable		class	148.012.LK042—AW				
9.	Automotive Toolkit		\$75.00		each	148.012.LK043 LC			220001501180	
	Optional if student supplies their own									
10.	Refrigeration Toolkit		\$50.00		each	148.012.LK043 LC			220001501180	
	Optional if student supplies their own									
11.	Clinical Placements		\$100.00		each	148.012.LK047 NE				
	Fee covers the cost of placement to Eastern State Hospital									
12.	Public Records Request									
	Photocopy of paper records		.15 cents			148.083.1A006 BP				
	Electronic copy of scanned records		.10 cents			148.083.1A006 BP				
	Files loaded to digital media (CD or DVD)		.10 cents			148.083.1A006 BP				
	Records on CD or DVD		Various			148.083.1A006 BP				
	Postage/Delivery charges/Packaging		Various			148.083.1A006 BP				
E. FOOD SERVICE, STUDENT HOUSING AND STUDENT RECREATION CENTER										
1.	Food Service	Not using	variable		quarter	573.262.1B090—DB				
	Charges are based upon food service costs.--									
2.	Student Housing									
A.	Dorm Deposit		\$200.00		each	573.262.1B096 DD			500001500320	
			\$200.00							
B.	Administrative/Programming Fee		nonrefundable		each	573.262.1B095 DG			500001500300	
C.	Application Fee		\$50.00		year	573.262.1B091 DF			500001500260	
D.	Dorm Damage Charge		variable		each	573.262.1B091 DC			500001500280	
	Student housing damage charges vary depending on damage assessment.									
E.	Dorm Room		as needed to max.		quarter	573.262.1B091 DR			500001500280	
F.	Dorm Technology Fee		\$60.00		quarter	573.262.1B091 DT			50000010221	
G.	Quarterly Fee		\$1,440.00	\$1,650.00	quarter	573.262.1B091 DR				
	Nightly Fee		\$16.00	\$18.13	night	573.262.1B091 DN			500001500240	
H.	Resident Life Payment Plan		\$25.00		quarter	148.082.1B081 DL			380000000500	
	Resident Life Payment Plan Late Fee									
	First due date late payment	N/A Only one late charge assessed.	\$20.00		each	148.082.1B081—DM				
	Third due date Late payment		\$40.00		each	148.082.1B081 DM			380000000600	
I.	General Contract Violations		\$5-\$50		each	573.262.1B095 DP			500001500280	
	These fees apply to residents who violate rules/policies outlined in the Housing Handbook									
	Improper Check Out Fee		\$35.00		each	573.262.1B0950 DP			500001500280	
	Conduct Violations									
	First Offense		\$35.00		each	573.262.1B095 DP			500001500280	
	Second Offense		\$50.00		each	573.262.1B095 DP			500001500280	
	Third Offense		\$75.00		each	573.262.1B095 DP			500001500280	
	Roof Access		\$100.00		each	573.262.1B095 DP			500001500280	
	Tampering/Disabling Fire Safety Devices		\$250.00		each	573.262.1B095 DP			500001500280	

	Early Contract Termination Fee		\$750.00		each	573.262.1B095 DP		500001500280		
	Overnight Guest Violation		\$40.00		each	573.262.1B095 DP		500001500280		
	Garbage		\$25.00		each	573.262.1B095 DP		500001500280		
	Lock Out		\$10.00		after 3	573.262.1B095 DP		500001500280		
J.	Lost Key		\$10.00		each	148.092.1F006 DK		500001500280		
K.	Residence Hall Parking Fee									
	Quarterly Residence Hall Parking Fee		\$10.00		each	528.252.1B092 PD		300001501160		
	NEW Annual Residence Hall Parking Fee	New Fee	\$25.00		each	528.252.1B092 PD		300001501160		
	2. Student Recreation Center (SRC)									
	WVC Guest		up to \$5.50 includes tax		each	522.264.1P103 VW		150-VX		
	WVC Student Guest (with current student ID)		up to \$3.50 includes tax		each	522.264.1P103 VW		150-VX		
	WVC Transitional Studies/Summer (Optional)		\$5.00		quarter	522.264.1P103 VW				
	SRC Equipment Rental		variable		each	522.264.1P103 VW				
	SRC Room Rental		variable		each	522.264.1P103 VW				
	F. PROFESSIONAL DEVELOPMENT AND COMMUNITY EDUCATION COURSES									
	Fees vary to cover costs of the courses.									
	G. ADJUNCT PROGRAM SALES									
	Funds collected are subsequently used to support the program generating the sales. These sales of goods or services are created as an adjunct to the instructional programs.									
	1. Automotive Repair		variable		each	570.265.1B023 AT		150-AT		
	2. Tree Fruit/Horticultural Sales		variable		each	570.265.1B024 AP				
	H. STUDENT SELF IMPOSED FEES									
	1. Comprehensive Fee		\$1.50/credit; \$15.00 max.		credit		528.252.2B093 QR	220001501760		
	This north campus fee is dedicated to various student areas rather than collecting individual fees. (i.e. graduation, parking lot maintenance)									
	2. Student Recreation Center (SRC)		\$5.00/credit; \$75.00 max.		credit	522.264.1P103 VW		150-VW		
	II. APPROVAL PROCESS AND ACCOUNTING FOR FEES AND SALES									
	A. LAB, MATERIALS AND SERVICE FEES									
	All new fees or changes in fees require approval by the Board of Trustees. Annually, information is distributed about current fee revenue and expenses and fees are reviewed by area directors, deans or others. Recommendations for changes are made by deans or directors and discussed by the president's cabinet before being presented to the Board for approval.									
	B. PASS THROUGH FEE CHARGES - TESTING, INSURANCE & EXTERNAL PROGRAM FEES									
	Fees collected and remitted to an outside agency, (e.g., insurance, field trips, ski lift tickets, testing fees) are established by the third party. Watauga Valley College collects these fee amounts only as a service to students. These fees are not subject to legislative restrictions and are reported to the Board as an information item.									
	C. SALES									
	Departments producing goods or a service as a by-product of the educational program may retain the revenues for use in the instructional program.									
	D. ANNUAL APPROVAL BY THE BOARD OF TRUSTEES									
	All fees are approved by the Board on an annual basis.									
	E. STUDENT APPROVED FEES									
	The Student Recreation Center (SRC) Fees (\$5.00 per credit, maximum of \$75.00 per quarter) and the Omak Comprehensive Fee (\$1.50 per credit, maximum of \$15.00 per quarter) are student initiated and									

	approved fees.									
F. ACCOUNTING AND BUDGETING										
	The fiscal services office is responsible for maintaining current fee code and rate tables for ensuring correct assessment of fees.									
	All fees and program revenues are budgeted for the coming fiscal year, based upon historical revenue collections and projected program changes. Updates may be made to budgets in response to enrollment or other program changes. Any balance at the close of a fiscal year is carried forward to the next fiscal year. This process will allow for planned expenditures that exceed the annual revenue collected. All budget adjustments are processed through the district budget manager for reporting to the Board. Laboratory and material fees may not be used to cover salary expenses unless directly related to the lab environment.									

BOARD MEETING: **June 15, 2022**

AGENDA ITEM: **#15 - Action**

CATEGORY: **ACTION**

2022-2023 Tuition and Fees: Brett Riley, Vice President of Administrative Services

The WVC Board of Trustees annually approves the tuition schedule for the coming academic year. The legislature released tuition changes for the current academic year, including a 2.4% increase for 2022-23.

Local Boards have authority to set the service and activity fee (S&A) portion of tuition. Legislation allows collections up to the amount proposed below. Other distributions from tuition are set by legislation or the State Board.

The changes will be effective fall quarter and are detailed on the attached tuition schedule.

Under current SBCTC policy, lower division resident tuition is \$119.13 per credit for the first 10 credits and \$232.26 for upper division resident tuition.

Lower Division	Fee Type	Upper Division
\$93.94	Operating Fee	\$207.07
\$12.94	Building Fee	\$12.94
\$12.25	S&A Fee	\$12.25
\$119.13	Total	\$232.26

RECOMMENDATION:

The WVC administration recommends the Trustees approve the 2022-23 tuition schedule, effective fall quarter, 2022.

WENATCHEE VALLEY COLLEGE

LOWER DIVISION TUITION

2022/2023 QUARTERLY FEE SCHEDULE~ EFFECTIVE FALL 2022 TO SUMMER 2023

Number of Credits	Washington Resident	Non-State Resident	Non-US Resident
1	119.13	135.04	306.92
2	238.26	270.08	613.84
3	357.39	405.12	920.76
4	476.52	540.16	1227.68
5	595.65	675.20	1534.60
6	714.78	810.24	1841.52
7	833.91	945.28	2148.44
8	953.04	1080.32	2455.36
9	1072.17	1215.36	2762.28
10	1191.30	1350.40	3069.20
11	1250.24	1410.19	3135.81
12	1309.18	1469.98	3202.42
13	1368.12	1529.77	3269.03
14	1427.06	1589.56	3335.64
15	1486.00	1649.35	3402.25
16	1544.94	1709.14	3468.86
17	1603.88	1768.93	3535.47
18	1662.82	1828.72	3602.08
+ credits	106.88/credit	106.88/credit	294.67/credit
<u>Vocational Programs</u>			
19+ credits	16.03/credit	44.20/credit	44.20/credit

<u>REGISTRATION FEE</u>	\$30.00 per quarter, (Wenatchee Campus only). Does not apply to non-credit classes (continuing education).
<u>COMPREHENSIVE FEE</u>	\$1.50 per credit, \$15 maximum (Omak Campus only)
<u>INSTRUCTIONAL TECHNOLOGY FEE</u>	\$65.00 per quarter (Wenatchee Campus), \$30.00 per quarter (Omak Campus)
<u>STUDENT REC CENTER FEE</u>	\$5.00 per credit, \$75.00 maximum fee (Wenatchee Campus only)
<u>ADDITIONAL FEES</u>	Some classes assess additional fees. Other courses may require payment of non-refundable deposits. <i>Complete fee schedules are available.</i>
<u>BOOKS</u>	Our campus bookstore is located in Van Tassell Center. WVC now uses Barnes & Noble College for all of your bookstore needs.
<u>PARKING PERMIT</u>	\$25.00 per quarter, NONREFUNDABLE \$70.00 per year (Wenatchee Campus only, optional)

WENATCHEE VALLEY COLLEGE RESERVES THE RIGHT TO CHANGE THIS SCHEDULE WITHOUT PRIOR NOTICE.

WENATCHEE VALLEY COLLEGE

UPPER DIVISION TUITION

2022/2023 QUARTERLY FEE SCHEDULE~ EFFECTIVE FALL 2022 TO SUMMER 2023

Number of Credits	Washington Resident	Non-State Resident	Non-US Resident
1	232.26	248.17	653.27
2	464.52	496.34	1306.54
3	696.78	744.51	1959.81
4	929.04	992.68	2613.08
5	1161.30	1240.85	3266.35
6	1393.56	1489.02	3919.62
7	1625.82	1737.19	4572.89
8	1858.08	1985.36	5226.16
9	2090.34	2233.53	5879.43
10	2322.60	2481.70	6532.70
11	2334.27	2494.22	6545.22
12	2345.94	2506.74	6557.74
13	2357.61	2519.26	6570.26
14	2369.28	2531.78	6582.78
15	2380.95	2544.30	6595.30
16	2392.62	2556.82	6607.82
17	2404.29	2569.34	6620.34
18	2415.96	2581.86	6632.86
19+ credits	220.01/credit	220.01/credit	641.02/credit

0

<u>REGISTRATION FEE</u>	\$30.00 per quarter, (Wenatchee Campus only). Does not apply to non-credit classes (continuing education).
<u>COMPREHENSIVE FEE</u>	\$1.50 per credit, \$15 maximum (Omak Campus only)
<u>INSTRUCTIONAL TECHNOLOGY FEE</u>	\$65.00 per quarter (Wenatchee Campus), \$30.00 per quarter (Omak Campus)
<u>STUDENT REC CENTER FEE</u>	\$5.00 per credit, \$75.00 maximum fee (Wenatchee Campus only)
<u>ADDITIONAL FEES</u>	Some classes assess additional fees. Other courses may require payment of non-refundable deposits. <i>Complete fee schedules are available.</i>
<u>BOOKS</u>	Our campus bookstore is located in Van Tassell Center. WVC now uses Barnes & Noble College for all of your bookstore needs.
<u>PARKING PERMIT</u>	\$25.00 per quarter, NONREFUNDABLE \$70.00 per year (Wenatchee Campus only, optional)

WENATCHEE VALLEY COLLEGE RESERVES THE RIGHT TO CHANGE THIS SCHEDULE WITHOUT PRIOR NOTICE.

BOARD MEETING: **June 15, 2022**

AGENDA ITEM: **#16 - Action**

CATEGORY: **ACTION**

2022-2023 Tuition and Fee Waivers: Brett Riley, Vice President of Administrative Services

BACKGROUND:

Annually, the Board of Trustees reviews and adopts tuition waivers for the upcoming academic year as allowed by the State Board for Community and Technical Colleges.

The WVC schedule of waivers is attached with the amounts charged in place of resident or non-resident tuition rates. Waivers are grouped as mandatory by statute or SBCTC policy, or locally optional.

Waivers are the difference between standard resident or non-resident tuition rates and the amounts actually charged for specific student groups. A complete list of waivers authorized by the legislature and State Board is available at <http://www.sbctc.ctc.edu>.

RECOMMENDATION:

That the trustees adopt 2022-23 tuition and fee waivers as presented.

Tuition and Fee Waivers 2022-23

Tuition and fee waivers are divided into categories: (A) those set by the WVC Board of Trustees, (B) those set by the State Board for Community and Technical Colleges and (C) those created by statute. Percentage waivers are applied to the entire base of operating fee, building fee and student activity fee.

Waiver	Amount Charged
<u>A. WVC Optional Waivers</u>	
Financial Need Based Students	No tuition or fees
High School completion-resident	\$17.87/credit (85% waived)
Athletic Waiver-Resident and Non-Resident (lower division)	\$371.50/quarter
Athletic Waiver-Resident and Non-Resident (upper division)	\$595.20/quarter
Eligible Veterans or National Guard Members	\$59.57(50% of resident tuition and fees)
Other Military or Naval Veterans	\$59.57 (50% of resident tuition and fees)
Active Duty Military-Resident	No S & A or building fee
Vocational Students (over 18 credits)-Resident	\$16.03/credit (85% waived of 19+ credits)
Vocational Students (over 18 credits)-Non-Resident	\$44.20/credit (85% waived of 19+ credits)
 <u>Space Available Waivers</u>	
State employees (preference given to WVC employees)	\$5/class
Senior Citizen Audit (Space Available)	\$5/class
 <u>Ungraded/Course-Based Waivers</u>	
Retirement (Senior Citizen)	\$35.73/credit (70% waived)
Farm Management	\$39.67/credit (66.7% waived)
First aid, EMT, Paramedic	\$65.52/credit (45% waived)
Parenting Education	\$17.86/credit (85% waived)
 <u>Nonresident Tuition Differential</u>	
Nonresident US Citizen	Resident operating + non-resident building and S & A fees (\$135.04)
Refugees	Resident operating fee + 25% + non-resident building and S & A fees (\$158.53)
High School Completion-Non-Resident	\$119.13/credit (resident tuition)
Military Personnel-Active, Non Resident	Resident tuition (must live in WA)
American Indian	Resident tuition
 <u>B. SBCTC Mandatory Waivers</u>	
ABE/ESL	\$25 per student, per quarter
Apprenticeship	\$59.56/credit
High School 21	\$25 per student per quarter
 <u>C. Statutory Mandatory Waivers</u>	
Children and Spouse of Totally Disabled or POW/MIA or Deceased Eligible Veterans or National Guard	No tuition or fees
Children and Spouses of Deceased or Disabled Law Enforcement Officers or Firefighters	No tuition or fees
Wrongly Convicted Person	No tuition or fees

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*Rounded up to .xx

BOARD MEETING: **June 15, 2022**

AGENDA ITEM **#17 – Action**

CATEGORY: **ACTION**

2022-2023 Operating Budget: Brett Riley, Vice President of Administrative Services

BACKGROUND:

The WVC 2022-23 operating budget is presented here for Board of Trustee approval. Included is a summary of the sources of funds and the rationale of budgetary decisions based on enrollment forecast and legislative action.

RECOMMENDATION:

That the trustees accept the 2021-22 operating budget as presented

Revenue Forecast:

101 Funds-

- Our state allocation is projected to be **\$19,917,153** including provisos and program funding.

149 Funds-

- Tuition forecast is **\$5,512,383** for the academic year 2022-23. This reflects a **2.4%** increase in tuition rate and an **8%** decrease in enrolment.

148 Funds-

- Fee revenue is projected to come in at **\$1,505,226**. Fee revenue reflects the proposed changes to the fee schedule and enrollment decline.

146 Funds-

- Revenue from Running Start decreased significantly from the previous year. We are expecting FY23 Running Start revenue to come in at **\$5,256,279** reflecting a **4%** decrease in enrolment.

Other-

- **\$120,000** in WVC Foundation sourced funds dedicated to specific endowed agriculture instruction and equipment.

Base Operating Revenue- \$32,311,041

From Reserve (Mish)- \$309,750

***CARES Funding**

- **\$800,000**

Total Operating Revenue (Including Federal Stimulus)

\$33,420,791

WVC has anticipated 2022-23 base operating expenses of \$ **33,127,724**

Total Operating Expenses

\$33,303,630

Net

\$117,161

AGENDA ITEM: #18 - Action

CATEGORY: ACTION

2022-2023 ASWVC Budget: Chio Flores, Vice President of Student Services

BACKGROUND:

The 2022-2023 Service and Activity (S & A) fee budget has been developed by the ASWVC S&A Budget Committee following the budget process closely. The budget process opened for requests on April 4th and closed on April 22nd . All groups who requested funds were invited to present their requests to the budget committee on April 28th and 29th. At those hearings budget committee members were able to ask questions and hear more about the requests. All requests were discussed and evaluated at the budget committee meeting on May 9th and the attached proposed budget was created and then presented to and approved by the ASWVC Student Senate on May 17th 2022.

The Committee carefully evaluated each request based on:

- Student engagement – the number of students who benefit from the program
- Student development – how students could grow from the program
- Current and past fiscal responsibility
- Organization’s alignment with ASWVC and WVC vision and mission statements; including commitment to diversity, equity, and inclusion
- Service to our campus and community

In approving this budget, the Board of Trustees authorizes:

- The ASWVC Budget Committee and the Associate Dean of Campus Life, Equity & Inclusion, in coordination with the college Business Manager, to adjust the estimated S&A fee revenues during the fiscal year and to allocate additional resources within the approved budget. The Board recognizes that this annual budget is a projection, and that actual revenues and expenses may vary from the projections during the execution of the budget during the fiscal year.
- The ASWVC and the Associate Dean of Campus Life, Equity & Inclusion to proceed with the execution of the planned programs outlined herein.

This budget has been carefully reviewed by College staff, and is recommended to the Board of Trustees as an effective and responsible use of state educational resources.

RECOMMENDATION:

That the board approve the 2022-2023 ASWVC Budget as presented.

BOARD MEETING: **June 15, 2022**

AGENDA ITEM: **#19 - Action**

CATEGORY: **ACTION**

2022-2023 ASWVCO Budget: Chio Flores, Vice President of Student Services

BACKGROUND:

The following is an explanation of our S&A accounts that we have designated as carryover accounts for the ASWVC-Omak, 2022-2023 budget.

The Omak campus currently has three (3) special accounts. The only one of the three accounts that will be allocated funds is the Vehicle Reserve (2P036). Vehicle Reserve will be allocated 3% of the budget amount. The other two (2) accounts which are Campus Projects (2P031) and Contingency (2P040), both have sufficient funds in them.

Designated Carryover Accounts: This year we will have only three (3) activity hold accounts they are Transportation (2P011), Computer Supplies (2P052) and Bus Passes (2P086). The Transportation and Bus Pass account were both started and funded with enough to last for five (5) or more years. The Computer Supply account is being hold so that it will have enough funds in it to purchase computers and program updates as needed in the future.

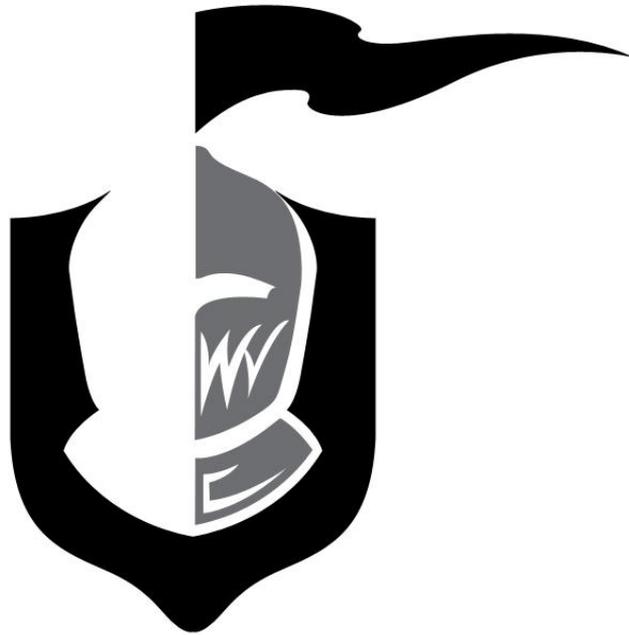
The S&A Budget has been voted on and unanimously approved by the Student Senate of Wenatchee Valley College at Omak on April 19, 2022.

Thank You for your time in reviewing our 22-23 S&A Budget. We look forward to your final approval.

RECOMMENDATION:

That the board approve the 2022-2023 ASWVCO Budget as presented.

WENATCHEE VALLEY COLLEGE



SERVICES AND ACTIVITIES FEE BUDGET

2022 - 2023

Approved by the ASWVC Student Senate – May 17th 2022
Approved by the Board of Trustees (WVC) – **TBD**

Associated Students of Wenatchee Valley College

Vision:

ASWVC Student Senate aspires to promote a diverse & equitable collegiate experience that fosters unity and success within our community.

Mission:

The ASWVC Student Senate serves the student body by enhancing the student experience through programming, advocacy, and policy. We foster a campus environment built on integrity, respect, inclusivity, and community; while providing opportunities for students to become leaders.

ASWVC
SERVICE AND ACTIVITY FEE BUDGET PROPOSAL
2022 - 2023

SUBMITTED BY
ASWVC STUDENT SENATE

BOARD OF TRUSTEES

Tamra Jackson
Steve Zimmerman
Wilma Cartagena
Paula Arno Martinez
Phylicia Hancock Lewis
and
Dr. Jim Richardson, President

ASWVC BUDGET COMMITTEE MEMBERS

Katie Moore, Student (Chair – non-voting member)
Eleno Mendez, Student (voting member)
Mason Renslow, Student (voting member)
Rileyn Lamb, Student (voting member)
Roberto Villa, Faculty/Staff (voting member)
Erin Tofte, Advisor (non-voting member)



MEMORANDUM

Associated Students of Wenatchee Valley College

TO: Board of Trustees

FROM: ASWVC Student Senate

DATE: May 24, 2022

RE: 2022-2023 Service and Activity Fee Budget Proposal

The 2022-2023 Service and Activity (S & A) fee budget has been developed by the ASWVC S&A Budget Committee following the budget process closely. The budget process opened for requests on April 4th and closed on April 22nd. All groups who requested funds were invited to present their requests to the budget committee on April 28th and 29th. At those hearings budget committee members were able to ask questions and hear more about the requests. All requests were discussed and evaluated at the budget committee meeting on May 9th and the attached proposed budget was created and then presented to and approved by the ASWVC Student Senate on May 17th 2022.

The Committee carefully evaluated each request based on:

- Student engagement – the number of students who benefit from the program
- Student development – how students could grow from the program
- Current and past fiscal responsibility
- Organization’s alignment with ASWVC and WVC vision and mission statements; including commitment to diversity, equity, and inclusion
- Service to our campus and community

In approving this budget, the Board of Trustees authorizes:

- The ASWVC Budget Committee and the Associate Dean of Campus Life, Equity & Inclusion, in coordination with the college Business Manager, to adjust the estimated S&A fee revenues during the fiscal year and to allocate additional resources within the approved budget. The Board recognizes that this annual budget is a projection, and that actual revenues and expenses may vary from the projections during the execution of the budget during the fiscal year.
- The ASWVC and the Associate Dean of Campus Life, Equity & Inclusion to proceed with the execution of the planned programs outlined herein.

This budget has been carefully reviewed by College staff, and is recommended to the Board of Trustees as an effective and responsible use of state educational resources.

S&A Budget Summary

Resources

The estimate of Services & Activities fee revenue is based on projected 2022-23 FTE levels (Full-Time Equivalent: 12 credit hours fulfilled by one student equals one FTE). The 2022-23 S&A revenue is a conservative estimate developed in coordination with the college Vice President for Administrative Services or his designee.

The Senate held a District meeting to approve WVC's S&A Fee and set it to automatically increase to equal the amount set by the State Board for Community and Technical College. This decision was made so that ASWVC & ASWVCO will be able to allocate funds in a matter that allows for the college to grow with the rate of inflation. As of the approval of this budget, the SBCTC lists S&A Fee rates at \$11.62 per credit for 1-10 credits and \$6.75 per credit for 11-18 credits.

Funds remaining from the prior year revert to the Fund Balance Reserve or Contingency fund. Expenditures from this account are to be made through approval of the ASWVC Student Senate.

Expenditures

The ASWVC Budget Committee has thoughtfully reviewed all funding requests. We present this budget which is reflective of the balancing and prioritizing of various activities which benefit students and create a vibrant campus life in many different ways. This budget continues most of the programs funded during the previous academic year. Additional growth is designed to support increased student participation in co-curricular programs.

For this budget cycle, requests for S&A funding exceeded the available funds by more than sixty thousand dollars. The ASWVC Budget Committee has thoughtfully reviewed all requests, and presents a budget reflecting a balance among the various activities to benefit all students.

S&A Budget Summary

ASWVC Activities:

Fund Balance Deficit: We no longer have a fund balance deficit and did not need to fund this..

Bus Payment: The bus has been fully paid off so no allocation was made.

DEI/Cultural Events: The ASWVC recognizes the importance of a diverse student body and has allocated funds in support of holding a variety of diversity events throughout the school year. Including but not limited to; Disability Awareness, Dia de Los Muertos, Native Heritage Month, MLK event, Black History Month, Students of Color Conference, Stand Against Racism & LGBTQIA+ Pride Celebration.

Campus Activities/ Events: This budget provides funds to bring a variety of activities and events to campus. Funds are managed through the Senate and this allocation covers most all campus events for the year such as dances, movie nights, fishing derby, festival, music events etc.

Graduation: ASWVC renewed the annual allocation to fund the graduation ceremonies.

Student Programs / In-Service Training: This budget item is allocated to fund the training of FY 2022-23 ASWVC Senate members throughout the year including fall training, winter retreat and spring end of year.

Interclub Council: Clubs are a valuable component of a student's educational experience. They offer opportunities for students to develop friendships and connections to the college, share similar interests, learn effective leadership and communication skills, and of course have fun. This budget provides funding for student clubs recognized by the ASWVC. These funds are used for events, programming, marketing, supplies, guest speakers, and other program expenses.

Note: In 2019, in an effort to increase efficiency and fiscal responsibility, the ASWVC chose to update the funding model for clubs. In lieu of one single account for all clubs, separate allocations for each club were generated within the Interclub Council budget which is managed through the Interclub Council and Campus Life. These separate accounts are dedicated to the individual clubs but together make up the Interclub Council budget.

LINK Transit: To support one of the primary financial constraints students face (housing, food, and transportation), the ASWVC has elected to continue providing bus passes to all WVC students.

Performing & Visual Arts: No request was made this year so funds will be available in Special Projects if a request comes through during the year. ASWVC recognizes the importance of the visual and performing arts and the enrichment to students that these programs provide, and has continued to provide a budget allocation in support of these programs. This is usually split 2 ways between the Robert Graves Gallery and the Theater Department.

Residence Life: ASWVC has provided funding for the residence life programs in an effort to enrich the experience of the students who live on the WVC campus. These funds are used for new equipment, funding for events and activities as well as supplies for the Residence Hall.

Special Projects: This budget line provides funds for students to attend conferences and/or make presentations at conferences, and includes a requirement for the student or organization to bring the knowledge back to the campus through a program, presentation, or report. The budget line also

provides funding for projects, activities, equipment, furnishings, supplies, and other unforeseen needs during the academic year. These funds are overseen by student senate.

Student Center Supplies: This budget line funds the day to day needs of the student center throughout the academic year, including student ID cards, music licenses, Senate gear and other office supplies.

Student Senate: the ASWVC is comprised of twelve students: the Executive Board, which oversees the administrative functions of the Senate, the Campus Activities Board, which coordinates activities and events for campus, and Student Ambassadors, who coordinate direct outreach with the student body. These groups also provide campus tours and help with different outreach initiatives. Members of the Senate receive an hourly wage this budget provides the compensation for these students throughout the year.

Campus Life PT Hourly (Budget/Clubs): The ASWVC recognizes the administrative support which is required to ensure success of events, programs, and activities held throughout the academic year. This budget line is to support the Campus Life office and the multitude of administrative tasks required in support of the ASWVC. **Unfortunately, for the 2022-2023 budget year there was not sufficient funds to support this important position.**

TRiO: ASWVC recognizes the direct support offered to students through this program and how that support ensures student success.

Tutor Center: No request was made this year.

Sustainability/Environment: The sustainability work group at the college collaborates with students to provide an environmentally responsible campus. They also sponsor events such as Earth Day and Arbor Day.

Math Center: ASWVC understands that math courses and requirements can be a serious barrier to student success and completion at WVC. They hope that by helping to fund the creation of the Math Center they are setting up future WVC students for academic success.

MESA: No request was made this year.

VetCorps Navigator: This position supports veteran students, oversees the veteran's lounge and coordinates campus wide events in support of veteran needs and acknowledgment. This funding is provided to pay the WVC portion to support the position as well as a portion for supplies.

Music Department: No request was made this year.

MAC Gallery: ASWVC recognizes the benefit that outside artists can have on students' artistic development and have allocated funding in support of the MAC gallery.

Knights Kupboard: Understanding the struggles our students face with access to basic needs ASWVC funded the Knights Kupboard this year to help with purchasing essentials for students in need.

ASWVC Athletics

This budget reflects a collaborative partnership in funding between students and the college. The ASWVC recognizes the importance intercollegiate athletics brings to the college and community, and funds a great majority of the expenses necessary to support our seven intercollegiate athletics teams: men's and women's basketball, women's volleyball, men's and women's soccer, baseball, and fast pitch. As well as the athletic trainer who works to ensure that our student athletes have a qualified and trained professional to monitor and diagnose injuries. The Athletic Department

reports a strong appreciation and need for this service. This service helps with recruitment of athletes, preventative health, and the recuperation of injured athletes.

The Athletic subsidy is funded as a percentage of the total budget after mandatory amounts are allocated as per the Financial Code to Omak, Contingency, Vehicle replacement and Campus Projects. This year ASWVC funded Athletics at forty-seven percent of the available funds thereby reserving fifty-three percent of the available budget for all other activities and programs including tutoring, clubs, senate, campus events and many other campus priorities which serve all students including athletes. It is within the discretion of the Director of Athletics to allocate his forty-seven percent of the budget as he sees fit to support the seven WVC teams and athletics needs with direction from the Vice President of Student Services.

The budget committee wants to make a request that WVC Board of Trustees and Administration consider using more operational funding to support WVC Athletics. We do not believe it is equitable that almost half of all S&A fees go to support athletics which is a very small part of the whole student body. Moreover, this is still not enough money to fully fund the Athletics programs on Campus. Lastly, we recognize that Athletics brings in full time FTE for the College and more of that income could be used to support the Athletics programs instead of funding it through student fees which are meant to support extracurricular services for all students.

**ASSOCIATED STUDENTS
2022-2023 S&A FEE OPERATING BUDGET**

	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022 - 2023</u>
ASWVC Omak (15%)	116,400	116,400	117,900
Campus Projects Fund (264-1P055)	0	0	0
Vehicle Replacement Fund (264-1P003)	19,026	19,788	20,043
ASWVC Contingency (264-1P054)	25,395	0	0
ASWVC Activities	332,197	326,304	343,470
ASWVC Athletics	<u>282,982</u>	<u>313,508</u>	<u>304,587</u>
TOTAL	776,000	776,000	786,000

ASWVC WENATCHEE BUDGET 2022-2023

ACTIVITIES SUBSIDIES

<u>ACCT NO.</u>	<u>ACCOUNT NAME</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>
264-1P001	Fund Balance Deficit Payment	20,000	20,000	0
264-1P003	Bus Payment	27,895	27,895	0
264-1P015	DEI Cultural Events	8,000	18,199	33,580
264-1P006	Events/Campus Activities	19,550	40,000	42,050
264-1P017	Graduation	7,000	7,000	7,000
264-1P004	Student Programs / In-Service Training	1,000	1,000	1,000
264-1P101	Interclub Council (all club accounts)	28,000	31,500	58,840
264-	Knights Kupboard	0	0	2,000
264-1P086	Link Transit	18,000	18,000	18,000
264-1P018	Performing & Visual Arts	3,200	1,000	0
264-1P008	Residence Life	2,500	10,000	12,000
264-1P012	Special Projects	19,552	41,650	40,000
264-1P009	Student Center Supplies/ID Cards	12,000	10,000	12,000
264-1P005	Student Senate Wages	58,000	58,000	58,000
264-1P088	Student Programs PT Hourly	0	0	0
264-1P102	TRiO	0	5,000	7,000
264-1PTC	Tutor Center	13,500	10,000	0
264-1P042	MAC Gallery	1,500	2,000	2,000
264-1P022	Sustainability/Environment	1,000	1,500	8,000
061-1S46	MESA Program	2,000	10,500	0
264-1P021	Math Center	20,000	27,955	35,000
264-1P044	Science Explorations Trips	1,500	0	3,000
264-1P007	Leadership Coordinator	65,000	0	0
264-1P023	VetCorps Navigator	3,000	4,000	4,000
264-1P024	Music Department	2,000	7,000	0
	SUBTOTAL:	332,197	326,304	343,470

INTERCLUB COUNCIL SUBSIDIES

<u>ACCT NO.</u>	<u>ACCOUNT NAME</u>	<u>2022-2023</u>
264-1P101	Interclub Council	5,000
	Psi Beta	1,000
	QSA	2,250
	MEChA	5,000
	Bailadores Orgullo de Mexico	3,500
	Club of Natural Resources	500
	Auto Tech	0
	Mariachi Club	10,790
	CyberKnights	4,500
	SNOW	9,000
	Signing Knights	0
	Machining	0
	MASK	5,000
	Veteran Knights	3,000
	Mechatronics	6,000
	Outbackers	0
	Refrigeration	3,300
	SUBTOTAL:	58,840

ATHLETIC SUBSIDIES

<u>ACCT NO.</u>	<u>ACCOUNT NAME</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>
264-1P061	Athletic Director	4,982	3,000	3,500
264-1P090	*Game Management	40,000	50,000	25,000
264-1P063	Fastpitch Softball	0	0	29,000
264-1P064	Baseball	0	0	29,000
264-1P065	Men's Basketball	0	0	29,000
264-1P066	Women's Basketball	0	0	29,000
264-1P098	Uniform Replacement Cycle	8,000	7,000	9,000
264-1P068	*Scholarships	90,000	101,508	62,500
264-1P070	Men's Soccer	0	0	27,000
264-1P071	Women's Soccer	0	0	27,000
264-1P072	Volleyball	0	0	27,000
264-1P062	Post Season Travel	0	0	2,587
264-1P080	Sports Medicine	8,000	8,000	5,000
	*Meal Money	40,000	40,000	0
	*Operations	7,000	7,000	0
	*Transportation	45,000	55,000	0
	*Lodging	25,000	30,000	0
	*Equipment	15,000	12,000	0
	SUBTOTAL:	282,982	313,508	304,587

*Represents sub-object expenses for what all sports spend in these areas each year. Allocations are made to specific sports budgets to cover these expenditures. This does not reflect exact allocations to budgets for athletics, those are made by the Athletic Director at the start of the new fiscal year.

Omak S&A Budget

Wenatchee Valley College Board of Trustees:

The following is an explanation of our S&A accounts that we have designated as carryover accounts for the ASWVC-Omak, 2022-2023 budget.

The Omak campus currently has three (3) special accounts. The only one of the three accounts that will be allocated funds is the Vehicle Reserve (2P036). Vehicle Reserve will be allocated 3% of the budget amount. The other two (2) accounts which are Campus Projects (2P031) and Contingency (2P040), both have sufficient funds in them.

Designated Carryover Accounts: This year we will have only three (3) activity hold accounts they are Transportation (2P011), Computer Supplies (2P052) and Bus Passes (2P086). The Transportation and Bus Pass account were both started and funded with enough to last for five (5) or more years. The Computer Supply account is being hold so that it will have enough funds in it to purchase computers and program updates as needed in the future.

The S&A Budget has been voted on and unanimously approved by the Student Senate of Wenatchee Valley College at Omak on April 19, 2022. Thank You for your time in reviewing our 22-23 S&A Budget. We look forward to your final approval.

Sincerely,



Abigail Steinshouer
ASWVC-Omak Student Body President

ASWVC OMAK BUDGET 2021 - 2022

SPECIAL ACCOUNTS		<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>
264-2P040	Contingency	0	0	0
264-2P031	Campus project fund	0	0	0
264-2P036	Vehicle Replacement Reserve	3,510	4,000	4,000
SUBTOTAL:		3,510	4,000	4,000

ACTIVITIES SUBSIDIES		<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>
<u>ACCT NO.</u>	<u>ACCOUNT NAME</u>			
264-2P042	Awards	0	0	0
264-2P037	Cabinet	3,000	7,000	4,000
264-2P035	Entertainment	13,000	10,441	16,300
264-2P032	Student Center	5,000	2,500	2,500
264-2P011	Transportation	0	0	0
264-2P016	Senate Wages	43,390	44,100	44,000
264-2P034	Graduation	0	5,000	5,000
264-2P043	Leadership	0	1,159	0
264-2P052	Computer Supplies	1,000	2,000	1,000
264-2P054	Legislative Travel	1,500	0	0
264-2P002	Tutor Center	5,000	5,000	5,000
264-2P044	Copier Supplies	0	0	0
264-2P087	Omak Student Books	4,000	1,600	4,000
264-2P045	Science Club	5,000	5,000	2,000
264-2P033	Nursing Club	5,000	5,000	5,000
264-2P039	PTK	2,000	0	0
264-2P041	Red Road	5,000	5,000	5,000
264-2P071	Student Pantry	0	5,000	2,500
264-2P053	MEChA	2,000	0	0
264-2P070	MASK	0	0	0
264-2P089	TRiO		1,600	600
264-2P014	PT Hourly Assistant	16,000	17,000	17,000
264-2P019	Gaming Club	2,000	0	0
SUBTOTAL:		100,112,890	112,400	113,900

OMAK EXPENDITURES

SPECIAL ACCOUNTS

2P031 Campus Projects: for projects, activities, equipment, furnishings, supplies and other unforeseen needs regarding the campus during the academic year, such as the Native Garden upkeep.

2P036 Vehicle Reserve: for the funding of new vehicle purchases. This is 3% of budget allocation.

2P040 Contingency: for large campus projects and budgetary needs and provides potential start-up funds for clubs.

ACTIVITIES

2P002 Tutor Center: help provide for part-time hourly wages for student tutors.

2P011 Transportation: for the funding of vehicle fuel and vehicle upkeep expenses.

2P014 Part-Time Hourly Assistant: to provide support to student government, do purchase orders, credit card purchases, and paperwork for upcoming events.

2P016 Student Government Compensation: as incentive to members of Student Government for their hard work and dedication in the improving the quality of student life at WVC Omak.

2P019 Gaming Club: Start up club emphasizing inclusivity and relaxation through a safe environment

2P032 Student Center: for the purchasing of equipment-Student ID Card System-blank cards, ribbons, year stickers and cleaning kits. The purchase of coffee supplies and snacks for the students.

2P033 Snow@O: the Omak campus Nursing club attends Nurse Legislative Day and sponsors the graduation Pinning Ceremony held in June.

2P034 Graduation: this account is used to help support graduation by funding the event at the Performing Arts Center, purchasing gowns and tassels, providing the honor song, purchasing announcements, decorations, flowers, anything that is needed for graduation practice and also light refreshments.

2P035 Entertainment: for events and activities on and off campus-Roller skating, tickets for events at the Performing Arts Center, Standing Against Racism, bowling, club expo, love week, spirit week, game nights and other events.

2P037 Cabinet: provides funds for the ASWVCO cabinet gear-team t-shirts, polo shirts and jackets for conferences and college representation

2P039 Phi Theta Kappa: Honor society club working to build back up to state and national interaction, provides trips, learning experiences, swag, and materials to advertise the honor society

2P041 Red Road Association: provides events in November during Native American Heritage Month, sponsors the annual United Pow Wow in May. Purchase swag items to promote the club, attends a local basket weaving event. Provides cultural events for all students and others within the community.

2P042 Awards: funding for the annual Appreciation Day, for recognizing outstanding students and staff members held by the Director of Public Relations.

2P043 Leadership: for student leadership training for the cabinet including summer training, local and regional professional development.

2P045 Science Club: Student Club to engage students and interested youth in STEM. Purchases supplies for the greenhouse, swag for the club, yearly plant sales and teach others about science.

2P052 Computer Supplies: to be used for computer and program updates for the computers in the Student Government office

2P053 MEChA: Inclusive student association meant to help students understand the ChicanX culture, provides swag and events that enrich and teach about diversity

2P054 Legislative Travel: is reserved for the legislative activity on campus, any travel associated with students advocating the WVC-O at the state level.

2P071 Student Pantry: provide assistance to Omak campus students who lack food and other necessities due to financial hardships.

2P087 Student Books: to provide the library a copy of textbooks for classes being taught at WVC-O so that students can use the textbook at the college library

2P089 TRiO Support Services: to help purchase books and college tours for TRiO students

BOARD MEETING: **June 15, 2022**

AGENDA ITEM: **#20 - Action**

CATEGORY: **ACTION**

2023-2024 Academic Calendar: Chio Flores, Vice President of Student Services

BACKGROUND:

The Academic Calendar Committee began meeting in October 2021 to develop the 2023-2024 Academic Calendar, as outlined in Academic Calendar Procedure 1400.600. Drafts #1, #2, and #3 went out to all campus for review and comments were received from faculty and staff. Draft #3 was reviewed in May by cabinet and presented to the board for review.

2023-2024			
Wenatchee Valley College - Academic Calendar - Draft #3			
Fall 2023	Winter 2024	Spring 2024	Summer 2024
September	January	April	June
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
1 2	1 2 3 4 5 6	1 2 3 4 5 6	1
3 4 5 6 7 8 9	7 8 9 10 11 12 13	7 8 9 10 11 12 13	2 3 4 5 6 7 8
10 11 12 13 14 15 16	14 15 16 17 18 19 20	14 15 16 17 18 19 20	9 10 11 12 13 14 15
17 18 19 20 21 22 23	21 22 23 24 25 26 27	21 22 23 24 25 26 27	16 17 18 19 20 21 22
24 25 26 27 28 29 30	28 29 30 31	28 29 30	23 24 25 26 27 28 29 30
October	February	May	July
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
1 2 3 4 5 6 7	1 2 3	1 2 3 4	1 2 3 4 5 6
8 9 10 11 12 13 14	4 5 6 7 8 9 10	5 6 7 8 9 10 11	7 8 9 10 11 12 13
15 16 17 18 19 20 21	11 12 13 14 15 16 17	12 13 14 15 16 17 18	14 15 16 17 18 19 20
22 23 24 25 26 27 28	18 19 20 21 22 23 24	19 20 21 22 23 24 25	21 22 23 24 25 26 27
29 30 31	25 26 27 28 29	26 27 28 29 30 31	28 29 30 31
November	March	June	August
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
1 2 3 4	1 2	1	1 2 3
5 6 7 8 9 10 11	3 4 5 6 7 8 9	2 3 4 5 6 7 8	4 5 6 7 8 9 10
12 13 14 15 16 17 18	10 11 12 13 14 15 16	9 10 11 12 13 14 15	11 12 13 14 15 16 17
19 20 21 22 23 24 25	17 18 19 20 21 22 23	16 17 18 19 20 21 22	18 19 20 21 22 23 24
26 27 28 29 30	24 25 26 27 28 29 30 31	23 24 25 26 27 28 29 30 31	25 26 27 28 29 30 31
December	March 25 - Grades Due 3pm	June 14 - Wenatchee Graduation June 15 - Omak Graduation June 18 - Grades Due 3pm	August 20 - Grades Due 3pm
S M T W T F S			
1 2			
3 4 5 6 7 8 9			
10 11 12 13 14 15 16			
17 18 19 20 21 22 23			
24 25 26 27 28 29 30			
31			
Dec 18 Grades Due 3pm			

	Fall	Winter	Spring	Total
Teaching Days	50	51	49	150
Final Exams	3	3	3	9
Prep Day	2	0	0	2
Advising Day	1	1	1	3
President's Day	1	0	0	1
Deans Day	1	1	1	3
Flexible Professional Days	1	1	1	3
TOTAL DAYS	59	57	55	171
Holidays				

target: 171

*Refer to current AHE collective bargaining agreement

RECOMMENDATION:

That the board approve the 2023-2024 Academic Calendar as presented.